

# Gradescope Guide

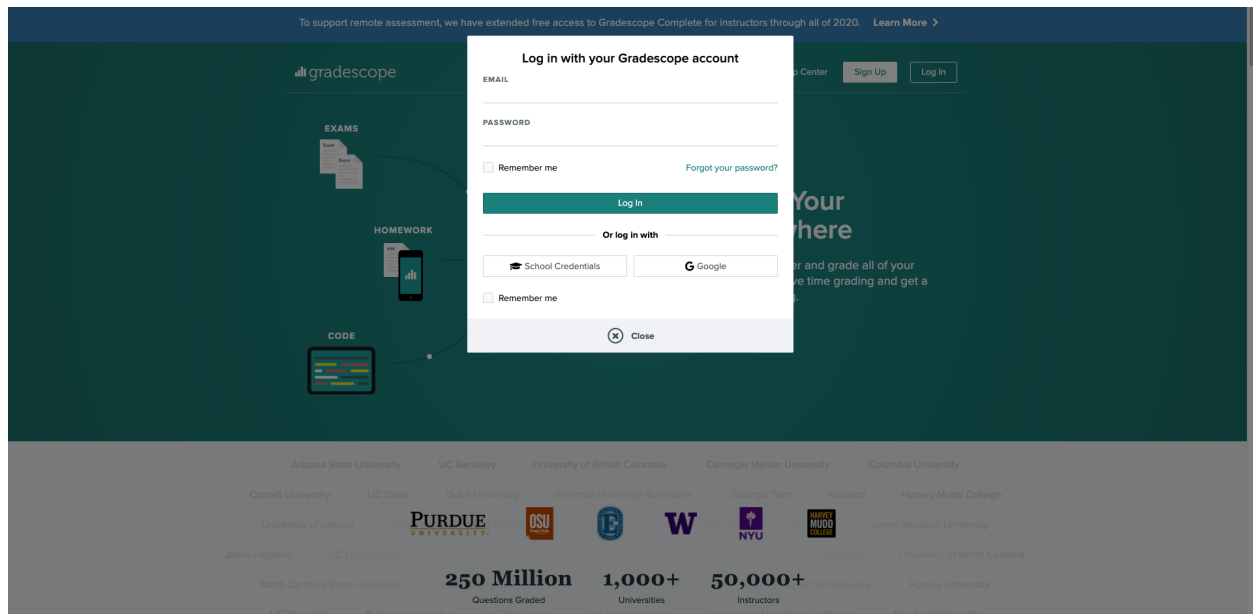
CS1570

## Set Up

For setting up and linking your gradescope account, you can follow one of two methods: A) using your Brown email or B) Using an anonymous email. For both options we will ensure anonymity in the grading process.

### A. Using Your Brown Email

1. Please go to <https://www.gradescope.com/> to sign in or sign up for a Gradescope account. Please sign in using your **BROWN EMAIL** address.



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2. In order to facilitate anonymous grading, we ask that you edit your name into an anonymous string, feel free to use something like <https://www.random.org/strings/> to generate a random string (reminder, make sure the email contains your name so we can keep track of who you are)

Student Courses

Spring 2020

COURSE	NAME	STUDENT ID
CSCI 1420	Machine Learning	

Account

Enroll in Course

Create Course

gradescope

Your Account

Update your account information to the right.

Account Settings

FULL NAME

sfsdk24klsdfk2r9u90sad

EMAIL ADDRESSES

george\_lee@brown.edu

PRIMARY ADDRESS

+ Add Email

Have multiple accounts? Merge Accounts

STUDENT ID

ad19098@csail

PASSWORD (12 CHARACTERS MINIMUM)

PASSWORD CONFIRMATION

Email Notifications

REGRADE REQUEST EMAIL NOTIFICATIONS

☐ All Regrade Requests

Receive an email notification for every regrade request.

☒ Only Submissions You've Graded

Receive an email notification for just submissions you have graded.

☐ No Regrade Request Notifications

Don't receive any email notifications for regrade requests.

