

**CITY OF SHAWNEE  
CITY COUNCIL MEETING  
MINUTES**

October 13, 2025

6:00 P.M.

**Governing Body Present:**

Mickey Sandifer - Mayor  
Sierra Whitted - Ward 1  
Tony Gillette - Ward 1  
Jeanie Murphy - Ward 2  
Dr. Mike Kemmling - Ward 2  
Kurt Knappen - Ward 3  
Angela Stiens - Ward 3  
Laurel Burchfield - Ward 4

**Governing Body Absent:**

Jacklynn Walters - Ward 4

**Staff Present:**

Paul Kramer - City Manager  
Colin Duffy - Deputy City Manager  
Lauren Grashoff - Assistant City Manager  
Jenny Smith - City Attorney  
Stephanie Zaldivar - City Clerk  
Doug Donahoo - Communications Director  
Mike Inich - I.T. Director  
Sean Rocco - Finance Director  
Doug Allmon - Community Development Director  
Kevin Manning - Public Works Director  
Sam Larson - Police Chief  
Rick Potter - Fire Chief  
Kimberlee Hughes - Budget & Purchasing Manager  
Geoffrey Brown - Budget & Purch. Specialist  
Kellie Heckerson - Admin. Coordinator CMO  
Tonya Lecuru - Parks & Recreation Director

(Shawnee City Council Meeting Called to Order at 6:09 p.m.)

**A. ROLL CALL**

**MAYOR SANDIFER:** Good evening and welcome to the October 13, 2025, meeting of the Shawnee City Council. I am Mickey Sandifer, Mayor Mickey Sandifer, and I will be chairing this meeting. I'll do a roll call at this time. Councilmember Whitted.

**COUNCILMEMBER WHITTED:** Present.

**MAYOR SANDIFER:** Councilmember Gillette.

**COUNCILMEMBER GILLETTE:** Present.

**MAYOR SANDIFER:** Councilmember Murphy.

**COUNCILMEMBER MURPHY:** Present.

**MAYOR SANDIFER:** Councilmember Kemmling.

**COUNCILMEMBER KEMMLING:** Present.

**MAYOR SANDIFER:** Councilmember Knappen.

**COUNCILMEMBER KNAPPEN:** Present.

**MAYOR SANDIFER:** Councilmember Stiens.

**COUNCILMEMBER STIENS:** Present.

**MAYOR SANDIFER:** Is Councilmember Walters online?

**MR. DUFFY:** She is not.

**MAYOR SANDIFER:** Okay. She is absent. Councilmember Burchfield.

**COUNCILMEMBER BURCHFIELD:** Present.

**MAYOR SANDIFER:** Thank you.

## **B. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**

**MAYOR SANDIFER:** Please stand and join me with the Pledge of Allegiance followed by a moment of silence.

(Pledge of Allegiance and Moment of Silence)

**MAYOR SANDIFER:** Thank you.

Next, I'd like to explain our procedures for public input. In an effort to enhance residents' ability to present information to the Governing Body, anyone interested in addressing the Governing Body is strongly encouraged to sign up to speak by noon on the day of the meeting, but it's not required. Information has been posted online about how to sign up.

By policy, comments are limited to five minutes, and no person may speak more than once about any one agenda item. Only comments related to City business are permitted. Disruptive acts are not permitted as per Policy No. 7 and will not be tolerated.

Additionally, comments can be submitted to the Governing Body, the entire Governing Body via e-mail at: [GoverningBody@cityofshawnee.org](mailto:GoverningBody@cityofshawnee.org).

## **C. CONSENT AGENDA**

1. **Approve minutes from the City Council meeting of September 22, 2025.**
2. **Approve minutes from the Council Committee meeting of September 22, 2025.**
3. **Review minutes from the Planning Commission meeting of September 15, 2025.**
4. **Consider approving the extension of SUP-06-92-09, a special use permit issued to Styles and Smiles Salon for the operation of a one-chair salon as a home occupation, located at 7307 Stearns Street.**

5. Consider approving the extension of SUP-07-12-09, a special use permit issued to HyVee Fast and Fresh to operate fuel pumps in the Commercial Neighborhood Zone, located at 13875 W. 63rd Street.
6. Consider accepting the dedication of land, or an interest in for public purposes, contained in the Bristol Highlands Meadows, 2nd Plat (FP25-13), a land subdivision located at 21000 Block of W. 80th Street.
7. Consider the withdrawal of SUP-13-20-09, a special use permit issued to Tiny Steps Daycare, located at 10711 W. 67th Street.

**MAYOR SANDIFER:** The next item on the agenda is the Consent Agenda. Would anyone like to remove anything from the Consent Agenda? Seeing none, I'll accept a motion. Kurt.

**COUNCILMEMBER KNAPPEN:** Move to approve.

**MAYOR SANDIFER:** Angela.

**COUNCILMEMBER STIENS:** Second.

**MAYOR SANDIFER:** I have a motion and a second on this item. All those in favor say aye.

**COUNCILMEMBERS:** Aye.

**MAYOR SANDIFER:** Opposed, nay. Motion passes.

**Motion 1:** Kurt Knappen - Ward 3/Angela Stiens - Ward 3: Approve the Consent Agenda as presented. The motion carried 7-0-0.

#### **D. BUSINESS FROM THE FLOOR**

**MAYOR SANDIFER:** The next item on the agenda is Business from the Floor. Did anyone sign up to speak?

**MR. DUFFY:** No, Mayor. We didn't have anyone pre-registered.

**MAYOR SANDIFER:** Is there anyone in the audience that would like to speak on any issue tonight? Hearing none.

#### **E. MAYOR'S ITEMS**

**MAYOR SANDIFER:** The next item on the agenda are Mayor's Items. I don't have anything other than we have Moonlight Market Thursday that everybody should come up and see.

#### **F. PUBLIC ITEMS**

1. Conduct a public hearing for approval of the 2026 Community Development Block Grant Annual Action Plan (CDBG).

(a) Conduct a public hearing

**MAYOR SANDIFER:** The next item on the agenda are Public Items. Item Number 1 is to conduct a public hearing to approve -- for the approval of the 2026 Community Development Block Grant Annual Action Plan.

I'll now accept a motion to conduct a public hearing. Kurt.

**COUNCILMEMBER KNAPPEN:** Move to conduct a public hearing --

**MAYOR SANDIFER:** Laurel.

**COUNCILMEMBER KNAPPEN:** -- for the Community Development Block Grant Annual Action Plan.

**MAYOR SANDIFER:** Laurel.

**COUNCILMEMBER BURCHFIELD:** Second.

**MAYOR SANDIFER:** I have a motion and a second on this to conduct a public hearing. All those in favor say aye.

**COUNCILMEMBERS:** Aye.

**MAYOR SANDIFER:** Opposed, nay.

**Motion 2:** **Kurt Knappen - Ward 3/Laurel Burchfield - Ward 4:** Conduct a public hearing on the proposed 2026 CDBG Annual Action Plan.  
**The motion carried 7-0-0.**

**MAYOR SANDIFER:** We are in a public hearing. Paul.

**CITY MANAGER KRAMER:** Thank you, Mr. Mayor. I'm going to turn this item over to Lauren Grashoff, our Assistant City Manager.

**MS. GRASHOFF:** All right. Good evening. So, this is our second public hearing on our 2026 Community Development Block Grant Annual Action Plan. This is our second year in our five-year plan, our consolidated plan. And so, these really -- the projects we're proposing align with the strategic priorities that have been set within that five-year plan, including public facilities and improvements, housing rehabilitation, public services, and then administration planning and technical assistance.

I think it's probably no surprise we don't know our actual 2026 funding award. So, everything you see on the screen currently is set on what our 2025 award is. It is likely this number will fluctuate a little bit up or down, but we are proceeding as if we will have the same general level of funding year over year as we do for 2025.

