

GREAT BEND CITY COUNCIL MEETING

August 4, 2025

6:30 p.m.

Location – City Hall Council Chambers

The Council meeting will be livestreamed for public to view on our city council Facebook page, <https://www.facebook.com/gbcitycouncil/>.

AGENDA

Members present:

- | | |
|---|--|
| <input type="checkbox"/> Mayor Cody Schmidt | <input type="checkbox"/> Councilmember Cory Urban |
| <input type="checkbox"/> Councilmember Kevyn Souiset | <input type="checkbox"/> Councilmember Gary Parr |
| <input type="checkbox"/> Councilmember Rickee Maddox | <input type="checkbox"/> Councilmember Tina Mingebach |
| <input type="checkbox"/> Councilmember Alan Moeder | <input type="checkbox"/> Councilmember Davis Jimenez |
| <input type="checkbox"/> Councilmember Jolene Biggs | <input type="checkbox"/> Attorney Allen Glendenning |
| <input type="checkbox"/> Administrator Logan Burns | <input type="checkbox"/> Clerk/Finance Director Shawna Schafer |
| <input type="checkbox"/> Assistant Administrator VACANT | |

OPENING: PLEDGE OF ALLEGIANCE

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on July 21, 2025.
- b) **Claim's Warrant Register 8-4-25:** Covering 2025 bills to date.
- c) **Payroll Register P/R 7-25-25:** Covering payroll ending July 19, 2025, in the amount of \$561,680.48.
- d) **Appointments:** Mayor Schmidt will make appointments as appropriate.
- e) **Annual Blessed Bike Rally:** Authorize blocking off parking stalls on the north side of Lakin Avenue between Kansas Avenue and Main on August 15-17, 2025, for vendors to set up and tear down. Authorize closing Lakin Avenue between Main and Kansas from 8:00am to 11:00pm on August 16, 2025. Authorize individuals to stay overnight in Jack Kilby Square for security of the event on August 15-17, 2025.
- f) **Agenda:** Approval of agenda as submitted or amended.

B. OLD BUSINESS

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

The public is free to comment on items not listed on the agenda. Please address comments to the City Council as a body and be mindful of others who may wish to speak by abiding by the 3-minute limit. If a large group is present for the same topic, the

mayor, in his discretion, may ask that you elect 1 spokesperson, and he could allow a longer time for that individual to speak.

D. NEW BUSINESS

1. **Councilmember Reports:** Councilmembers will report on the boards and commissions that they serve on.

Recommendation: Informational item.

2. **Administrators Update:** City Administrator Logan Burns will present an update on what is happening within the City organization.

Recommendation: Informational item.

3. **Abatements:** City Administrator Logan Burns will present abatements.

Recommendation: Take action on abatements.

4. **Agreement for Preliminary Engineering for TA Grant:** We applied for the Transportation Alternatives (TA) program on March 1st, 2024, for Downtown Sidewalk Repair and Accessibility Improvements for Main Street from 10th street to 17th street and we were awarded the Grant Project in October 2024. Even though our eligibility should be a 20% match if the program is awarded, KDOT awarded the grant project with 100% funding with \$0 city match. Which includes construction engineering and preliminary engineering. In early March the City entered into agreement with KDOT to accept the grant. Following this, we put an RFQ out to procure a consultant for this project. JEO is the only proposal we received. Their qualifications were submitted to the state for review. KDOT has now accepted the consultant proposal and sent us the agreement for Preliminary engineering design services with consultant. TA grant is a reimbursement project, and the state will reimburse 100% of the total contract compensation limit of \$108,633.00 for the Preliminary engineering costs included. Funding for the project will come from KDOT grants fund. Assistant City Engineer Hitha Kadiyala will report.

Recommendation: Motion to approve the agreement with JEO and the State for the Preliminary Engineering of the TA Grant for \$108,633.00.

5. **Agreement for Preliminary Engineering SRF Application:** We applied for State Revolving Funding pre application in May of 2025 for the airport lift station rehabilitation. Early this month, we received approval from KDHE stating we are selected for the 2026 intended use plan to apply for a loan in the amount of \$800,000.00, with an estimated loan forgiveness amount of \$480,000.00. To remain eligible for this funding, the City must submit a full loan application, including a Preliminary Engineering Report (PER), to KDHE by October 15,

2025. For the next steps we will be working on all the necessary funding applications, general applications and working on the public hearing notice, sending out environmental review letters, meeting notices, report addendums, coordination with KDHE and submitting a preliminary engineering report as final application. JEO shall work on an hourly basis to assist city with the SRF funding application process and all other tasks on as needed basis but shall not exceed \$9,000.00 without prior approval from the city. JEO has already helped us with the study of the airport lift station in the past and using their assistance for this final application with prior understanding of the issue will be very helpful. Assistant City Engineer Hitha Kadiyala will report.

Recommendation: Motion to approve the agreement with JEO for an amount not to exceed \$9,000.00 for the assistance for the SRF Funding Application Support.

6. **JEO Pool Concept Design of Wetlands Waterpark:** The City of Great Bend currently contracts with JEO for on-call engineering services, and one of their areas of expertise is aquatic facility design. In October 2024, Amber Wyatt from JEO visited Great Bend to conduct a comprehensive assessment of our existing pool. Following her visit, she provided a detailed 66-page report outlining the condition of the 1936 pool and adjacent play features. The report identifies specific issues with each component and outlines potential next steps for either renovation or full replacement. The attached proposal from JEO outlines a lump sum fee of \$30,000 to complete a concept development and facility assessment. This process will include identifying deficiencies in the existing facility, establishing key project criteria, and developing conceptual designs along with cost estimates for repairs or renovation. As part of this assessment, we plan to involve a pool committee appointed by the Mayor to provide valuable input on the renovation and future direction of the facility. Given the age and condition of the current pool, we are now at the critical stage of planning for its replacement. Previously, the City's timeline aimed to keep the current pool operational through the 2025 and 2026 swim seasons, with demolition and construction scheduled to begin in August 2026. Under the QOL sales tax plan, we have earmarked funding to begin bond payments in 2027, supporting a pool renovation project with an estimated budget of \$6 million. Community feedback has highlighted the importance of preserving pool size, we currently offer nearly 12,000 square feet of aquatic space, as well as including certain desired features in the new facility. Once the conceptual design phase is complete, the intention is to proceed with full design and construction, beginning as planned in August 2026, provided the project aligns with available funding. City Administrator Logan Burns will report.

Recommendation: Motion to approve the Wetlands Waterpark Conceptual Design Services Agreement with JEO in the amount of \$30,000.

7. **Executive Session:** An executive session has been requested to discuss personnel matters concerning non-elected personnel for the review of the applicants for the Utilities and Public Works Director positions.

Recommendation: Motion to recess to executive session for a period of ____ minutes to discuss personnel matters concerning non-elected personnel for the review of the applicants for the Utilities and Public Works Director positions under K.S.A 75-4319(b)(1). The regular meeting will resume at ____:____ p.m.

ADJOURNMENT