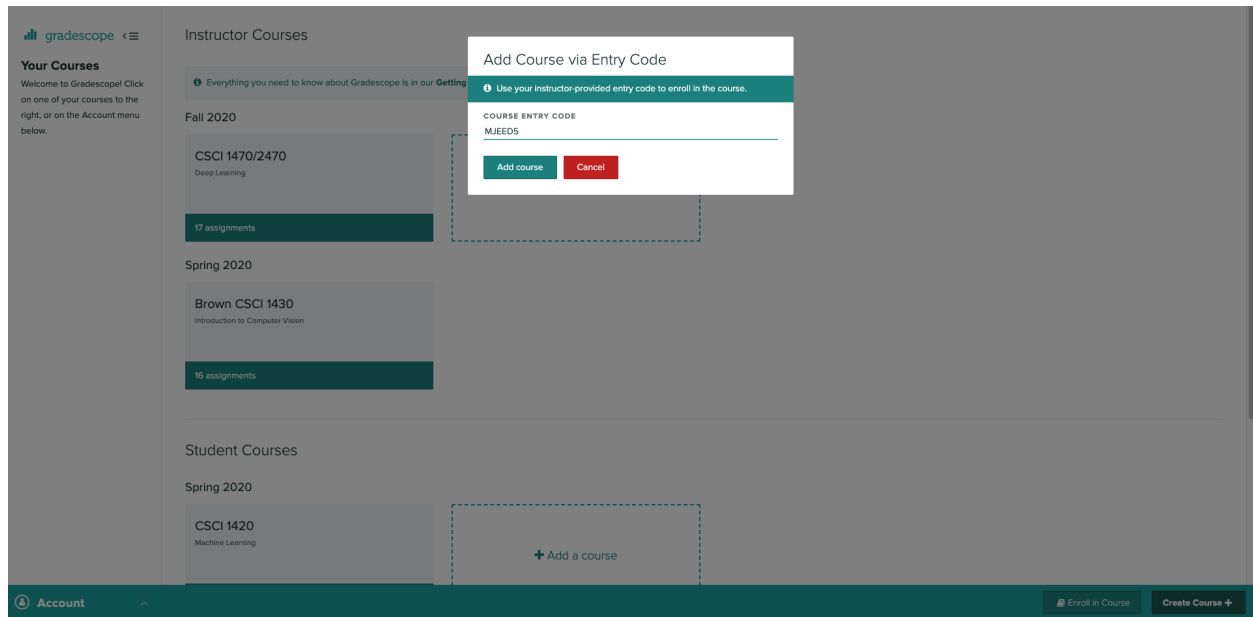
Submit Cancel

Course-specific Information

COURSE	NAME	STUDENT ID
CSCI 1420	B01450571	glee43

Account

- 
- 
3. Add the course through the course code: **D5G63D**



## B. Using An Anonymous Email

If you already have a Gradescope account with an anonymous email address (such as from cs0220), you are welcome to reuse it. Just be sure to enroll in cs1570 on Gradescope and **submit this [form](#)** to tell us what your email is.

If you do not already have a Gradescope account with an anonymous email address, follow these steps:

### Email Creation

First, create an anonymous ID using [this link](#). Now, you'll need to create a new email address with this ID as the username. This will make you anonymous to graders on Gradescope. To do this, carefully walk through the following steps. We recommend using an incognito window for this.

1. Navigate to [www.gmail.com](http://www.gmail.com).
2. Make sure you are logged out of any other account and click "Create account" at the bottom.
3. Fill out relevant details, and include your ID from above as the username. That is, your account should be <your anonymous ID here>@gmail.com.
4. If the account is already taken, generate a new anonymous ID and repeat the steps above.
5. If prompted, enter a valid phone number to verify your account.
6. Finish filling out the requested details and click "Next".

### Email Forwarding

You can set up email forwarding so that you don't need to ever check this inbox. To do this, follow these steps (starting from your **new** Gmail inbox):

1. Go into your inbox settings by clicking on the gear symbol in the upper-right of your inbox and then clicking on "Settings".
2. Navigate to the "Forwarding and POP/IMAP" tab.
3. Click on "Add a forwarding address" at the top and choose an email of your choice.
4. Go into that email inbox and copy the confirmation code to verify.
5. Select the "Forward a copy..." radio button, and then click "Save changes" at the bottom.

### **Gradescope Account Setup**

Here we will go through the steps of creating a Gradescope account and enrolling in our course. Even if you have used Gradescope before with your @brown.edu email, you need to create a new account for this class with your anonymous ID and email address. Again, if you already have a Gradescope account **with an anonymous email**, you can reuse it.

1. Navigate to [www.gradescope.com](http://www.gradescope.com).
2. Click "Sign Up" in the top right and sign up as a student.
3. For the course entry code, write **D5G63D**.
4. For the remaining fields enter your anonymous ID, email address, and anonymous ID respectively. **Your name should not appear anywhere in your account information.**
5. Once you submit, your account is created, and you're enrolled!
6. **Submit this [form](#)** so that we can link your Gradescope account to your identity when we assign final grades!

Keep track of your ID as you will need it to sign in to your Gradescope account! You will be given a copy of your response to the form so you will always have your ID.

## Regrade Requests

Please submit all regrade requests through Gradescope, there should be a button at the end of the submission allowing you to request a regrade

