

ADMIT CARD VERIFICATION NOTICE

This is to inform you that the Final Exams of the current semester i-e Spring 2023, of all programs will be held from Sunday 4th June 2023, till Sunday 18th June 2023. The Exam department will VERIFY the Admit Cards of Final Exams of all registered students from **Wednesday 10th May 2023 till Saturday 20th May 2023**, after which a certain late fee will be charged for the same. The printing option of your admit card has been activated on your ZABDESK. Take a color printout of the same and get it verified from the exam department by showing your valid **SZABIST ID Card**. **No student shall be allowed to sit in the Final Exams of Spring '23 without Verified Admit Card.**

Please note that **if your zabdesk is blocked** due to any reasons, please get it unblocked by contacting the relevant department. **If your dues are not clear**, it is advised to clear your dues asap by contacting finance department. **If your SZABIST ID Card is unavailable, expired, or lost**, please contact Admin department to get the valid SZABIST ID Card asap as no request is entertained without the updated SZABIST ID Card. The Examination will not be held responsible for any delays caused by the student.

Please Note: If a student loses his/her verified admit card due to any reason, he/she can obtain a duplicate admit card by filling up a duplicate admit card form available in the examination department and paying **duplicate admit card prescribed charges of Rs 1000/- to the finance department.**

Verification Timings of Examination Department will be as follows:

Monday – Thursday:	10:00 am to 7:30 pm (Lunch Break 1:00 pm to 2:00 pm)
Friday	10:00 am to 12:30 pm and 2:30 pm to 7:30 pm
Saturday	10:00 am to 7:30 pm (Lunch Break 1:00 pm to 2:00 pm)

Details of Charges (Any charges will be paid to the Finance Department)

10 th May 2023 to 20 th May 2023	No Charges
22 nd May 2023 to 27 th May 2023	PKR 500/-
29 th May 2023 to 3 rd 2023	PKR 1000/-
4 th June 2023 to onward	PKR 1500/-

***Examination Department- SZABIST, Karachi Campus**