

Andrew Whitmore

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PROFILE

- Hardworking college student with extensive knowledge in computer applications such as: Microsoft Office Suite and iWork suite
- Also has some experience in programming languages such as: Python and C
- Awards and recognition based on my work ethic and overall professionalism
- Has a strong background in customer service

EXPERIENCE

Shipping Specialist Sephora Distribution Center, Olive Branch, MS -August 2018 -

Current

- Receive and stock product, and pick, pack, prep and ship Sephora orders to both retail stores and on-line customers following established company and industry standard operating procedures.
- Follow all Company, state and OSHA safety rules, policies and regulations to ensure safe working practices, including proper work attire report safety violations and potential safety violations to appropriate supervisory or management personnel.
- Pro-actively respond to direction from leadership team, including Shift Coordinators, management staff and other departmental personnel
- Ability to operate RF terminals to successfully receive, pick and replenish product in the warehouse.

Package Handler, Fedex Ground, Olive Branch, MS May 2018 December 2019

- Utilizes “hand-to-surface” methods for all package handling.
- Loads and unloads packages onto or from delivery vehicles, trailers, pallets, conveyor system carts and load gratings.
- Lifts, carries, pushes and pulls packages on a continuous and repetitive basis for approximate shifts of two to four hours.
- Determines the appropriate conveyor system by scanning packages, reading labels and charts, verifying numbers and memorizing information and sorts packages accordingly.
- Performs other duties as assigned

Package Handler, Fedex Express, Memphis, TN March 2017- August 2017

- Able To Lift 75 Lbs.

- Able To Maneuver Packages Of Any Weight Above 75 Lbs.
- With Appropriate Equipment And/Or Assistance From Another Person.
- Able To Success- Fully Complete All Basic And Recurrency Training. The Ability To Communicate Both Timely And Effectively, In A Noisy Operations Environment, Is Required.

Host, Longhorn Steakhouse, Columbus, MS February 2014- June 2015

- As a Server Assistant, the main objective was to assist guest with basic inquiries of the establishment and seat them for lunch and dinner.
- Also, I took to-go orders when necessary and assisted the server when needed

EDUCATION

Mississippi State University, Starkville. MS — Computer Science Candidate, 2021

- Cumulative GPA: 3.50
- Program GPA: 3.0

SKILLS

- Strong Communication and Leadership skills
- Self-Motivated
- Adaptability
- Ability to work under pressures in a fast-paced environment