And so, the projects on the screen have been identified. There are two stormwater pipe replacement projects. These would be new additions to the Capital Improvement Program, which hopefully will primarily support with the CDBG funding, perhaps up to about \$50,000 to complete design and construction from the Stormwater Utility Fund. And so those projects are at Barton Street between 67th Street and 67th Terrace. And

the second one is 71st and Garnett. Neither of the design nor construction has been completed on those projects, so the cost that's in the packet is a rough estimate on those.

A housing rehabilitation project with Friends of JCDS. This house provides housing for three individuals with intellectual or developmental disability. They will be using the funding to help with overall project costs for roof repairs. They're also looking at doing bathroom renovation with additional funding and external funding for bathroom accessibility improvements.

We have five public service projects for 2026 proposed, including for our own Camp Shawnee, funding up to \$10,000, and JCPRD as well. These, in order to not have direct competition with services, Camp Shawnee is for summer camp services; JCPRD is for out-of-school care and not for the summer care program.

And then the final three are for Catholic Charities, Jewish Family Services, and Metro Lutheran Ministry, all providing rent and utility emergency assistance.

And then finally, we do -- are allowed to have up to 20 percent of our annual award be used for administration. We are setting it at a 10 percent cap, just over 20, an estimated \$27,000.

So, that concludes my presentation. I can answer any questions we have on 2026 projects. And then moving forward with a consideration for approving our 2026 projects and then authorizing the Mayor to sign our application for 2026 funding following our public comment period.

**MAYOR SANDIFER:** Anyone have any questions? Anyone sign up for this?

**MR. DUFFY:** No, Mayor. None pre-registered.

**MAYOR SANDIFER:** Anyone in the audience that would like to speak on this issue?

(b) Conclude the public hearing

**MAYOR SANDIFER:** Hearing none, I'll accept a motion to conclude the public hearing. Kurt.

**COUNCILMEMBER KNAPPEN:** Move to conclude the public hearing.

**MAYOR SANDIFER:** Laurel.

**COUNCILMEMBER BURCHFIELD:** Second.

**MAYOR SANDIFER:** I have a motion and a second to conclude the public hearing. All those in favor say aye.

**COUNCILMEMBERS:** Aye.

**MAYOR SANDIFER:** Opposed, nay. Motion passes.

**Motion 3:** Kurt Knappen - Ward 3/Laurel Burchfield - Ward 4: Conclude the public hearing. The motion carried 7-0-0.

(c) Approve the CDBG 2026 Annual Action Plan

**MAYOR SANDIFER:** Okay. We have two motions to consider. The first motion is to consider approving the Community Development Block Grant 2026 Annual Action Plan.

Do I have a motion? Jeanie.

**COUNCILMEMBER MURPHY:** Move to approve the Community Development Block Grant 2026 Annual Action Plan.

**MAYOR SANDIFER:** Okay. I have a motion. Do I have a second? Angela?

**COUNCILMEMBER STIENS:** Second.

**MAYOR SANDIFER:** I have a motion and a second on this item. All those in favor say aye.

**COUNCILMEMBERS:** Aye.

**MAYOR SANDIFER:** Opposed, nay. Motion passes.

**Motion 4:** Jeanie Murphy - Ward 2/Angela Stiens - Ward 3: Approve the Community Development Block Grant 2026 Annual Action Plan. The motion carried 7-0-0.

(d) Authorize Mayor to sign the 2026 Annual Action Plan

**MAYOR SANDIFER:** The second motion is to consider authorizing the Mayor to sign the 2026 Annual Plan application following the conclusion of the 30-day public comment period, November 14, 2025.

Do I have a motion? Sierra.

**COUNCILMEMBER WHITTED:** Move to authorize the Mayor to sign the 2026 Annual Plan following the public comment period.

**COUNCILMEMBER BURCHFIELD:** Second.

**MAYOR SANDIFER:** And I have a motion and a second on this item. All those in favor say aye.

**COUNCILMEMBERS:** Aye.

**MAYOR SANDIFER:** Opposed, nay. Motion passes.

**Motion 5:** Sierra Whitted - Ward 1/Laurel Burchfield - Ward 4: Authorize the Mayor to sign the 2026 Annual Plan application following the conclusion of the 30-day public comment period (November 14, 2025). The motion carried 7-0-0.

**G. STAFF ITEMS****1. Consider a substantial amendment to the 2020 Community Development Block Grant Annual Action Plan.**

**MAYOR SANDIFER:** The next item on the agenda are Staff Items. Item Number 1 is to consider approving a substantial amendment to the 2020 Community Development Block Grant Annual Action Plan. Paul.

**CITY MANAGER KRAMER:** Once again, Lauren Grashoff on this item.

**MS. GRASHOFF:** All right. We are luckily five years out from the coronavirus pandemic. We do still have funding available that was specifically allocated during 2020 and 2021 under the Community Development Block Grant program. This was a very specific set-aside that does require a tieback for any projects that are funded with this money to meet sort of the standard program requirements for the CDBG program, as well as prevent, prepare for, or respond to the coronavirus.

So far, we've spent about half of the funding through various projects, including Economic Development grants that we offered in 2020 and 2021, as well as public service activities that really helped support those families that had been impacted by the coronavirus.

So, when we originally were awarded the funding, we captured it within our 2020 Annual Action Plan. And we, from time to time, amend those in order to add new projects for -- to basically that we didn't necessarily encumber within the original plan. As I've mentioned, we've spent about half of the coronavirus money, CDBG specific money so far. We have had several rounds probably since, I'd say 2023. It's really been a, which is fortunate, a lack of the need for those funds, whether that's from public service agencies or other eligible type projects. So, we've done calls for projects with our normal subrecipients. Annually, we do that to see if any -- they still have a need, maybe are serving clients that could fit within the restrictions of the program. We've also done within broader calls within our consortium of members that generally work within the public service or CDBG programs. We've done this probably annually, if not more so multiple times as we were back several years ago. So, we've had limited interest as we move further and further away from the pandemic, which again, is a good thing, but we do still have that funding. So, we recognize that there's an opportunity or if there's an opportunity to try to look at a program to see if we could fit something to meet what's required for the program as well as use these funds before they expire. They do expire. It's six years after the agreement was signed, which is September 2026. That doesn't mean just obligate, that means we need to spend the money.

So, I think everyone is very familiar with Shawnee Community Services. Through our ongoing relationship with them, we were actually doing, myself and our grant administrator, Sophia, were doing a tour of their facility. And really, Sylvia with Shawnee Community Services, who will present shortly after me, identified that they're really running out of space. I think there was always sort of plans to make this facility bigger than it is currently, but unfortunately, we're limited for, I think, originally based on costs.

And so, we've looked at just talking through conversations with them, is this an opportunity to utilize this funding for or to expand their current outdoor storage area?

You can see on the screen there, kind of on the overhead photo, the aerial photo that's there, they do have some outdoor storage. Primarily that's currently used for spare storage of trash. I know they do keep some pallets, things that they need for regular deliveries. But really, they're sort of outgrowing that interior space. And so, with this project, they're looking at increasing, well, adding covered storage area, a new dumpster enclosure, which as you see on the left-hand side of your screen there in that conceptual site plan, as well as just adding some coverage for the door that they actually provide some pickup services from clients. That's sort of the overall broad project that they are looking at completing.

We are proposing to utilize the remainder of those coronavirus funds, just over \$198,000. Shawnee Community Services has at this point committed, and you'll see in your packet, they have board approval, and we have an agreement in place, for them to contribute up to \$7,500. It is my understanding, and Sylvia can speak to this, they are going to be a Mayor's Christmas Tree Fund recipient this year, the only recipient. And so, part of that campaign will be part of this capital raising for their portion of this project funds.

