

GREAT BEND CITY COUNCIL MEETING

September 2, 2025

6:30 p.m.

Location – City Hall Council Chambers

The Council meeting will be livestreamed for public to view on our city council Facebook page, <https://www.facebook.com/gbcitycouncil/>.

AGENDA

Members present:

- | | |
|---|--|
| <input type="checkbox"/> Mayor Cody Schmidt | <input type="checkbox"/> Councilmember Cory Urban |
| <input type="checkbox"/> Councilmember Kevyn Soupiset | <input type="checkbox"/> Councilmember Gary Parr |
| <input type="checkbox"/> Councilmember Rickee Maddox | <input type="checkbox"/> Councilmember Tina Mingeback |
| <input type="checkbox"/> Councilmember Alan Moeder | <input type="checkbox"/> Councilmember Davis Jimenez |
| <input type="checkbox"/> Councilmember Jolene Biggs | <input type="checkbox"/> Attorney Allen Glendenning |
| <input type="checkbox"/> Administrator Logan Burns | <input type="checkbox"/> Clerk/Finance Director Shawna Schafer |
| <input type="checkbox"/> Assistant Administrator VACANT | |

OPENING: PLEDGE OF ALLEGIANCE

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on August 18, 2025.
- b) **Claim's Warrant Register 9-2-25:** Covering 2025 bills to date.
- c) **Payroll Register P/R 8-22-25:** Covering payroll ending August 16, 2025, in the amount of \$570,845.23.
- d) **Appointments:** Mayor Schmidt will make appointments as appropriate.
- e) **Cereal Malt Beverage (CMB) License:** Chad Ehrlich with F & E Collection Auto Auction, out of Great Bend, Kansas, has applied for a 1-day CMB license for September 27, 2025. All requirements of the ordinance have been completed and recommend approval.
- f) **Agenda:** Approval of agenda as submitted or amended.

B. OLD BUSINESS

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

The public is free to comment on items not listed on the agenda. Please address comments to the City Council as a body and be mindful of others who may wish to speak by abiding by the 3-minute limit. If a large group is present for the same topic, the mayor, in his discretion, may ask that you elect 1 spokesperson, and he could allow a longer time for that individual to speak.

D. NEW BUSINESS

1. **Councilmember Reports:** Councilmembers will report on the boards and commissions that they serve on.

Recommendation: Informational item.

2. **Administrators Update:** City Administrator Logan Burns will present an update on what is happening within the City organization.

Recommendation: Informational item.

3. **Abatements:** City Administrator Logan Burns will present abatements.

Recommendation: Take action on abatements.

4. **Revize Customer Design Cost Proposal:** Revize, a government website agency, approached us in early August to discuss the benefits of what its platform offers. Financially, we'd receive a substantially cheaper annual deal with Revize while retaining the same features we currently use through our provider Civic Plus. The initial startup cost is \$20,060 and annually \$7,990, which is half the annual amount we currently pay Civic Plus. We would opt for WCAF Scan and Remediation ADA Service add-on in our annual fee. We believe this add-on is necessary due to April 2024 Department of Justice ruling requiring state and local government's web content being accessible to people with disabilities. Municipalities with populations under 50,000 must meet this requirement by April 26, 2027. The Revize contract also includes a free redesign every four years. The timeline for the project will take 24-30 weeks and our current contract with Civic Plus ends on May 31, 2026. To launch our new website before the Civic Plus contract ends, we need to begin this process quickly which Revize is aware of. Public Relations Director Addison Crites will report.

Recommendation: Motion to approve the Revize cost proposal not to exceed \$28,050 and begin the development of a new City of Great Bend website.

ADJOURNMENT