



**City Council Meeting Minutes**  
**October 13, 2025**  
**6:00 PM**

**Governing Body Present:**

Mickey Sandifer - Mayor  
Sierra Whitted - Ward 1  
Tony Gillette - Ward 1  
Jeanie Murphy - Ward 2  
Dr. Mike Kemmling - Ward 2  
Kurt Knappen - Ward 3  
Angela Stiens - Ward 3  
Laurel Burchfield - Ward 4

**Staff Present:**

Paul Kramer - City Manager  
Colin Duffy - Deputy City Manager  
Lauren Grashoff - Assistant City Manager  
Jenny Smith - City Attorney  
Stephanie Zaldivar - City Clerk  
Doug Donahoo - Communications Director  
Mike Inich - I.T. Director  
Sean Rocco - Finance Director  
Doug Allmon - Community Development Director  
Kevin Manning - Public Works Director  
Sam Larson - Police Chief  
Rick Potter - Fire Chief  
Kimberlee Hughes - Budget & Purchasing Manager  
Geoffry Brown - Budg. & Purch. Specialist  
Kellie Heckerson - Admin. Coordinator CMO  
Tonya Lecuru - Parks & Recreation Director

**Governing Body Absent:**

Jacklynn Walters - Ward 4

(Shawnee City Council Meeting Called to Order at 6:00 p.m.)

**A. ROLL CALL**

**B. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**

**C. CONSENT AGENDA**

1. Approve minutes from the City Council meeting of September 22, 2025.
2. Approve minutes from the Council Committee meeting of September 22, 2025.
3. Review minutes from the Planning Commission meeting of September 15, 2025.
4. Consider approving the extension of SUP-06-92-09, a special use permit issued to

**Styles and Smiles Salon for the operation of a one-chair salon as a home occupation, located at 7307 Stearns Street.**

5. Consider approving the extension of SUP-07-12-09, a special use permit issued to HyVee Fast and Fresh to operate fuel pumps in the Commercial Neighborhood Zone, located at 13875 W. 63rd Street.
6. Consider accepting the dedication of land, or an interest in for public purposes, contained in the Bristol Highlands Meadows, 2nd Plat (FP25-13), a land subdivision located at 21000 Block of W. 80th Street.
7. Consider the withdrawal of SUP-13-20-09, a special use permit issued to Tiny Steps Daycare, located at 10711 W. 67th Street.

**Motion 1:** Kurt Knappen - Ward 3/Angela Stiens - Ward 3: Approve the consent agenda as presented. The motion carried 7-0-0.

## D. BUSINESS FROM THE FLOOR

## E. MAYOR'S ITEMS

## F. PUBLIC ITEMS

1. Conduct a public hearing for approval of the 2026 Community Development Block Grant Annual Action Plan (CDBG).

**Motion 2:** Kurt Knappen - Ward 3/Laurel Burchfield - Ward 4: Conduct a public hearing on the proposed 2026 CDBG Annual Action Plan. The motion carried 7-0-0.

**Motion 3:** Kurt Knappen - Ward 3/Laurel Burchfield - Ward 4: Conclude the public hearing. The motion carried 7-0-0.

**Motion 4:** Jeanie Murphy - Ward 2/Angela Stiens - Ward 3: Approve the Community Development Block Grant 2026 Annual Action Plan. The motion carried 7-0-0.

**Motion 5:** Sierra Whitted - Ward 1/Laurel Burchfield - Ward 4: Authorize the Mayor to sign the 2026 Annual Plan application following the conclusion of the 30-day public comment period (November 14, 2025). The motion carried 7-0-0.

## G. STAFF ITEMS

1. Consider a substantial amendment to the 2020 Community Development Block Grant Annual Action Plan.

**Motion 6:** Laurel Burchfield - Ward 4/Jeanie Murphy - Ward 2: Approve the substantial amendment to the 2020 Community Development Block Grant Annual Action for inclusion of public facility improvements at Shawnee Community Services to prepare for, respond to and prevent the

Coronavirus. The motion carried 7-0-0.

**Motion 7:** Angela Stiens - Ward 3/Laurel Burchfield - Ward 4: Approve the Grant Administration Agreement with Shawnee Community Services for the proposed CDBG-CV funded project.

The motion carried 7-0-0.