We, based on the funding that we've identified as available, it's just over \$206,000, we're proposing to administer the design-build project on their behalf. City staff time will be provided in kind, and the remainder of the services will be used, the funding will be used for design and construction.

Part of the authorization this evening that we're asking for, should you proceed, choose to proceed with the project, is to authorize us to build, or excuse me, bid the design-build project. If we get bids in that are substantially over, we can't negotiate down to that 206, unfortunately, the project just cannot proceed. Both organizations have funding limitations, but we wanted to try. We have an estimate based on a conceptual design from an architect they already had preliminarily worked with and think it is feasible to get really close to that 206.

So, if there are any questions, I'm happy to address those. As I mentioned, Sylvia Terry is also here with Shawnee Community Services, so she can speak about the agency as well as the project that they're looking to do.

On the screen is a general timeline that we've outlined and looks at -- this is sort of in the scope of things, a relatively small project, being able to wrap up with construction by that spending deadline for fall 2026.

And then I will hand it over to Sylvia to do a, again, an overview of their organization and the project, and then we can address any questions you all have.

**MS. TERRY:** Good evening and thank you for allowing me to speak on behalf of this project. My goal is to, one, tell you a little bit about, for the ones who may not be as familiar with Shawnee Community Services, just kind of where we are at, what we do, how we contribute to the community, and then finally to kind of explain from our viewpoint why this project is needed, why the storage conversion project is needed, and then to answer any questions you might have.

So, Shawnee Community Services or Community Center of Shawnee, Incorporated was established in 1982 or 43 years ago on the property that houses now the Civic Centre, the pool, the library, and the Veterans tribute at Johnson Drive and Pflumm. We've

been at our current location since 1990. The current building was put up, opened in 2013. And as Lauren mentioned, we had intended to be twice the size that it is, but due to rising costs and lack of funding, we had to cut the project in half. And so, we are full to capacity and using the outside area again. And as you can imagine, the eye, from the picture, you can see that the things are uncovered and so they become useless if the weather is bad.

So, our mission is to feed the hungry, clothe the naked, and generally help anyone to do it right and to do it now before they lose hope. Our goal is to fill the gaps in service for our local neighbors in need. So, other groups have more strings attached to their funds than we do. And so, we're trying to fill in those gaps. And by that, I mean, first of all, we operate six days a week. We're seeing 150 to 240 persons cross our threshold daily, Monday through Saturday, to pick up the bakery goods and sweets and perishables that we're able to pick up from local grocery stores. Last year, we put out -- we picked up and distributed 285 tons of food and that's the amount that got recorded.

So, our main project, our main project right now is the food pantry. We do a lot of other things, and I won't bore you with all the details. So, just in general, our main thing is the food pantry. And so far, this year, we've served 2,626 households, or 6,542 people, with a pantry box that consists of 20 pounds of non-perishables, plus seven or more pounds of frozen meats that we've collected from Target, Walmart, et cetera. This year, we're having -- we've already spent \$22,000 in acquiring the food. Just in the past three months, we've spent \$12,000, \$4,000 each of the last three months, to stock that food pantry, to put out those pantry boxes that I just described.

Also, another large function that we're providing is fuel cards. We're purchasing QuikTrip fuel-only cards at \$30 apiece. We've already served 372 persons or households at a cost of \$11,160 this year. The reason for those fuel cards are for people who are houseless. They're living in their cars, or maybe they have medical appointments they can't get to, or for people who are seeking jobs or maybe don't have transportation to keep that job. Those are the main reasons, not all the reasons.

Another thing that's become a large item is we're providing cell phones at a cost, an average cost of \$50 a phone with 1,500 minutes. We've already provided 97 of those this year at a cost of \$4,800.

Another thing we do, we just finished in August, was we provided 108 children with brand new backpacks full of school supplies.

Some of the other things that we do, we have free clothing and shoes. We provide 450 holiday food packages. We provide phone minutes, backpacks for emergency supplies, camping supplies for the homeless. We have a Christmas adopt-a-family, pardon me, Christmas children's party, custom food packages for the homeless, basic supplies, except for furniture, for rehomed individuals. We have court-assigned community service. We have client assistance for prescription co-pays, rent application fees, small car repairs, laundry, other transportation needs, and many more things.

The current needs that we have, besides the storage conversion project, as you can see, we're doing a lot of things in the space that we have, but we're very much in need of donations of non-perishable food items to stock the pantry. Clothing and shoes are in very short supply. And turkeys and hams for Thanksgiving.

As far as the storage conversion project goes, just very briefly. It's about a thousand -- the project is about 1,600 square feet, but a thousand of it is currently paved in asphalt and not really usable there on the, what would be the left-hand side of that picture up on the screen. And this would provide a well-ventilated, safe space with working room. Like if we had another coronavirus situation, this would be a safe space for volunteers to work in to process the donated goods that our generous community provide for us to hand out. It would provide more working area. It would allow us to not refuse as many of the donations that are, again, our generous community wants to give us lots of things that we can't take because we don't have anywhere to put them. And this would provide the space for those items.

The part of the cost, what makes the cost, you're going, well, you're just putting a roof on this space, what's the big deal? Well, the fence has to be extended. The gates have to be moved. But most importantly, that trash container has to be moved forward in order to make that a usable space. And that is going to be a big cost in concrete that's appropriate for the trash truck to pick up the trash.

So, and for my part, I just want to remind everyone that we're an open book and you're welcome to come see us anytime, see what we do. We don't put on a dog and pony show. We've been there 43 years helping the community and we just plan on continuing to do that to the best of our ability. And again, thank you for allowing me to speak. And if you have any questions, especially about this project that we're asking for these funds, help with these funds.

**MAYOR SANDIFER:** Thank you, Sylvia. Kurt.

**COUNCILMEMBER KNAPPEN:** Yes. Obviously, this is a noble endeavor, and I'm -- obviously you guys do a lot of good for our community. I'm always amazed when I drive by on 67th how many people are in the parking lot. So, thank you for your work and thank you for your presentation tonight.

A couple of follow up questions for you, and then I have a couple for you, Lauren. One, I was just curious, are there income eligibility requirements?

**MS. TERRY:** No.

**COUNCILMEMBER KNAPPEN:** Okay. So, anyone in need. And then is it Shawnee residents only or anybody in the county?

**MS. TERRY:** Anybody.

**COUNCILMEMBER KNAPPEN:** Okay. And then, Lauren, I was wondering who administers this for the City? You?

**MS. GRASHOFF:** So, it will partially be me and then also our grant administrator, Sophia Young. And so, we have been working in tandem on this project. We'll also, we've been working with Finance as well as Public Works, at least on sort of the facility management piece.

**COUNCILMEMBER KNAPPEN:** And then we take the \$17,000 that we get from CDBG and pay part of the grant administrator's salary?

**MS. GRASHOFF:** That is correct. We can use funding, some of our admin funds, in order to supplement her salary.

**COUNCILMEMBER KNAPPEN:** And then, just to be clear, I mean, this is a pretty significant ask or would be a significant gift from the City. With that said, these really are -- there's really no Shawnee funds used for this, because CDBG grants are doled out by the federal government, correct?

**MS. GRASHOFF:** Yeah. Staff time will be in kind --

**COUNCILMEMBER KNAPPEN:** Right.

**MS. GRASHOFF:** -- as far as some of it. And then some of it, again, we can supplement with administrative.

**COUNCILMEMBER KNAPPEN:** But the majority --

**MS. GRASHOFF:** Yes.

**COUNCILMEMBER KNAPPEN:** -- are federal funds.

**MS. GRASHOFF:** Yes, correct. There is no, as far as funding for the project itself for design and construction, there's no City funds allocated to that.

