

# CONSTITUTION OF THE FORDHAM COLLEGE AT LINCOLN CENTER COMMUTING STUDENTS ASSOCIATION

## PREAMBLE

We, the commuting students of Fordham College at Lincoln Center and Undergraduate Gabelli School of Business at Lincoln Center, in order to form a more perfect organization in effort to bring greater involvement and advocacy, by the commuting students and for the commuting students, do hereby establish this Constitution for the Commuting Students Association of Fordham College at Lincoln Center and Undergraduate Gabelli School of Business at Lincoln Center.

## ARTICLE I Name and Purpose

**Section 1.** This organization shall be called the Commuting Students Association of Fordham College at Lincoln Center and Undergraduate Gabelli School of Business at Lincoln Center.

**Section 2.** The purpose(s) of this organization shall be to:

- 2.1 Stand and serve as the eyes, ears, and voice of the commuting student population at the Fordham College at Lincoln Center and Undergraduate Gabelli School of Business at Lincoln Center;
- 2.2 Provide a forum for commuter concerns within Fordham College at Lincoln Center and Undergraduate Gabelli School of Business at Lincoln Center;
- 2.3 Maintain a good relationship with the Administration, liaison and other organizations within the University;
- 2.4 Obtain submissions for a monthly newsletter for commuters to encourage communication and participation in conjunction with Commuter Student Services; and
- 2.5 Offer programming tailored to the needs and concerns of commuting students in order to help foster involvement at the Fordham College at Lincoln Center and the Fordham community.

## ARTICLE II Membership

**Section 1.** All students at Fordham College at Lincoln Center and Undergraduate Gabelli School of Business at Lincoln Center are non-elected members of the Commuting Students Association. Every member of the Association shall retain the following rights:

- 1.1 To attend any Commuting Students Association meetings
- 1.2 To advise and/or oppose the Commuting Students Association proposals;
- 1.3 To have open access to his or her representatives;
- 1.4 To assume member rights of promoting his or her concerns to officially established and/or non-closed door meetings;
- 1.5 To serve on ad hoc committees;
- 1.6 To attend and/or aid in any events sponsored by the Commuting Students Association;
- 1.7 To be eligible to become an active member of the Commuting Students Association.

**Section 2.** Active members of the Commuting Students Association are defined as members who have attended at least two-thirds of official meetings in a year, as well as senators and class year representatives. All active members have the right to vote in Executive Board elections.

## ARTICLE III The Executive Board

**Section 1.** The purpose of the Executive Board is to represent Commuting Students Association at external functions and to act as a liaison to the commuting body's agenda. The Board may advise and help promote issues and legislations to the Senate. The Commuting Students Association Executive Board shall consist of the following members who are to be elected by the active members of the commuting student body (in the order of succession):

- 1.1 President
- 1.2 Vice President
- 1.3 Secretary
- 1.4 Treasurer

- 1.5 Two Programming Coordinators
  - 1.5.1 The two programming coordinators divide the responsibilities of programming and advertising.
- 1.6 Resident-Commuter Liaison

## **Section 2. The President**

- 2.1 The executive powers of the organization and the student body shall be vested in the President of the Commuting Students Association.
- 2.2 He/She shall serve his/her term accordingly to this Constitution. His/Her responsibilities are as follows:
  - 2.2.1 Hold officially established Commuting Students Association meetings at which a quorum is present (see Article VII, Section 2);
  - 2.2.2 Represent the Commuting Students Association at all external functions and leadership meetings;
    - 2.2.2.1 The President must use the order of succession in the Commuting Students Association Executive Board when he/she is not present.
  - 2.2.3 Represent the opinions of the Commuting Students Association before the University Administration should the need arise;
  - 2.2.4 Meet and confer regularly with the Commuting Students Association advisor;
  - 2.2.5 Serve as the one of the correspondents with the school, media, and the commuter body;
  - 2.2.6 Form ad hoc committees when necessary;
  - 2.2.7 Delegate the power and duties of any Executive Board and Senator for the duration of any officially established Commuting Students Association meeting, if that member is absent;
  - 2.2.8 Supervise any motions and have veto power over motions passed by the Senate;  
and
  - 2.2.9 Fill any vacancies in the Executive Board and Senate in accordance to the Election Procedures (see Article VIII and see Article IX).

