



**AGENDA**  
**TUESDAY, JANUARY 14, 2025**  
**CITY COMMISSION ROOM**  
**CITY HALL**  
**1101 POYNTZ AVENUE**  
**MANHATTAN, KS 66502**

**City Commission Meeting**  
**6:00 P.M.**

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NOTE: Agenda items are available on the City's website at <https://www.cityofmnhk.com/Archive.aspx?ADID=9392>. If you would like to provide public comment at the meeting for an item on the agenda, you may sign up-in person at the meeting. The guidelines for public comments can be found in Resolution No. 022024-B, <https://cityofmnhk.com/meetingspolicy>. If you would like to provide written comment for an item on the agenda in lieu of coming to City Hall, comments may be submitted through the City's website at <https://cityofmnhk.com/contactcommissioners> or by emailing or calling the Commissioners directly. Contact information for each Commissioner is located on the City's website at <https://cityofmnhk.com/202/City-Commission>.

The City Commission Meeting will be televised live on local Cox Cable Channel 3, on the City's website at <http://cityofmnhk.com/tv>, and also on Facebook at <https://www.facebook.com/Cityofmanhattan>. A recording will be made available on the City's website after the meeting.

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**1. CALL TO ORDER**

**2. ROLL CALL AND ANNOUNCEMENT OF A QUORUM**

**3. PLEDGE OF ALLEGIANCE**



This meeting is being held in the City Commission Room at City Hall, 1101 Poyntz Avenue, Manhattan, KS 66502. Public participation is solicited without regard to race, sex, familial status, military status, disability, religion, age, color, national origin, ancestry, sexual orientation, or gender identity. In accordance with the Americans with Disabilities Act, persons with disabilities needing special accommodation to participate in this meeting, or those requiring language assistance (free of charge) should contact the City of Manhattan ADA Coordinator, Deann Tiede, no later than forty-eight (48) hours prior to the meeting, at (785) 587-2442 or 7-1-1 (Relay).

#### 4. PROCLAMATION

- A. January 18 and January 25, 2025, [Dr. Martin Luther King, Jr. Community Celebration and Day of Service](#). (Kevin Bryant, Chair, and Susanne Glymour, Art/Writing Contest Coordinator, Martin Luther King, Jr. Memorial Committee, will be present to receive the proclamation.)

#### 5. PUBLIC COMMENTS

[Public Comment is for [comments from the public](#) to the City Commission, which is not related to an item on the agenda. As a general practice, the City Commission will not discuss or debate these items, nor will the City Commission make decisions on items presented during this time. Individuals should address all comments and questions to the Commission. Each person will be limited to one speaking opportunity for up to five (5) minutes for this section.]

#### 6. COMMISSIONER COMMENTS

#### 7. CONSENT AGENDA

[Items on the Consent Agenda are those of a routine and housekeeping nature or those items which have previously been reviewed by the City Commission and may be approved in one motion. A Commissioner may request an item be removed for separate discussion and considered immediately following the Consent Agenda. [Comment from the public](#) related to any item on the Consent Agenda to the City Commission is allowed. Each person will be limited to one speaking opportunity for up to five (5) minutes for this section.]

- A. **MINUTES**  
1. Approve the [minutes](#) of the Regular City Commission Meeting held Tuesday, December 17, 2024.
- B. **CLAIMS/PAYMENTS**  
1. Approve [Claims Register No. 3081](#) authorizing and approving the payment of claims from December 11, 2024 – December 31, 2024, in the amount of \$8,000,466.63.
- C. **LICENSES**  
1. [Approve an annual](#) Cereal Malt Beverages Off-Premises License for Walmart #35, Walgreens #07060, and an annual Cereal Malt Beverages On-Premises License for K-State Union Bowling Center.
- D. **SECOND AND FINAL READING**  
1. Approve [Ordinance No. 7737](#) amending the Manhattan Development Code (MDC).