**COUNCILMEMBER KNAPPEN:** Thank you.

**MAYOR SANDIFER:** Anyone else?

**COUNCILMEMBER STIENS:** Thank you. Thank you, Lauren. And thank you, Sylvia, for your presentation. I just had a really quick question. Do you guys like network with other, like for instance, like the Salvation Army or any of the other food pantries, Catholic Charities? Do you guys kind of network together sometimes as far as like just across the county for help for people with homelessness, mental health, whatever the needs may be? Thank you.

**MS. TERRY:** We work very closely with Street Outreach from Johnson County Mental Health, but just -- I wrote down some of them, the people. So, Johnson County Human Services and Aging, Johnson County Mental Health, including Street Outreach, which is considered separate, DCCCA Family Preservation. We participate in the Johnson County Continuum Care on Homelessness, Project Home, which is a program of the Shawnee Mission School District. Several churches, Shawnee United Methodist Church, Shawnee Presbyterian Church, Monticello United Methodist Church, St. Paul's United Methodist Church. And also, we do partner with some groups that are outside of Johnson County, like Community Link, which is Kansas City, Missouri, Willa Gill Center, and Wyandotte Behavioral Health in Kansas City, Kansas. And I have -- that is not a full list of all the groups. We aren't doing a whole lot with Catholic Charities and Salvation Army just because there hasn't been -- we do -- have had in times where actually they're calling us. We're really never calling them. But if they request something from us, we do try to collaborate with them.

**COUNCILMEMBER STIENS:** That's great. Thank you. I was just curious. And I think it's great that you guys are here. I love that Shawnee Community Services has been

here. It's a great organization. Because I don't think people realize, like, they think of Johnson County, right, as not having a homeless problem or people in need. And we do have needs. So, thank you for being here, like I said, and being in our community.

**MS. TERRY:** Thank you.

**MAYOR SANDIFER:** Tony.

**COUNCILMEMBER GILLETTE:** Yeah. Thanks, Mayor. Sylvia, always good to see you. Thank you for all your hard work and everything you do. The only question I have is, it is a significant amount of money to put roofing on this. So, in the design-build, has any consideration been thought of, I don't know if it's your answer or a City's answer, about potentially being able to design it so you can enclose it later? Prime example would be what was done at the ice rink out west. They put a roof over the building and eventually a few years later, they enclosed the building. So, we want you to be able to continue to grow with your services, utilize these dollars wisely. So, from a design-build standpoint, will we be able to help them do that?

**MS. GRASHOFF:** Yeah. And so, I think there's -- I think there's several options potentially. Does it -- maybe is it a prefab building that actually has a bigger footprint? And so, I think those options as we go through design-build, we've got a pre-bid meeting that we'll talk with anyone that's potentially interested. There is some cost in -- they're looking at expanding even just the footprint of the storage area. So, you're looking at you need footings for structural walls. And so there is -- it's more than just, you know, putting a roof above it. But definitely there's opportunity to sort of work within that footprint and what makes the most sense maybe to grow over time.

**COUNCILMEMBER GILLETTE:** Yeah. I think if we go in that direction, then this is a very worthwhile project, and I look forward to trying to support it for you. Thank you.

**MAYOR SANDIFER:** Laurel.

**COUNCILMEMBER BURCHFIELD:** Thank you. Sylvia, thank you. I just want to add as well my gratitude for all that you do. It sounds like you all are doing a lot of different projects, investing money into a lot of different services to help our community. In talking to other food pantries, I've heard that it is harder and harder to stock those shelves and that our agencies are using more of their own donated funds to be able to purchase items. Has that been your experience?

**MS. TERRY:** That is exactly correct. So, just as I mentioned, we've already spent \$22,000 this year. Used to be we wouldn't have spent anything or a few because so many food donations were coming in or there were other sources, food drives, et cetera. But all of that has dried up. So, we're literally, you know, the occasional thing comes in, but we're buying everything and pretty much at retail, most things at retail.

**COUNCILMEMBER BURCHFIELD:** That's so sad to hear. I'm sorry that we're all in this situation of having a higher need and greater expense to fill that need. So, thank you for all that you do.

I would just want to double-check with Lauren. If we don't spend the money, not just dedicate it, but spend the money by September, it goes back and we lose all of these funds, correct?

**MS. GRASHOFF:** That is correct. I think as long as we have an agreement in place and are actively spending money, there won't be a hard and fast September, you know, 26 cutoff. But we do basically need to be close to wrapping up a project by next September.

**COUNCILMEMBER BURCHFIELD:** Got it. And in that case, I think this is a win-win for our community. It sounds like it would definitely help your services, help your staff, which is the intent of this grant. And so, I'm grateful to staff for finding this, and I'm grateful to our community partners for all that you do. Thank you.

**MAYOR SANDIFER:** Jeanie.

**COUNCILMEMBER MURPHY:** I just find it exciting because I am often in that back parking lot dropping stuff off. And the reality is the way it is now, if you donate on a rainy day, you're in the rain. Everything you're donating is in the rain. The workers who come out to get it are in the rain. And it just really puts a damper and so people then don't donate in bad weather, which I'm sure really hurts you in the winter months also.

**MS. TERRY:** Yes, it does.

**COUNCILMEMBER MURPHY:** So, I'm excited to see this. I would be excited to be able to bring my donations to this new look. So, I hope we can make this work. I hope we can get bids that will make it all come together.

**MS. TERRY:** I hope so too.

**MAYOR SANDIFER:** I think it's a great move for the City to put -- to help put this together. I remember when your mother was on the City Council trying to put this together, and she managed to achieve it.

**MS. TERRY:** Yes. She got very --

**MAYOR SANDIFER:** And it's very remarkable what she's put together and made happen.

**MS. TERRY:** Yeah. It is to truly a tremendous effort and so much -- it was a long process and thank God she got to -- we actually got to put up the nicer building, and she actually had two years in that nicer building.

**MAYOR SANDIFER:** It used to be a QuikTrip.

**MS. TERRY:** Yeah. On that same property was an old cinder block QuikTrip that was already 40 years old. And, yeah, that -- it was just too small from about the minute we got there. And, you know, frankly, for a while, it was an eyesore, as I'm sure you remember. We didn't mean it to be, but there was just so much community outpouring of wanting to participate to help the people in the community. And we were doing it by not spending money. We were doing it by, you know, if somebody gave you a couch and somebody else needed a couch and we were the middleman. You know, we were the conduit between those, you know, connector. And that's how we were doing everything. And so unfortunately, we quickly outgrew that space and we always believed in paying our way. And so, we paid off the building before we did anything else. Then we bought the acre, and we paid it off before we did anything else. Then we

started raising money for a bigger building. And by the time we got enough money raised that we could get a loan, then the costs were so high we could only have a building half the size. And so, yeah, it was quite a process, and we appreciate so much your support.

And it's such a blessing, the funds that you're going to give us. And they're going to make the total difference on this project. And we only committed to \$7,500 because we didn't want to be greedy and say, well, you're going to raise, you know, a bazillion dollars, and we're going to take it all and put it towards that. So, that's why there's the \$7,500, is not because we don't think you're going to be super successful, but we didn't want to be greedy. So, anyway, we certainly appreciate all of your consideration for us in this project, and we're just super ecstatic. We can't even, yeah, express our love for everyone. So, thank you very much.

**MAYOR SANDIFER:** Thank you, guys, for carrying on the legacy and to create a new one.

**MS. TERRY:** Thank you.

**MAYOR SANDIFER:** You guys do great.

**MS. TERRY:** We're trying.

**MAYOR SANDIFER:** Thank you.

**MS. TERRY:** And there's some -- if you ever get a chance, there's a professional video that was done that's really nice. It's 4 minutes and 40 seconds on YouTube called Evelyn's Legacy. So, for anybody who may not have been that familiar with Evelyn and things, that's a good one. So, thank you.

