**EDUCATION**

**UNIVERSITY OF MARYLAND | SCHOOL OF PUBLIC HEALTH** Aug 2019 - May 2023

Bachelor of Science | Public Health Science | President’s Scholarship | College Park, Maryland

**PROFESSIONAL EXPERIENCE**

**MEDICAL ASSISTANT** | **FAIRFAX FAMILY MEDICINE CENTER** August 2024 - Present

Fairfax, VA

* Managed high-volume patient vitals, scheduling, and procedures for 60-70 patients daily, while liaising with external specialty doctors to coordinate medical records.
* Bridged communication gaps for a predominantly Korean-speaking patient population, enhancing access to specialized care.
* Navigated complex insurance policies to secure medication/procedure coverage, advocating for patients and mitigating financial barriers.

**MEDICAL SCRIBE | SUMMIT MEDICAL GROUP** May 2022 - Dec 2023

Columbia, MD

* Conducted patient interviews, concisely presenting key findings to physicians to streamline appointments and enhance efficiency.
* Navigated multiple Electronic Health Record (EHR) systems to ensure thorough and accurate documentation.
* Translated complex medical information into actionable guidance for patients on lab results and prescribed medications, improving patient understanding and adherence to care plans.

**RESEARCH ASSISTANT | UMD BACTERIAL PATHOGENESIS LAB** Jan - Dec 2021

College Park, MD

* Developed and presented a research proposal on gene PA14\_72710's role in Pseudomonas aeruginosa biofilm development and its significance for catheter-associated urinary tract infections.
* Performed wet lab experiments and utilized gene editing tools, preparing findings for presentation to peers and professors.

**RESEARCH INTERN | U.S. FOOD & DRUG ADMINISTRATION** June - August 2020

Silver Spring, MD

* Synthesized findings from academic journals on MSCs and their effects on wound healing to inform ongoing research.
* Summarized and presented research on the latest advancements in MSCs and their application in wound healing to the team lead.

**EXTRACURRICULAR**

**PHILANTHROPY CHAIR | SIGMA PSI ZETA** Aug 2021 - May 2022  
College Park, MD

* Addressed fundraising challenges by conceptualizing and implementing a new campus thrift store initiative, generating significant sustainable proceeds.
* Managed end-to-end fundraising campaigns, overseeing efficient sales operations and subsequent proceed donation to domestic violence shelters in Washington, DC.

**SKILLS & INTERESTS**

Language skills: Proficient Korean, Native English

Interests: Rock climbing, Karaoke, Snowboarding, Brunch, Documentaries