**Motion 8:** Jeanie Murphy - Ward 2/Sierra Whitted - Ward 1: Authorize staff to advertise the design-build project for the proposed facility improvements at Shawnee Community Services. The motion carried 7-0-0.

2. Consider bids and award the contract for Banking Services for the City.

**Motion 9:** Kurt Knappen - Ward 3/Laurel Burchfield - Ward 4: Approve the contract with Commerce Bank for the Banking Services for the City, and authorize the Mayor to sign the final agreement as approved by the City Attorney. The motion carried 7-0-0.

3. Consider bids and award the contract to Conrad Fire for the replacement Fire Department Apparatus with corresponding equipment.

**Motion 10:** Angela Stiens - Ward 3/Jeanie Murphy - Ward 2: Approve the agreement with Conrad Fire for replacement Fire Department Apparatus with corresponding equipment in a not to exceed amount of \$2,573,187.18. The motion carried 7-0-0.

4. Consider bids and award the Construction Contract for the 2025 Bridge Repair Program, PN 3618.

**Motion 11:** Tony Gillette - Ward 1/Sierra Whitted - Ward 1: Approve the contract with Commanche Construction Inc, in the amount of \$341,894 for the 2025 Bridge Repair Program, PN 3618, and authorize the Mayor to sign a final agreement as approved by the City Attorney. The motion carried 7-0-0.

5. Consider bids and award the Contract for the 75th & Switzer/Larsen 65th to 67th project. Adopting a Resolution is also required for authorization to acquire easements.

**Motion 12:** Kurt Knappen - Ward 3/Laurel Burchfield - Ward 4: Approve the contract with Professional Engineering Consultants - PEC, for the 75th & Switzer/Larsen 65th to 67th CMP Replacement Projects PN 3631 in the amount of \$250,450 and authorize the Mayor to sign the contract. The motion carried 7-0-0.

**Motion 13:** Jeanie Murphy - Ward 2/Laurel Burchfield - Ward 4: Adopt a Resolution to approve the authorization to acquire temporary and/or permanent easements for the project. The motion carried 7-0-0.

6. Consider Change Order to Contract No. 2024-051 with Abay Construction for the 75th Street and Switzer Road CMP Replacement Project.

**Motion 14:** **Laurel Burchfield - Ward 4/Angela Stiens - Ward 3:** Approve the Change Order to Contract No. 2024-051 with Abay Construction, for the 75th Street and Switzer project Road CMP Replacement Project, representing a net increase of \$88,084.51 for a final contract amount of \$672,743.49. The motion carried 7-0-0.

7. Consider bids and award the contract for the Blackfish Parkway West of Pflumm project. Adopting a Resolution is also required for authorization to acquire easements.

**Motion 15:** **Jeanie Murphy - Ward 2/Laurel Burchfield - Ward 4:** Approve the contract with BG Consultants Inc. for the Blackfish West of Pflumm CMP Replacement Project PN 3632 in the amount of \$251,998 and authorize the Mayor to sign the contract. The motion carried 7-0-0.

**Motion 16:** **Laurel Burchfield - Ward 4/Jeanie Murphy - Ward 2:** Adopt a Resolution to approve the authorization to acquire temporary and/or permanent easements for the project. The motion carried 7-0-0.

8. Consider bids and award the Contract for 2026 City Mowing Services.

**Motion 17:** **Jeanie Murphy - Ward 2/Kurt Knappen - Ward 3:** Approve the 2026 Mowing Contract to Kansas Land Management in the amount of \$310,174 and authorize the Mayor to sign the contract. The motion carried 7-0-0.

## H. MISCELLANEOUS ITEMS

1. Ratify the semi-monthly claims for October 13, 2025 in the amount of \$8,889,819.07.

**Motion 18:** **Kurt Knappen - Ward 3/Angela Stiens - Ward 3:** Ratify the semi-monthly claims for October 13, 2025 in the amount of \$8,889,819.07. The motion carried 7-0-0.

2. Miscellaneous Council Items

## I. ADJOURNMENT

**Motion 19:** **Kurt Knappen - Ward 3/Angela Stiens - Ward 3:** Adjourn. The motion carried 7-0-0.

## CERTIFICATE

I certify that the foregoing is a correct transcript from the electronic sound recording of the proceedings in the above-entitled matter.

/das (enter date)  
Deborah A. Sweeney, Recording Secretary

APPROVED BY:



Stephanie Zaldivar, City Clerk