

**ABC Enterprise***We have everything from A to C*

3<sup>rd</sup> Rock from the Sun Avenue  
You-Are-Here, Ontario  
Phone: 123.456.7890 Fax: 123.456.7891

**INVOICE**

INVOICE #007  
DATE: 2019-10-18

**BILL TO:**

Boss Number 1  
Important Department  
Parliament Hill  
Ottawa, ON  
Phone: 123-456-7890

**SHIP TO:**

Boss Number 1  
Important Department  
Parliament Hill  
Ottawa, ON  
Phone: 123-456-7890

**COMMENTS OR SPECIAL INSTRUCTIONS:**

None

SALESPERSON	P.O. NUMBER	SHIP DATE	SHIPPED VIA	F.O.B. POINT	TERMS
Bob Sales	10203040	2019-10-10	Snail Mail		Due on receipt

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
5	Polk-a-dot highlighters	2.00	10.00
20	Pairs of rose colored glasses	25.00	500.00

SUBTOTAL	\$510.00
TAX RATE	13.00%
SALES TAX	66.30
SHIPPING & HANDLING	-
<b>TOTAL</b>	<b>\$576.30</b>

Make all checks payable to ABC Enterprise  
If you have any questions concerning this invoice, contact Bob at 123-456-7890 or Bob@ABCEnterprises.ca

**THANK YOU FOR YOUR BUSINESS!**