

City of Hays  
City Commission  
Work Session Notes  
Thursday, February 20, 2025 – 4:00 p.m.

Present: Sandy Jacobs, Mason Ruder, Alaina Cunningham, Shaun Musil, Toby Dougherty, Collin Bielser, and Don F. Hoffman

Absent: Reese Barrick

**February 6, 2025 Work Session Notes**

There were no corrections or additions to the minutes of the work session held on February 6, 2025; the minutes stand approved as presented.

**2025 Street Maintenance Program – Award of Bid**

Jesse Rohr, Director of Public Works, stated each year staff evaluates the condition of City streets and develops a maintenance program that is brought forward for Commission consideration. At the November 21, 2024, City Commission Work Session, staff presented a proposed Street Maintenance Program for 2025. The plan presented to the City Commission at that time called for approximately \$1.1 million of contracted work to include seal coat, polypatch, curb and brick repair, major rehab (street and concrete alley), asphalt mill and overlay, and pavement markings, along with \$100,000 of in-house work and \$10,000 for the sidewalk rebate program. The sources of funding for the 2025 Street Maintenance Program are:

**2025 Funding - Special Highway**

- State Gas Tax Refund (KDOT)	\$ 561,290
- Connecting Link Maintenance (KDOT)	\$ 74,500
- Transfer from General Fund	\$ 200,000
- Federal Aid (Exchange Program)	\$ 260,000
<u>- Cash Carryover</u>	<u>\$ 68,522</u>
Total Available	\$1,164,312

Mr. Rohr stated that bids from six different contractors were received on February 4, 2025. The bid documents were structured so that contractors could bid on one or more of the nine various projects, and separate contracts could be awarded for each type of work. The projects awarded would be accomplished at various locations at various times throughout this year.

There were no bids for pavement markings; however, staff will return to the Commission in the near future as a new request for bids for pavement markings will be opened March 4, 2025.

Mr. Rohr stated approximately \$100,000 of the Special Highway budget will be used to augment the purchase of crack seal material, asphalt, concrete, and other materials for City crews to perform in-house street maintenance. This budgeted amount will allow City crews to complete the reconstruction of 4th St. between Main and Fort. Approximately one half of the street was reconstructed by the Service Division in 2024. Another \$10,000 will be utilized for the City of Hays sidewalk rebate program.

A summary of the work proposed is listed here:

Project	Contractor	Actual Bids
Seal Coat	Circle C	\$226,800.00
Polypatch	Stripe & Seal	\$40,600.00
Curb and Brick Repair	Morgan Bros.	\$58,500.00
Concrete Alleys	Morgan Bros.	\$74,050.00
Mill and Overlay	Bettis	\$259,232.70
19 <sup>th</sup> St. Concrete Paving	Morgan Bros.	\$124,652.78
	<b>Subtotal</b>	<b>\$783,835.48</b>
Sidewalk Rebate		\$10,000.00
In-House		\$100,000.00
	<b>Subtotal</b>	<b>\$110,000.00</b>
Total Cost of All Projects		\$893,835.48
SP HWY Funding Available		\$1,114,792.00
<b>BALANCE of SP HWY Budgeted Projects Fund</b>		<b>\$220,956.52</b>

The total amount of all proposed contracts as bid and other in-house projects being funded out of Special Highway is \$893,835.48, which leaves a

balance of \$220,956.52. Other projects, such as pavement markings, will be pulled from these remaining funds later in 2025. \$50,000 in contingency funds remains for any unforeseen expenses.

At the February 27, 2025 Commission meeting, Commissioners will be asked to authorize the City Manager to enter contracts for construction as follows:

Circle C Paving and Construction LLC in the amount of **\$226,800** for Seal Coat;

Stripe & Seal in the amount of **\$40,600** for Polypatch;

Morgan Brothers in the amount of **\$58,500** for Curb and Brick repairs;

Morgan Brothers in the amount of **\$74,050** for the Depot alley and the alley at 8th and Oak;

Bettis Asphalt & Construction, Inc. in the amount of **\$259,232.70** for the E. 17th St. Mill and Overlay Project;

Morgan Brothers in the amount of **\$124,652.78** for the 19th St. Concrete Paving Project;

all to be funded out of Special Highway – Budgeted Projects, including purchase of materials for in-house work for items including asphalt and concrete, as well as sidewalk rebates.

#### **Joint Projects with Ellis County – 48<sup>th</sup> Street and Vineyard Road / 270<sup>th</sup> Avenue**

Toby Dougherty, City Manager, stated that in August 2024 at the joint City/County Commission meeting two road improvement projects were discussed as possible cooperative ventures: 48<sup>th</sup> Street and Vineyard Road / 270<sup>th</sup> Avenue. The 48<sup>th</sup> Street project would involve a 4" mill, transverse crack repair as needed, and two – 2" overlays, which was quoted at \$415,000 by Bettis Asphalt and Construction, Inc., with the City share being \$200,000. When the project is complete, the County will restripe the pavement. The County would maintain ownership until January 1, 2028, after improvements are made to determine effectiveness, and after that the City would take over ownership.

Mr. Dougherty discussed the Vineyard Road / 270<sup>th</sup> Avenue project and stated that the County will reshape surface and ditches, and there will need to be two – 2" overlays. The City will take over maintenance of its right of way upon completion of the project. The quote for this project is \$857,000, with the City share being \$177,000.

There is adequate money existing in the Commission Capital Reserve to cover both projects: \$200,000 for 48<sup>th</sup> Street and \$177,000 for Vineyard Road / 270<sup>th</sup> Avenue.

At the February 27, 2025 Commission meeting, Commissioners will be asked to authorize the City Manager to expend \$377,000 from the Commission Capital Reserve for the City share of the 48th and Vineyard Road / 270th projects.

#### **Other Items for Discussion**

Commission Ruder stated that the Youth Leadership Board had its first presentation for Mental Health Awareness at Thomas More Prep Marian and will have more presentations later this year. They are taking this project seriously and doing a great job in the community.

Commissioners thanked Representative Barbara Wasinger for getting involved in the R-9 Ranch. Commissioner Jacobs also thanked Senator Billinger and Representative Rahjes for being involved.

The work session was adjourned at 4:35 p.m.

Submitted by: \_\_\_\_\_

Jami Breit –City Clerk