**MAYOR SANDIFER:** Thank you.

(Applause)

**MAYOR SANDIFER:** Is there anyone in the audience that would like to speak on this issue? Hearing none.

(a) Amendment to the 2020 CDBG Annual Action Plan

**MAYOR SANDIFER:** We have three motions to consider. The first motion is to consider approving the substantial amendment to the 2020 Community Development Block Grant Annual Action Plan for inclusion of public facility improvements at Shawnee Community Services to prepare for, respond to, and prevent the coronavirus virus. Do I have a motion? Laurel.

**COUNCILMEMBER BURCHFIELD:** Move to approve the substantial amendment.

**MAYOR SANDIFER:** Jeanie.

**COUNCILMEMBER MURPHY:** Second.

**MAYOR SANDIFER:** I have a motion and a second on this item. All those in favor say aye.

**COUNCILMEMBERS:** Aye.

**MAYOR SANDIFER:** Opposed, nay. Motion passes.

**Motion 6:** **Laurel Burchfield - Ward 4/Jeanie Murphy - Ward 2:** Approve the substantial amendment to the 2020 Community Development Block Grant Annual Action for inclusion of public facility improvements at Shawnee Community Services to prepare for, respond to and prevent the Coronavirus. **The motion carried 7-0-0.**

(b) Grant Administration Agreement with Shawnee Community Services

**MAYOR SANDIFER:** The second motion is to consider approving the grant administration agreement with Shawnee Community Services for the proposed CDBG-CV funding project. I'll accept a motion. Angela.

**COUNCILMEMBER STIENS:** Move to approve the Grant Administration Agreement --

**MAYOR SANDIFER:** Laurel.

**COUNCILMEMBER STIENS:** -- with Shawnee Community Services.

**MAYOR SANDIFER:** Laurel.

**COUNCILMEMBER BURCHFIELD:** Second.

**MAYOR SANDIFER:** I have a motion and a second on this item. All those in favor say aye.

**COUNCILMEMBERS:** Aye.

**MAYOR SANDIFER:** Opposed, nay. Motion passes.

**Motion 7:** **Angela Stiens - Ward 3/Laurel Burchfield - Ward 4:** Approve the Grant Administration Agreement with Shawnee Community Services for the proposed CDBG-CV funded project. **The motion carried 7-0-0.**

(c) Advertise design-build project for Shawnee Community Services

**MAYOR SANDIFER:** The third motion is to consider authorizing staff to advertise the design-build project for the proposed facility improvements at Shawnee Community Services. I'll accept a motion. Jeanie.

**COUNCILMEMBER MURPHY:** Move to authorize staff to advertise for the project.

**MAYOR SANDIFER:** Sierra.

**COUNCILMEMBER WHITTED:** Second.

**MAYOR SANDIFER:** I have a motion and a second on this item. All those in favor say aye.

**COUNCILMEMBERS:** Aye.

**MAYOR SANDIFER:** Opposed, nay. Motion passes. Thank you.

**Motion 8:** **Jeanie Murphy - Ward 2/Sierra Whitted - Ward 1:** Authorize staff to advertise the design-build project for the proposed facility improvements at Shawnee Community Services. **The motion carried 7-0-0.**

**2. Consider bids and award the contract for Banking Services for the City.**

**MAYOR SANDIFER:** Item Number 2 is to consider bids and award the contract for banking services for the City. Paul.

**CITY MANAGER KRAMER:** Thank you, Mr. Mayor. I'm going to turn this over to Sean Rocco, who I do not think is going to get any applause for this item, but it's necessary and important to the City. So, our Finance Director, Sean Rocco.

**MR. ROCCO:** Good evening, Mayor, City Council. So, the item in front of you is to consider the banking agreement with Commerce Bank. Just for some history, the last time the City issued a banking RFP was actually in May of 2012. So, this is actually a little overdue. It's been a goal of mine since I took over as Finance Director, so it's nice to get this in front of you.

So, in 2012, we actually awarded banking services to Great Western Bank. And then later, Great Western was acquired by First Interstate, and that's the bank we use today. We found out earlier this year that First Interstate's local branches were being acquired by Enterprise Bank, and that kind of jumpstarted the whole process so we could get out in front of the change from our current bank.

So, we opened the RFP earlier this year. We received, or excuse me, we invited a total of 19 banks with the stipulation that they had to have a branch in Johnson County. Obviously, preference was given to those that had a branch within Shawnee. We received a total of five qualified bids. Those bids were evaluated and scored, and we narrowed it down to two banks that we then brought in for interviews. And at the completion of the process, Commerce Bank was selected as the bank we wanted to move forward with.

There is one thing I wanted to note in your packet. There's a dollar amount we provided. That's not necessarily the amount of the contract. That's the average transactions that we have. That would be the fee that would be associated with those. So, it is variable. It will change from month to month, but that would be like what an average yearly expense would look like for those banking services.

So, the recommended action is to authorize the Mayor to sign the agreement this evening, but I'd be happy to answer any questions you have.

**MAYOR SANDIFER:** Anyone have any questions? Anyone sign up for this? Anyone in the audience that would like to speak on this? Hearing none, I'll accept a motion. Kurt.

**COUNCILMEMBER KNAPPEN:** Move to approve.

**MAYOR SANDIFER:** Laurel.

**COUNCILMEMBER BURCHFIELD:** Second.

**MAYOR SANDIFER:** I have a motion and a second on this item. All those in favor say aye.

**COUNCILMEMBERS:** Aye.

**MAYOR SANDIFER:** Opposed, nay. Motion passes.

(Applause)

**Motion 9:** **Kurt Knappen - Ward 3/Laurel Burchfield - Ward 4:** Approve the contract with Commerce Bank for the Banking Services for the City and authorize the Mayor to sign the final agreement as approved by the City Attorney. **The motion carried 7-0-0.**

**3. Consider bids and award the contract to Conrad Fire for the replacement Fire Department Apparatus with corresponding equipment.**

**MAYOR SANDIFER:** Item Number 3 is to consider bids and award the contract to Conrad Fire for the replacement Fire Department apparatus with corresponding equipment. Paul.

**CITY MANAGER KRAMER:** Thank you, Mr. Mayor. I'm going to turn this over to our Fire Chief, Rick Potter.

**FIRE CHIEF POTTER:** Thank you. Good evening, Mr. Mayor and members of Council. What you have before you is a recommendation or a request to approve an agreement with Conrad Fire Services to purchase a tiller.

So, a little bit of background. We went out to bid through this process again, submitted that back in July, working with Finance, and we received one bid for this from Conrad. And so, for this type of apparatus, which is a tiller, these are fully custom. We didn't have the stock option as we did with the engine that we brought before you last month. So, this one is custom. It's the only way that they make these. It is going to take about 49½ to 52 months is the quote. So, that's over four years. We're between four and five years. Our plan, replacement plan once every 10 years, was to replace this in '29. As it is, this will be 2030 when we receive this one.

So, looking at that also, one of the things I wanted to bring to mind is that within our replacement schedule, the next one we plan to bring to you during our normal replacement schedule won't be until 2028. So, that's with the current times. We're hoping that those times shorten, and that would even take us out a little bit longer because we want to receive delivery of that in 2031. So, if they continue to shorten those time frames, then we could go out to '29 or whatever. But that's what it's looking like based off of today's conditions.

With that, we'd ask you to approve the agreement with Conrad to replace Fire Department apparatus in an amount not to exceed the \$2.573 million. With that, I will take any questions.

**MAYOR SANDIFER:** Does anyone have any questions? Kurt.

**COUNCILMEMBER KNAPPEN:** I have one question. Just given how expensive these are, do we sell the old one off to a smaller city, or is it just retired?

