STEPS OF ONLINE REGISTRATION

The detailed instructions for doing online registration for the 42ND Convocation are as given hereunder:

1) Open the Registration URL ->
   https://convocation.iitism.ac.in/index.php/convocation/Information_page/registered_yourself

   Register with your Admission Number and Proceed.

2) Once registered, Please Login using the URL ->
   https://convocation.iitism.ac.in/index.php/convocation/Information_page/already_registered

   Enter the Login details (Mobile Number, Email Address and Admission Number). Fill in your details and choose to attend the convocation in person or receive your degree at home without attending the Convocation (in Absentia).

3) Note down the **order no.** generated in the next step before going ahead with the payment.

4) Pay the applicable registration fee i.e. Rs. 500/- for attending the Convocation in person and Rs. 100/- for receiving the degree in absentia and complete the registration process.

5) Download the registration / payment slip and take a print out of it. Students attending the Convocation in person will be required to submit this slip at the time of reporting a day prior to their Convocation date (Please refer to the enclosed list for date of convocation).

URL for Registration, Complaint & Download Application:

The Login URL after the initial part (step 1 and 2) of the online registration is successful ->
https://convocation.iitism.ac.in/index.php/convocation/Information_page/already_registered

Complaint URL in case of any payment related or technical error (No emails required) ->
https://convocation.iitism.ac.in/index.php/convocation/Complaint_register

URL to Download PDF after successful registration and payment ->
https://convocation.iitism.ac.in/index.php/convocation/Information_page/download_pdf

For any technical issues while registration, please write to: convocation@iitism.ac.in

For any other issues, please contact: dracad@iitism.ac.in