## **Section 3. The Vice President**

- 3.1 He/She shall assume all the responsibilities of the President if the President is unable to discharge his/her duties, or is impeached.
- 3.2 He/She shall oversee all standing committee chairpersons formed by the Commuting Students Association and report on progress of the committees to the Executive Board. The chairpersons report to the Vice President, while the committee members report to the chair.
  - 3.2.1 The Vice President shall ensure fair and equal committees are formed by the President to reflect on commuter sentiments and/or other necessary actions.
- 3.3 He/She shall vote at officially established Commuting Students Association meetings only in the event of a tie in the Senate.
- 3.4 He/She shall monitor Senator attendance and send warning notices to any Senators on the brink of violating the Attendance Policy.

## **Section 4. The Secretary**

- 4.1 He/She shall have the responsibility of keeping all records of the Executive Board and the Commuting Students Association.
  - 4.1.1 He/She shall organize and maintain all membership files and lists.
  - 4.1.2 He/She shall be required to take attendance and keep the Minutes of each official meeting.
  - 4.1.3 He/She shall track the actions and motions during meetings;
  - 4.1.4 He/She shall perform a roll-call for resolutions and motions during call votes;
  - 4.1.5 He/She shall keep all attendance sheets for election season. A copy should be forwarded to the Commuting Students Association Advisor.
  - 4.1.6 He/She shall submit the minutes electronically within 48 hours of a meeting.
- 4.2 He/She shall answer all organizational correspondence and direct them to the appropriate members.

## **Section 5. The Treasurer**

- 5.1 He/She shall be responsible for maintenance of financial records, summary accounts, and shall keep track of all financial transactions including, but not limited to, reimbursements, petty cash advances, and bill payments.
  - 5.1.1 He/she shall ensure that appropriate funding is secured for each fiscal year.
  - 5.1.2 He/She shall review and report to the Senate and the Executive Board about any changes to any revised allocations.
- 5.2 He/She shall be responsible for reporting the financial situation of the Commuting Students Association at all officially established meetings.

**Section 6. The Two Programming Coordinators**

- 6.1 They shall coordinate and implement all activities that involve the Commuting Students Association's participation and/or sponsorship.
  - 6.1.1 The Programming Coordinator shall carry out or delegate all duties of programming, including but not limited to making reservations, requesting petty cash, ordering food and reaching out to the Programming Coordinator at Rose Hill.
  - 6.1.2 The Advertising Coordinator shall carry out or delegate all duties of advertising, including but not limited to creating fliers, receiving approval from the President and Graduate Intern, posting fliers, and using social media, including Facebook, Twitter, and Instagram to advertise programs.
- 6.2 They shall control and devise any sub-committees in fulfilling all aspects of programming.
- 6.3 They shall be in charge of all aspects of organizational programming as well as have the power to delegate responsibilities.
- 6.4 They shall have the authority to make administrative decisions regarding the planning and execution of events outside of committee/sub-committee meetings. However, they do not have the power to make monetary decisions. The coordinators must work in conjunction with the Treasurer and Advisor.
- 6.5 They shall have the power to establish sub-committees.

**Section 7. The Resident-Commuter Liaison (Resmuter)**

- 7.1 He/she shall serve as the representative between the Commuting Students Association and the Residence Hall Association.
- 7.2 He/she shall attend the general and executive meetings of both the Commuting Students Association and the Residence Hall Association.
- 7.3 He/she shall inform the Commuting Students Association of the activities of Residence Hall Association and the policies of the Office of Residential Life.
- 7.4 He/she shall inform the Residence Hall Association of the activities of the Commuting Students Association.
- 7.5 He/she is responsible for posting advertisements in McMahon Hall.

**Section 8. Duration of Term**

- 8.1 The Spring elections and voting procedures shall proceed accordingly to this Constitution specified in Article VII.
- 8.2 Elected Executive Board officers shall serve for one calendar year, taking an oath of office on the last meeting of the Commuting Students Association, a week after the elections.
- 8.3 Board members shall reserve the right to run for a second term or another office.