**FIRE CHIEF POTTER:** So, we do a little bit. So, these, when they leave right now, they will move from a frontline to a reserve status. So, we keep them for reserve status. So, the engine that we just received a couple weeks ago that we're getting ready to put in service in the next couple of weeks, we'll have it ready to go in service, the apparatus that it is replacing is a 2003. It's 22 years old. We don't know with the issues that it has that it's even something that -- if we wanted to donate it, I don't know if you remember a couple years ago, we donated one to Lewis, Kansas. Sometimes there are smaller communities that would like to take it. This one we don't know. So, it may be something, you know, talking to the City Manager, we may just end up putting it on Purple Wave, which is our mechanism to disperse of City property. But trying to figure out with those, there's probably not a lot of value with that by the time we get there.

**COUNCILMEMBER KNAPPEN:** Okay.

**FIRE CHIEF POTTER:** So, just because we do keep them as a reserve for that one. So, usually they're almost 20 years old or older as in this case by the time we get rid of them.

**COUNCILMEMBER KNAPPEN:** Thank you.

**MAYOR SANDIFER:** Tony.

**COUNCILMEMBER GILLETTE:** Yeah. Chief, just this may be a more nuts and bolts question for Sean than maybe for you, but you may know it anyways. What would be then the bond duration for this? What's the time period there? Will we have all --

**FIRE CHIEF POTTER:** I do not know that.

**COUNCILMEMBER GILLETTE:** Will we have all six years to spread this out, as Sean makes his way up to the front.

**MR. ROCCO:** So, the process or the thought process at this point in time would be we would order the truck now and we won't be taking advantage of the prepay discount because we don't have the money at this point. And then we would borrow the money

when it's delivered. So, there won't be any debt issued for this truck until 49½ to 50 months from now, somewhere in that time frame.

**COUNCILMEMBER GILLETTE:** Okay. Thank you.

**MR. ROCCO:** And then at that time we would decide, you know, if there are other items we're borrowing for at the time, what the duration of the bonds would be at that point.

**COUNCILMEMBER GILLETTE:** Okay. So, then I guess my follow-up question then would be is how are we planning and budgeting for this purchase then either in the subsequent calendar years starting next year with the budget that's already been passed versus the years ahead?

**MR. ROCCO:** Yeah. So, we would -- we haven't necessarily passed the budget that this would be in yet because we would issue the debt in 4½ to 5 years from now when the truck is delivered.

**COUNCILMEMBER GILLETTE:** So, this is just more of a pre-buy program than

**MR. ROCCO:** Yes. We have to have a --

**COUNCILMEMBER GILLETTE:** [Inaudible].

**MR. ROCCO:** We have to generate a purchase order to get the truck on -- so, that they can start building it for us.

**COUNCILMEMBER GILLETTE:** Okay.

**MR. ROCCO:** Yep.

**COUNCILMEMBER GILLETTE:** Thanks for the explanation.

**MAYOR SANDIFER:** Anyone else? Anyone signed up to speak on this? Anyone in the audience that would like to speak on this issue?

**MS. VANKEMSEKE:** I have a question.

**MAYOR SANDIFER:** You have to go up to the podium.

**MS. VANKEMSEKE:** [Inaudible; talking off mic]

**MAYOR SANDIFER:** State your name and number.

**MS. VANKEMSEKE:** My name and number?

**MAYOR SANDIFER:** Your name and address.

**MS. VANKEMSEKE:** Oh, really? It's Marlisa Vankemseke. 8209 West 57th Terrace, Merriam, Kansas, 66202. (913) 428-6337. All public information. What's a tiller?

**FIRE CHIEF POTTER:** Great question. With your permission, sir.

**MAYOR SANDIFER:** Pardon?

**FIRE CHIEF POTTER:** With your permission to answer it.

**MAYOR SANDIFER:** Yes.

**FIRE CHIEF POTTER:** Okay. So, a tiller is one that is driven from the front and the back.

**MS. VANKEMSEKE:** Oh.

**FIRE CHIEF POTTER:** So, it's a tractor trailer combination where the tiller is, so there's a person that rides in back. All they can do is steer. They have no brake pedals, no turn signals, nothing else. They just have a steering wheel where they steer the back end of it. And then we have a front driver that's in the front and they work together as a team to put that in places that we can't take some of the other aerial or even engines. We can put these tillers in some place just because the way they can articulate.

**MS. VANKEMSEKE:** Okay. Thank you.

**MAYOR SANDIFER:** Okay. If there's no more questions, I'll accept a motion. Angela.

**COUNCILMEMBER STIENS:** Move to approve.

**MAYOR SANDIFER:** Jeanie.

**COUNCILMEMBER MURPHY:** Second.

**MAYOR SANDIFER:** I have a motion and a second on this item. All those in favor say aye.

**COUNCILMEMBERS:** Aye.

**MAYOR SANDIFER:** Opposed, nay. Motion passes.

**Motion 10:** Angela Stiens - Ward 3/Jeanie Murphy - Ward 2: Approve the agreement with Conrad Fire for replacement Fire Department Apparatus with corresponding equipment in a not to exceed amount of \$2,573,187.18. The motion carried 7-0-0.

**4. Consider bids and award the Construction Contract for the 2025 Bridge Repair Program, PN 3618.**

**MAYOR SANDIFER:** Item Number 4 is to consider bids and award the construction contract for the 2025 Bridge Repair Program, P.N. 3618. Paul.

**CITY MANAGER KRAMER:** Thank you, Mr. Mayor. The next couple items will be handled by Kevin Manning, our Director of Public Works.

**MR. MANNING:** All right. Good evening. This first item is for our bridge repair program. Our program basically consists of a biannual inspection that is mandated by

federal law. So, we've got 51 public bridges in Shawnee that we do inspect every year, excuse me, every two years. So, essentially what we do is, we do an inspection. Based on the results of those inspections, we do some design work if we have some issues that need to be addressed. And then the following year, we make the -- we'll construct those improvements.

So, in 2025, we've done our inspection and design, and we will be doing our construction in 2026. But we do have our bids that came in. We're going to be doing basically some repair work on eight different bridges. And these are basically fairly minor repairs. These are intended to be kind of preventative maintenance, prevent larger issues in the future.

So, this is an example of some of the things we may do on this project. It's concrete patching on the bridges and approach slabs. If we have brush that's starting to gather and potentially kind of get into the bridge, we clear all that out, maybe mud jacking if we've got some settling out there, repairing any damaged rebar, and then crack sealing and waterproofing for these bridges.

So, we did have two bids come in for this program. The low was Comanche at \$341,894.

**MAYOR SANDIFER:** Any questions for staff? Anyone sign up for this? Anyone in the audience that would like to speak on this? Hearing none, I'll accept a motion. Tony.

**COUNCILMEMBER GILLETTE:** Move to approve P.N. 3618.

**MAYOR SANDIFER:** Sierra.

**COUNCILMEMBER WHITTED:** Second.

**MAYOR SANDIFER:** I have a motion and a second on this item. All those in favor say aye.

**COUNCILMEMBERS:** Aye.

**MAYOR SANDIFER:** Opposed, nay. Motion passes.

**Motion 11:** **Tony Gillette - Ward 1/Sierra Whitted - Ward 1:** Approve the contract with Commanche Construction Inc, in the amount of \$341,894 for the 2025 Bridge Repair Program, PN 3618, and authorize the Mayor to sign a final agreement as approved by the City Attorney. **The motion carried 7-0-0.**

5. **Consider bids and award the Contract for the 75th & Switzer/Larsen 65th to 67th project. Adopting a Resolution is also required for authorization to acquire easements.**

(a) Contract for P.N. 3631

**MAYOR SANDIFER:** Item Number 5 is to consider bids and award the contract for the 75th and Switzer/Larsen 65th to 67th Street project. Adopting a resolution is also required for authorization to acquire easements. Paul.

