



CALVIN UNIVERSITY

## WOMEN IN COMPUTING

### MENTORSHIP PROGRAM GUIDELINES

Thank you for your interest in becoming a mentor for Women in Computing! College is not only a critical time for education, but for choosing career paths, and we want our women to know the good and bad of working in the industry. Below are more details on what we expect out of this program.

#### **VISION**

We want the mentorship program to...

- Provide mentees an idea of what it's like being a woman in a STEM industry
- Help mentees receive the necessary support in very much male-dominated fields
- Give mentees the opportunity to build connections with people in relevant fields



#### **MENTOR EXPECTATIONS**

- Be able and willing to meet with your mentee(s) regularly—at least once a month for at least half an hour
- Sync-up with WIC every month to share how your mentorship is going and to ask any questions
- Be able to provide career advice (i.e. resume reviews, mock interviews, etc.)
- Be available if your mentee needs to get in touch with you
- Most importantly: support your mentee!



## THINGS TO DO WITH YOUR MENTEE(S)

- Share your career knowledge and life experiences
- Be genuinely interested in your mentee's questions and concerns
- Provide exposure to your organization and work environment (i.e. have your mentee visit your organization, etc.)
- Provide insights into corporate culture



## FIRST MEETING TIPS

- Introductions
- Plan times to meet (we encourage you to meet at least once a month for half an hour with your mentee(s))
- Plan how to communicate (email? mobile?)
- Share what both you and your mentee hope to gain from this mentorship

## QUESTIONS OR CONCERNS?

CONTACT US AT  
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