

3532 Joslin Way  
W Melbourne, Florida 32904

March 10, 2016

HR Manager  
Publix  
Lakeland, Florida, USA

Dear HR Manager:

I am applying for the position of Sr. Business Analyst Data Analytics. I am currently pursuing my MBA at the University of Florida, Gainesville (Dec 2016). I have more than five years of work experience as a Project Manager and a Sr. Test Engineer managing and leading the life cycle of several onshore and offshore projects at Intersil Corporation. I admire Publix for the quality of products they offer. My education and work experience fit well with the requirements of the Business Analyst position and you will find me to be an exceptional candidate for the same.

I have gained a lot of valuable experience leading projects from conception to implementation in my role as a Project Manager. I managed a complex \$200,000 Legacy Platform conversion using Agile methodology (Scrum framework) and saved approximately \$22,000 for the company. I defined concise goals for the project, performed a requirement analysis and a risk-reward study. I recruited an offshore team to perform the entire conversion, held weekly meetings and required daily updates and monitored the progress based on Key Performance Indicators. Additionally, I worked with the Marketing team and performed customer analysis to venture in a new unexplored space for the semiconductor industry. I was also chosen as a recruiter and mentor for a Test Engineering intern due to my versatile experience.

During the course of my MBA program at University of Florida, I have honed my data analytics skills. I have gained expertise in the use of data analysis software's like JMP, SPSS(IBM), SAS E-miner(Oracle) and R programming. As a Sr. Test Engineer, I have extensively used JMP to analyze data, do Cpk analysis and perform six sigma guardband analysis.

I would welcome an opportunity to discuss my qualifications in an interview at your convenience. I have attached my résumé for your perusal. I will be available for employment immediately. Please call me at (610) 413-0423 or email me at [chiragshah3019@gmail.com](mailto:chiragshah3019@gmail.com). I look forward to speaking with you and thank you in anticipation.

Sincerely,  
Chirag Shah  
MBA, University of Florida (Dec 2016)  
MS ECE, Georgia Institute of Technology  
Project Manager and Sr. ATE Test Engineer  
Intersil