**CITY MANAGER KRAMER:** Thank you, Mr. Mayor. Once again, Kevin Manning on this item.

**MR. MANNING:** All right. So, this will be a 2026 SMAC project. These are two different locations that you can kind of see here that we're kind of rolling into one project. One is on the northwest corner of 75th and Switzer, and the second is Larsen Lane from 65th Street to 67th Street. On this project, we'll be replacing around 13 total pipes, around 2,300 linear feet.

One thing I did want to touch on on Larson Lane there was a resident that came in a few times to share his concerns about speeding on that roadway and the fact that there was no sidewalk. So, as part of this project, we will be looking at adding sidewalk on Larsen Lane from 65th Street to 67th Street. The final location hasn't been selected yet, but it looks like it could be on the east side, but we'll make that determination once we've completed design.

So, tonight before you, you've got the design contract with Professional Engineering Consultants in the amount of \$250,450. And there's also a resolution to approve the authorization to acquire temporary and/or permanent easements for the project.

**MAYOR SANDIFER:** Any questions for staff? Anyone sign up for -- oh, Tony?

**COUNCILMEMBER GILLETTE:** Yeah. Just real quick, Kevin. This is within the budgeted process within our budget to do this for next year.

**MR. MANNING:** That's correct, yes.

**COUNCILMEMBER GILLETTE:** Thank you.

**MAYOR SANDIFER:** Anyone sign up for this? Anyone in the audience that would like to speak on this? Hearing none, I'll accept a motion. Kurt.

**COUNCILMEMBER KNAPPEN:** Move to approve.

**MAYOR SANDIFER:** Laurel.

**COUNCILMEMBER BURCHFIELD:** Second.

**MAYOR SANDIFER:** I have a motion and a second on this item. All those in favor say aye.

**COUNCILMEMBERS:** Aye.

**MAYOR SANDIFER:** Opposed, nay. Motion passes.

**Motion 12:** Kurt Knappen - Ward 3/Laurel Burchfield - Ward 4: Approve the contract with Professional Engineering Consultants - PEC, for the 75th & Switzer/Larsen 65th to 67th CMP Replacement

Projects PN 3631 in the amount of \$250,450 and authorize the Mayor to sign the contract. **The motion carried 7-0-0.**

(b) Adopt a resolution

**MAYOR SANDIFER:** There's two motions on this. That was the first motion. The second motion is to consider adopting the resolution to approve the authorization to acquire temporary and/or permanent easements for the project.

I'll accept a motion. Jeanie.

**COUNCILMEMBER MURPHY:** Move to adopt a resolution to approve authorization to acquire easements.

**MAYOR SANDIFER:** Laurel.

**COUNCILMEMBER BURCHFIELD:** Second.

**MAYOR SANDIFER:** I have a motion and a second on this item. All those in favor say aye.

**COUNCILMEMBERS:** Aye.

**MAYOR SANDIFER:** Opposed, nay. Motion passes.

**Motion 13:** **Jeanie Murphy - Ward 2/Laurel Burchfield - Ward 4:** Adopt a Resolution to approve the authorization to acquire temporary and/or permanent easements for the project. **The motion carried 7-0-0.**

**6. Consider Change Order to Contract No. 2024-051 with Abay Construction for the 75th Street and Switzer Road CMP Replacement Project.**

**MAYOR SANDIFER:** Item Number 6 is consider change orders to Contract No. 2024-051 with Abay Construction for the 75th Street and Switzer CMP Replacement Project. Paul.

**CITY MANAGER KRAMER:** Once again, Kevin Manning on this item.

**MR. MANNING:** So, this is actually a different 75th and Switzer project than the one that was -- that you just approved. So, this is actually a 2024 SMAC project. And the change order tonight is \$88,084.51. And that's for some additional work that we needed to do basically on the sidewalk, a driveway approach, and basically across a drainage easement that's on private property to modify the drainage. There was basically an issue during construction where we had water draining the wrong way under the current design. So, we're going to have to go out there and do some additional work.

**MAYOR SANDIFER:** Thank you. Any questions for staff? Anyone sign up for this one? Anyone in the audience that would like to speak on this? Hearing none, I'll accept a motion. Laurel.

**COUNCILMEMBER BURCHFIELD:** Move to approve the change order.

**MAYOR SANDIFER:** Angela.

**COUNCILMEMBER STIENS:** Second.

**MAYOR SANDIFER:** I have a motion and a second on this item. All those in favor say aye.

**COUNCILMEMBERS:** Aye.

**MAYOR SANDIFER:** Opposed, nay. Motion passes.

**Motion 14:** **Laurel Burchfield - Ward 4/Angela Stiens - Ward 3:** Approve the Change Order to Contract No. 2024-051 with Abay Construction, for the 75th Street and Switzer project Road CMP Replacement Project, representing a net increase of \$88,084.51 for a final contract amount of \$672,743.49. **The motion carried 7-0-0.**

**7. Consider bids and award the contract for the Blackfish Parkway West of Pflumm project. Adopting a Resolution is also required for authorization to acquire easements.**

**MAYOR SANDIFER:** Item Number 7 is to consider bids and award the contract for the Blackfish Parkway West of Pflumm Project. Adopting a resolution is also required for authorization to acquire easements. Paul.

**CITY MANAGER KRAMER:** One more time, Kevin Manning.

**MR. MANNING:** This will be another 2026 SMAC project. We're going to be replacing about 2,500 linear feet of pipe spread across basically five different areas that you can kind of see here on your map. So, it's definitely a substantial project, but a lot of these pipes, you know, old CMP and they're going underneath Blackfish Parkway, which is a major roadway for us. So, we're excited to get out there and start this project.

This item tonight is a design contract with BG Consultants in the amount of \$251,998. And there's also a motion to authorize the acquisition of temporary and permanent easements.

**MAYOR SANDIFER:** Thank you. Any questions for staff? Anyone sign up for this? Anyone in the audience that would like to speak on this?

(a) Approve contract for P.N. 3632

**MAYOR SANDIFER:** We have two motions on this to consider. The first motion is to consider approving the contract for the BG Consultants, Incorporated for the Blackfish West of Pflumm CMP replacement project in the amount of \$251,998 and authorize the Mayor to sign the contract.

I'll accept a motion. Jeanie.

**COUNCILMEMBER MURPHY:** Move to approve.

**MAYOR SANDIFER:** Laurel.

**COUNCILMEMBER BURCHFIELD:** Second.

**MAYOR SANDIFER:** I have a motion and a second on this item. All those in favor say aye.

**COUNCILMEMBERS:** Aye.

**MAYOR SANDIFER:** Opposed, nay. Motion passes.

**Motion 15:** **Jeanie Murphy - Ward 2/Laurel Burchfield - Ward 4:** Approve the contract with BG Consultants Inc. for the Blackfish West of Pflumm CMP Replacement Project PN 3632 in the amount of \$251,998 and authorize the Mayor to sign the contract. **The motion carried 7-0-0.**

(b) Adopt a resolution

**MAYOR SANDIFER:** The second motion is to consider adopting a resolution to approve the authorization to acquire temporary and/or permanent easement for the project.

I'll accept a motion. Laurel.