**Section 9. Oath of Office for the Executive Board**

- 9.1 Upon the beginning of their term, all Commuting Students Association Executive Board members shall take the Oath of Office, which will be administered by the outgoing official, in the presence of witnesses.
- 9.2 The President-elect: "I (name), do solemnly swear that I will faithfully execute the office of President of the Commuting Students Association of Fordham College at Lincoln Center representing the interests of the commuting student body, and will dutifully uphold, defend, and preserve the Constitution of the Commuting Students Association."
- 9.3 The Vice President-elect, Treasurer-elect, Secretary-elect, Programming Coordinator-elects, and Resmuter-elect: "I (name), do solemnly swear that I will support and defend the Constitution of the Commuting Students Association, and I will faithfully discharge the duties as (office)."
- 9.4 Assumption of aforementioned offices shall be effective immediately following the Administration of the Oath.

**ARTICLE IV  
THE SENATE**

**Section 1. Composition and Purpose**

- 1.1 The Senate, who will be selected by the Executive Board, shall be the law-making body of the Commuting Students Association,
- 1.2 The Senate shall be composed of a minimum of twelve (12) and a maximum of twenty (20) voting members who are registered as commuter undergraduates at Fordham College at Lincoln Center or undergraduates at Gabelli School of Business at Lincoln Center. There must be a minimum of one (1) member who is registered as a commuter undergraduate at the Gabelli School of Business at Lincoln Center. It is recommended that no class shall cover more than fifty percent of the delegation in order to

permit equal representation for the commuter population.

1.3 All representatives shall be students in good academic standing (at least a 2.5 cumulative GPA).

1.4 The purpose of the Senate is to campaign for commuter representation at the Lincoln Center campus through resolutions and agreements, and improve and represent the commuter population.

## **Section 2. Powers and Duties**

2.1 The Senate shall work with the Executive Board to address the needs and concerns of commuting students.

2.2 The primary duty of the Senate is to vote on all forthcoming motions of the Commuting Students Associations at officially established meetings.

2.3 Each Senator must attend all officially established Commuting Students Association meetings. More than **two** unexcused absences per semester are grounds for impeachment as described in Article IX of this constitution. The President shall decide what constitutes a valid excuse.

2.4 Each Senator shall attend Training Day at the beginning of each academic year, as the goals and expectations shall be explained on this day.

2.5 The Senate shall make proposals concerning matters that affect commuting students and the activities and programs of the Commuting Students Association.

2.6 The Senate shall pass or reject motions on behalf of the Association, and override any Presidential vetoes with a three-fourths majority.

2.7 The Senate has the power to amend the Constitution by a three-fourths vote.

2.8 Each Senator shall staff at least one event per year and assist with Commuting Students Association events and projects.

2.9 Each Senator shall serve on one of the three following senatorial committees: Programming, Constitution Review, or Spirit.

## **Section 3. Oath of Office and the Administration of the Oath**

3.1 All newly elected Senate representatives shall, upon the beginning of their term of office, take their respective Oath of Office administered by the Chair of the Elections Committee or the President in the presence of witnesses.

3.2 The Senate-elect: "I, (name of Member), do solemnly swear to uphold and execute the Constitution of the Commuting Students Association and the duties of my position to the best of my ability, and that my efforts to preserve and represent the interests of the commuting population will be executed in the office I am about to enter."

## **Section 4. Duration of Term for the Senate**

4.1 Elected Senators shall serve for one **academic** year.

4.2 Senators shall reserve the right to run for a second term or another office. However, they shall not serve more than four years.

4.3 If a Senator seeks to run for a second, third, or fourth term, he/she must re-apply for the position.

## **Section 5. Senator Selection**

5.1 The Executive Board shall select members for the Senate. (See Article IX)

5.2 During the Spring Executive Board Elections, defeated candidates may choose to become Senators and are exempt from the selection process. No more than seven will be given this opportunity. (See Article VIII)

5.3 If at any time more than one or more of the Senate seats are vacant, the Senate shall immediately call a special selection cycle by the Executive Board. (See Article IX, Section 3)

# **ARTICLE V**

## **THE CLASS YEAR REPRESENTATIVES**

### **Section 1. Composition and Purpose**

1.1 The Class Year Representatives, who will be selected by the Executive Board, shall represent their respective class years during all meetings of the Commuting Students Association. The representatives will assume the powers and duties of a senator (See Article IV, Section 2)

1.2 The Class Year Representatives shall be composed of one undergraduate student from each of the four class years at Fordham College at Lincoln Center or undergraduates at Gabelli School of Business at Lincoln Center.

1.3 All representatives shall be students in good academic standing (at least a 2.5 cumulative GPA).

1.4 The purpose of the Class Year Representatives is to campaign for commuter representation at the Lincoln Center campus through resolutions and agreements, and improve and represent the commuter

population.