E. ***FIRST READINGS***

1. Approve first reading of an ordinance [rezoning approximately of 26 lots south of downtown](#) to either Downtown Commercial (CD) District or Business Commercial (BC) District.
2. Approve first reading of an ordinance [rezoning 10 tracts west of downtown](#) to Downtown Commercial (CD) District.
3. Approve first reading of an ordinance [rezoning two lots](#) from Low-Density Residential (RL) District with Established Neighborhood overlay (O-EN) to Medium Density Residential (RM) District

F. ***RESOLUTIONS***

1. Find the petitions sufficient; approve [Resolution Nos. 011425-A and 011425-B](#) finding the projects advisable and authorizing construction; and authorize a Professional Engineering Services Agreement in the amount not to exceed \$41,990.00 with Schwab Eaton Consultants, P.A., for The Highlands at Grand Mere, Unit III (ST2407, WA2409).
2. Approve [Resolution No. 011425-C](#) supporting Excel Development Group to apply for the Low-Income Housing Tax Credit (LIHTC) Program through the Kansas Housing Resource Corporation (KHRC).

G. ***PROFESSIONAL SERVICES***

1. Approve a Professional Services Agreement in the amount of \$74,694.00 with BG Consultants, Inc., for the [2025 Stormwater Maintenance Phase 2 Project \(SW2502\)](#).
2. Approve a Professional Services Agreement in the amount not to exceed \$479,294.00 with Lighthouse Construction Guidance LLC for the [Anderson Avenue, from Harris Avenue to Connecticut Avenue, Water, Street, and Stormwater Improvements Project \(WA1909, ST2203, SW2206, PD2401; CIP #'s WA086P, WA177P, WA178P, WA179P, WA180P, WA181P\)](#).

H. ***BID AND AWARD***

1. Authorize an increased construction contract amount of \$31,907.20 and final payment with Leavenworth Excavating and Equipment Company, for the [Fremont Street Improvements Project \(SP1604, ST2202, WA2205, SS2206, SW2201\)](#).

I. ***MISCELLANEOUS AGREEMENTS***

1. Authorize City Administration to finalize and the Mayor and City Clerk to execute a [Reimbursement Agreement in the amount of \\$73,603.20 with Riley County for aerial photography services](#).
2. Approve Small Government Enterprise [Agreement in the amount of \\$188,169.00 with Esri for Geographic Information Systems \(GIS\) software](#).
3. Approve an [Agreement with VeoRide, Inc., for operation as a micromobility network company on city streets, sidewalks and rights-of-way](#).

<b>8. <u>ITEM REMOVED FROM CONSENT AGENDA</u></b>
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## **9. REORGANIZATION**

- A. City Clerk Brenda Wolf calls for nomination of new Mayor.
- B. Mayor Elect calls for nomination of new Mayor Pro Tem.
- C. Comments from outgoing Mayor.
- D. Mayor Elect will provide remarks for the upcoming year.

## **10. CITY MANAGER BRIEFING**

**[The purpose of this Briefing is for the City Manager to review future agenda items and provide general updates, Commissioners report on meetings attended as a City Commission Representative and seek feedback, discuss potential training/educational opportunities, and coordinate calendars, invitations/notices and scheduling. Public Comment is not permitted during this briefing period.]**

## **11. EXECUTIVE SESSION**

**[Executive Sessions are closed meetings held in accordance with the provisions of the Kansas Open Meetings Act. Discussion is limited to topics listed in KSA 75-4319.]**

- A. Recess into Executive Session to conduct a performance review of the City Manager, pursuant to the exception set forth in K.S.A. 75-4319(b)(1) allowing for discussion of personnel matters of non-elected personnel, and to resume the open meeting at \_\_\_\_\_ p.m. in the City Commission Room.

## **12. ADJOURNMENT**

- A. Move to adjourn the January 14, 2025, City Commission Meeting.