**COUNCILMEMBER BURCHFIELD:** Move to adopt the resolution.

**MAYOR SANDIFER:** Jeanie.

**COUNCILMEMBER MURPHY:** Second.

**MAYOR SANDIFER:** I have a motion and a second on this item. All those in favor say aye.

**COUNCILMEMBERS:** Aye.

**MAYOR SANDIFER:** Opposed, nay. Motion passes.

**Motion 16:** **Laurel Burchfield - Ward 4/Jeanie Murphy - Ward 2:** Adopt a Resolution to approve the authorization to acquire temporary and/or permanent easements for the project. **The motion carried 7-0-0.**

**8. Consider bids and award the Contract for 2026 City Mowing Services.**

**MAYOR SANDIFER:** Item Number 8 is to consider bids and award contract for the 2026 City Mowing Services. Paul.

**CITY MANAGER KRAMER:** Thank you, Mr. Mayor. Our Parks and Recreation Director, Tonya Lecuru, will handle this item.

**MS. LECURU:** Good evening. Thank you for allowing me to present this. As you all may remember, we do our mowing bids every three years. We look for a contract that would be a contract with two opportunities to renew. This is a new contract, so this would be the first of three years going forward.

We did go out to bid. There was two bids received. Staff is recommending the contract to Kansas Land Management, which is who we have used for a number of years, in the amount of \$310,174. When we did this with the two bids, the other bid that came in was \$1.3 million for -- to compare to what we have here. So, some concerns with our comments or questions that may come with that is why. And there's just that -- there's very few companies that are the size that can do both park and right-of-way mowing. So, presenting this for your approval this evening.

**MAYOR SANDIFER:** Thank you. Any questions from staff? Tony.

**COUNCILMEMBER GILLETTE:** Yeah. Tonya, thanks. Reading through the packet, I understand that the bid actually did come in about \$10,900 less than previously. And of course, not explained in the packet is why or how. And so, I was wondering if you can expound just briefly on how that was possible.

**MS. LECURU:** So, as I said, we've worked with Kansas Land Management for a number of years, and they like working for the City of Shawnee. They like our projects, our parks, and the way we do business. And so, anytime you go out for a bid, they want to make sure that they are sharpening their pencil and, you know, making sure they consider everything as they go forward. And so, we took that as a plus that they wanted to make sure that they came in with a good bid.

**COUNCILMEMBER GILLETTE:** All right. So, not anything less as far as their service agreement or space that they would be responsible for; it's just the bidding.

**MS. LECURU:** No. And in the packet were all of the different maps and areas that show where that's from. So, all this --

**COUNCILMEMBER GILLETTE:** Do we have any way to continue to reduce our contract services, in your opinion, for any of these future bids?

**MS. LECURU:** Not for mowing.

**COUNCILMEMBER GILLETTE:** And this would lock us down for three years again, but.

**MS. LECURU:** Right. Not for mowing, I don't think, based on the size of our staff and what it takes to mow the various areas and the type of equipment necessary. This is pretty much the standard for all of the agencies within Johnson County just to make the most of their staffing that they have.

**COUNCILMEMBER GILLETTE:** All right. I appreciate that explanation. Thank you.

**MAYOR SANDIFER:** Anyone else? Anyone sign up for this? Anyone in the audience that would like to speak on this issue? Hearing none, I'll accept a motion. Jeanie.

**COUNCILMEMBER MURPHY:** Move to approve.

**MAYOR SANDIFER:** Kurt.

**COUNCILMEMBER KNAPPEN:** Second.

**MAYOR SANDIFER:** I have a motion and a second on this item. All those in favor say aye.

**COUNCILMEMBERS:** Aye.

**MAYOR SANDIFER:** Opposed, nay. Motion passes.

**Motion 17:** **Jeanie Murphy - Ward 2/Kurt Knappen - Ward 3:** Approve the 2026 Mowing Contract to Kansas Land Management in the amount of \$310,174 and authorize the Mayor to sign the contract. **The motion carried 7-0-0.**

#### **H. MISCELLANEOUS ITEMS**

- 1. Ratify the semi-monthly claims for October 13, 2025, in the amount of \$8,889,819.07.**

**MAYOR SANDIFER:** The next item on the agenda are Miscellaneous Items. Item Number 1 is to ratify the semi-monthly claim for October 13, 2025, in the amount of \$8,889,819.07.

Anyone sign up? Anyone in the audience that would like to speak on this? Hearing none, I'll accept a motion. Kurt.

**COUNCILMEMBER KNAPPEN:** Move to approve.

**MAYOR SANDIFER:** Angela.

**COUNCILMEMBER STIENS:** Second.

**MAYOR SANDIFER:** I have a motion and a second on this item. All those in favor say aye.

**COUNCILMEMBERS:** Aye.

**MAYOR SANDIFER:** Opposed, nay. Motion passes.

**Motion 18:** **Kurt Knappen - Ward 3/Angela Stiens - Ward 3:** Ratify the semi-monthly claims for October 13, 2025, in the amount of \$8,889,819.07. **The motion carried 7-0-0.**

## 2. Miscellaneous Council Items

**MAYOR SANDIFER:** Next item, Item Number 2, is Miscellaneous Council Items. Paul, do you have anything?

**CITY MANAGER KRAMER:** Nothing tonight. Thank you.

**MAYOR SANDIFER:** Okay. Does anyone on the Council have any Miscellaneous Council Items? Kurt.

**COUNCILMEMBER KNAPPEN:** Yeah. I had one comment and one question for staff. First of all, I wanted to commend our Public Works and the contractor that's working with the mill and overlay for Shawnee Mission Parkway. And in particular, what I appreciate is that I -- it's been kind of a mess and an inconvenience, but I appreciate that when things are closed down, they're actively working on it as opposed to having them closed down and you feel like nothing is getting done. And it's great to drive on the new and improved roadway. And I was amazed to see the shape of some of the stormwater that's been pulled out along the way. So, very happy that we're making those improvements.

Second one was a question for Kevin. And that is just a really quick update on the Mill Valley sinkhole situation, and specifically when you expect that road to be back open. Thank you.

**MR. MANNING:** Sure. So that, as you know, I mean, the road is closed right now. We're anticipating it's going to be closed throughout the remainder of October, and it will be open up around November 1.

**COUNCILMEMBER KNAPPEN:** Okay.

**MR. MANNING:** There may be a few more weeks of work outside of the roadway where they're going to be pouring a head wall. So, there may be still some construction activity out there, but the roadway will be open.

**COUNCILMEMBER KNAPPEN:** Thank you.

**MAYOR SANDIFER:** Anybody else? Tony.

**COUNCILMEMBER GILLETTE:** Yeah. Mr. Knappen stole my thunder, actually. I came home late from a flight last night and had to go down Shawnee Mission Parkway, as I was just telling Kevin about this before the meeting, and I was amazed at the progress that was made. It looks really great. Drove very smoothly. So, hats off to staff. You're doing a great job on that and appreciate it so very much.

**MAYOR SANDIFER:** Okay. Anyone else?

## I. ADJOURNMENT

**MAYOR SANDIFER:** If there's no other items, I'll accept a motion to adjourn.

**COUNCILMEMBER KNAPPEN:** Move to adjourn.

**COUNCILMEMBER STIENS:** Second.

**MAYOR SANDIFER:** I have a motion and a second to adjourn. All those in favor say aye.

**COUNCILMEMBERS:** Aye.

**MAYOR SANDIFER:** Opposed, nay. We are adjourned.

**Motion 19:** Kurt Knappen - Ward 3/Angela Stiens - Ward 3: Adjourn. The motion carried 7-0-0.

**COUNCILMEMBER KNAPPEN:** And just to note that the Council Committee meeting will begin as quickly as we can wrangle everybody up to get back to the dais.

(Shawnee City Council Meeting Adjourned at 7:10 p.m.)

CERTIFICATE

I certify that the foregoing is a transcript to the best of my ability from the electronic sound recording of the proceedings in the above-entitled matter.

/das

October 17, 2025

Deborah A. Sweeney, Recording Secretary

APPROVED BY:

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Stephanie Zaldivar, City Clerk