## **Section 2. Powers and Duties**

- 2.1 The Representatives shall work with the Executive Board to address the needs and concerns of commuting students.
- 2.2 The primary duty of the Representatives is to represent their respective class years to the Commuting Students Association at monthly tabling events and town halls.
- 2.3 Each Representative must attend all officially established Commuting Students Association meetings. More than two unexcused absences per semester are grounds for impeachment as described in Article X of constitution. The President shall decide what constitutes a valid excuse.
- 2.4 Each Representative shall attend Training Day at the beginning of each academic year, as the goals and expectations shall be explained on this day.
- 2.5 The Class Year Representatives shall make proposals concerning matters that affect commuting students and the activities and programs of the Commuting Students Association.
- 2.8 Each Class Year Representatives shall staff at least one event per year and assist with Commuting Students Association events and projects.
- 2.9 Each Representative shall serve on the three following Spirit Committee.

## **Section 3. Oath of Office and the Administration of the Oath**

- 3.1 All newly elected Representatives shall, upon the beginning of their term of office, take their respective Oath of Office administered by the Chair of the Elections Committee or the President in the presence of witnesses.
- 3.2 The Representative-elect: "I, (name of Member), do solemnly swear to uphold and execute the Constitution the Commuting Students Association and the duties of my position to the best of my ability, and that my efforts to preserve and represent the interests of the commuting population will be executed in the office I am about to enter."

## **Section 4. Duration of Term for the Representatives**

- 4.1 Elected Representatives shall serve for one academic year.
- 4.2 Representatives can apply during Spring Semester for Class Year Representative if no other office ran. However, they shall not serve more than four years.
- 4.3 If a Representative seeks to run for a second, third, or fourth term, he/she must re-apply for the position.

## **Section 5. Representatives Selection**

- 5.1 The Executive Board shall select members for the Class Year Representatives. (See Article IX)
- 5.2 During the Spring Executive Board Elections, defeated candidates may choose to become Senators and are exempt from the selection process. (See Article VIII)
- 5.3 If at any time more than one or more of the Class Year Representatives seats are vacant, the Class Year Representatives selection cycle by the Executive Board. (See Article IX, Section 3)

# **ARTICLE VI COMMITTEES OF THE COMMUTING STUDENTS ASSOCIATION**

**Section 1.** The Executive Board shall organize members into committees at the start of each academic year for standing committees and at any other time for ad-hoc committees that examine the Commuter Students Association's issues and programs. Ad-hoc committees may be formed at any time.

**Section 2.** Senators may serve on more than one Commuting Students Association committee.

## **Section 3. Standing Committees**

- 3.1 There shall be one standing committee: Elections.
- 3.2 The Elections Committee shall be overseen by the Vice President.

## **Section 3A. Elections Committee (See Article VIII)**

## **Section 4. Ad Hoc Committees**

- 4.1 The President shall have the power to form ad hoc committees and appoint chairpersons.
- 4.2 The President and Vice President shall oversee ad hoc committee chairpersons.
- 4.3 The Chair shall have the power to organize the committee and select members as he/she sees fit.

- 4.4 The committees are assigned for a specific time frame and purpose. The time and purpose are to be defined before the committee can be formed. Formation of the committee is at the President's discretion.

**Section 5. Senatorial Committees.**

- 5.1 All senators shall serve on one of the three senatorial committees: Programming, Constitutional Review, and Spirit.
- 5.2 At least one member of the Executive Board shall oversee each committee. The Programming Coordinator and Treasurer are in charge of the Programming Committee, the Advertising Coordinator and Secretary are in charge of the Spirit Committee, and the Vice President is in charge of the Constitutional Review Committee.
- 5.3 The Programming and Spirit Committees should meet regularly each semester every year. Since the constitution is reviewed every other year, the Constitutional Review Committee shall convene and meet regularly throughout the semester every other year.

## **ARTICLE VII MEETINGS**

**Section 1.** The following rules shall guide the Senate and the Executive Board about the daily operations during meetings. Standing rules shall be established by the President and Vice President to create a stable atmosphere and shall be interpreted by the Senate.

