

Advantage Club – Platform Guidelines

Do's

- Use this platform for Peer-to-Peer recognition as well
- Wish on Birthdays and Work Anniversary of our colleagues
- Share your achievements directly on LinkedIn through this platform
- Join the hobby clubs and meet you like minded colleagues
- Explore the features and get the firsthand experience
- Abide by Valtech Code of Conduct policy

Don'ts

- Post inappropriate messages on any of the modules of Advantage club
- Write against the Valtech values

Buy/Sell Section

Do's

- **Post Clear and Honest Listings:** Include a detailed description of the item or service. Mention price, condition, and any known defects accurately.
- **Use Appropriate Categories:** Ensure your post is placed in the correct section like Electronics, Furniture, Books, Services, etc.
- **Maintain Professional Language:** All communication and post content must be respectful and suitable for a workplace setting.
- **Use Official Contact Channels:** Prefer using your Advantage Club registered contact details for any communication.
- **Report Misuse:** Flag any inappropriate, misleading, or suspicious posts to the platform admin.

Don'ts

- **Don't Sell Prohibited Items:** No weapons, alcohol, tobacco, pirated content, or anything illegal.
- **Don't Post Business Promotions:** This platform is for personal use only. Do not advertise commercial businesses, services, or pyramid schemes.
- **Don't Mislead or Misrepresent:** Do not provide false information or try to scam fellow colleague.



- Don't Post Repeatedly or Spam: Avoid posting the same listing multiple times or flooding the platform.
- Don't Share Sensitive Personal Information: Avoid posting personal phone numbers, addresses, or financial details publicly.
- Don't Engage in Disputes Publicly: If disagreements occur, resolve them privately and respectfully without using the platform for arguments.

Disclaimer: Neither Valtech nor Advantage Club are responsible for any transactions, product quality, authenticity, warranty, or any other concerns related to the products or services availed through the platform. Employees are advised to verify details with the respective colleagues before making a purchase.

Neither Valtech nor Advantage Club are responsible for any products or services availed by an employee through this platform is damaged or unsatisfactory. Employee may directly contact the brand.
