**EDUCATION Code School,** January 2019

Expected Completion Date: June 2019

Code Crew

**SAP**, September 2015-March 2016

Open SAP

**Java Programming and Software Engineering Fundamentals Certification**

Completion Date: November 2016

Coursera Online Courses

**CERTIFICATIONS Programming Foundations with JavaScript, HTML and CSS**

Completion Date: June 2018

Coursera Course Certificate

**COMPUTER Business Tools**

**SKILLS Microsoft Word, Excel, and Power Point**

**Computer Languages: Java Script, HTML, CSS, Python, iQuiery**

**EXPERIENCE Administrative Assistant,** February 2018 **–** January 2019

FedEx Express

* Assist manager in preparing shift documentation
* Inspect incoming aircraft loads and document their conditions
* Document and report flight delivery times to ensure timely arrival

**Material Handler,** June 2016 - February 2018

FedEx Express

* Transported goods from aircrafts to package sorting area
* Operated tug vehicles in order to assist different areas of the hub

**Supervisor,** June 2016

United Parcel Services

* Maintained truck loading areas
* Assigned loads to other team members
* Ensured that trailers were packaged correctly and sent out on time

**Team Leader,** October 2013-June 2016

United Parcel Services

* Arranged work space in the hub
* Loaded freight on to trucks