

University of Chicago Police Department

GENERAL ORDER

<i>Effective Date</i> March 7, 2018		<i>Number</i> GO 709
<i>Subject:</i> School Services Programs		
<i>References:</i> CALEA Standards: 44.2.4		
<i>Reevaluation Date</i> Annually		<i>No. Pages</i> 2
<i>Amends</i> 09 JAN 2014 version 30 AUG 2013 Version (O.D.P.)		<i>Rescinds:</i>
<i>Approved By:</i> Kenton W. Rainey, Chief of Police	Signature: Original signed document of file in Accreditation Office	

709.1 PURPOSE

The purpose of this order is to describe the Department's School Services Programs.

709.2 SCHOOL SERVICES POSITIONS

- A. The Director of Security for the University of Chicago Laboratory Schools is a sworn member of UCPD. The Laboratory Schools, two campuses; Earl Shapiro Hall (Nursery through 2) and Historic Campus (3 through 12) are owned and operated by the University of Chicago.
 - 1. Student Resource Officer for the Laboratory Schools.
- B. The Director of Security for the University of Chicago Charter Schools, currently four: North Kenwood Oakland Campus (pre-K through 8), Donoghue Campus (pre-K through 5), Carter G. Woodson Campus (grades 6-8) and Woodlawn Campus (grades 6 through 12), is also a sworn member of UCPD. The Charter Schools are owned by the Urban Education Institute in partnership with the University of Chicago, with the exception of the Woodlawn campus, which is owned by the University of Chicago.

709.3 SCHOOL SERVICES OBJECTIVES

The School Services program has been developed to establish positive working relationships between police, school administration, educators, service agencies, parents, and students. The goal of this program is to maintain a safe, secure environment, free of violence and fear, which will allow the educational process to occur in a natural and uninhibited manner.

- A. School Services personnel shall be involved in the implementation of safety and prevention programs, including conflict resolution.

- B. School Services personnel shall be available to educators in their preparation of educational programs as those programs concern legal and ethical issues.
- C. School Services personnel shall coordinate with educators to offer counseling to students who are in need of crisis intervention, legal advice, and the confidential reporting of crimes. He or she shall also serve to assist students with personal problems and thus deter delinquent behavior.
- D. School Services personnel shall exemplify the law enforcement role in society by fostering relationships with students and school personnel based on mutual respect and trust. They are ambassadors of the police department and serve as a resource to students, their families, school staff, and the larger University community.

709.4 DUTIES AND RESPONSIBILITIES OF SCHOOL SERVICES PERSONNEL

School Services personnel shall assist in protecting the school community from violations of the law. This will be accomplished by:

- A. Documenting and investigating matters that are of importance to the safety of the school and community.
- B. Specific statutory duties are imposed under the Abused and Neglected Child Reporting Act (325 ILCS 5/1 through 11.7). Police officers, as well as school personnel, are mandated to report to the Department of Children and Family Services Hot Line (1-800-25-ABUSE). Additionally, the school liaison shall follow Department guidelines governing procedures for child abuse cases.
- C. Assisting the Department, school officials, and parents with locating missing and/or runaway youths.