**Section 2. Quorum**

- 2.1 The Executive Board Quorum must have at least three Executive Board members present. In case of vacancies, quorum shall be half the existing members.
- 2.2.1 In the absence of the President, the Vice President shall preside at the meeting. If the Vice President is absent, the Treasurer shall preside. If the Treasurer is absent, the Secretary shall preside.
- 2.2 The Senate quorum shall be half plus one of the existing members.

**Section 3. Officially Established Meetings**

- 3.1 An officially established Commuting Students Association meeting is a meeting held once a week during the activity block in the fall and spring semesters.
- 3.2 The meeting shall have a quorum of both the Executive Board and Senate.
- 3.3 The purpose of these meetings shall be to discuss and to vote on issues that fit the purpose of the association.

**Section 4. Procedures for Officially Established Meeting**

- 4.1 An agenda, which is created by the President, is required for the all meetings. The agenda for any informal meetings should not involve any legislative actions that affect the whole organization.
- 4.2 The meeting shall consist of the following: Attendance of all members present, Announcements, and Old and New Business.
- 4.3 The Minutes of officially established meetings, taken by the Secretary, shall be made public electronically.
- 4.4 No member of the Executive Board shall vote at an officially established meeting except in the event of a tie of the Senate. In the case of a tie, the entire Executive Board shall vote to break the tie, except in the case of Executive Board elections and impeachment proceedings.
- 4.5 Non-voting members are permitted to speak freely regarding the Commuting Students Association direction on objectives during any official meetings.

**Section 5. Vacation**

A quorum of the Executive Board shall make all decisions regarding urgent matters when a Senate vote is not possible, including vacations.

## **ARTICLE VIII EXECUTIVE BOARD ELECTION PROCEDURES**

**Section 1. Election Committee**

- 1.1 A forum shall be held by the commuter members, the Senate, the Class Year Representatives, and the

Executive Board to select members into the Commuting Students Association Election Board. The members of the Election Board shall be seniors and/or Executive Board members not running for office. In the event that the Election Board is comprised of less than 3 individuals, senators or representatives who have served at least one semester and who are not running for office shall also take part. This shall occur in late March/ early April.

- 1.2 The Commuting Students Association Advisor shall chair the committee. The Committee shall not exceed more than five members.
- 1.3 The Committee shall compile necessary information for a successful election, including deadlines for applications and documents that help a member pursue his/her candidacy.
- 1.4 The Election Committee has the following rights :
  - 1.4.1 Making the Bulletin Board outside of the Office of Student Leadership and Community Development, informing students about the election;
  - 1.4.2 Voiding any votes which do not fulfill the election code and regulations;
  - 1.4.3 Establishing and publishing all election deadlines and announcing final results.
  - 1.4.4 Presenting the rules to the Association and insuring the adherence to all election rules;

## **Section 2. Requirement to Run for Office**

- 2.1 To qualify as a candidate for the Executive Board, a person must be a member of the Senate or the Class Year Representatives for at least one semester, maintain at least a 2.5 cumulative GPA, be a commuter, with the exception of the Resmutter position, and must not be the Program Coordinator of the Commuter Freshmen Mentor Program.
- 2.2 To qualify as a candidate for President, a person must have served on the Executive Board of any club at Fordham College at Lincoln Center or Undergraduate Gabelli School of Business at Lincoln Center for at least one year. A Commuter Freshmen Mentor does not qualify as a candidate.
  - 2.2.1 If there are no candidates for President meeting these qualifications, then the Commuting Students Association Advisor shall have the right to decide if a candidate is qualified to run.
- 2.3 The President and Vice President shall campaign on separate tickets and so shall all Executive Board positions in an Association-wide election, and must receive a simple majority of the ballots cast.

## **Section 3. Procedures of an Election**

- 3.1 The election of the Executive Board members shall be selected by the active commuting members.
- 3.2 No write-ins are permitted at any election on any session. The candidates listed on the ballot shall be the only parties running.
- 3.3 Voting will be by secret ballot. Each active member shall have one vote. Proxies are not permitted.
- 3.4 When an Executive Board candidate is defeated during the Spring Elections, he/she may choose to become a Senator for the upcoming year. He/She shall be exempt from the Senate application and selection process.
- 3.5 In the event of a tie in any Association-wide election, the Senate shall have the right to break the tie. In the event of a tie in the Senate, then the CSA advisor shall have the right to break the tie. The same procedure applies for the Special Election.

## **Section 4. Mid-year Vacancies**

- 4.1 If at any time during the academic year an Executive Board seat becomes vacant, with the exception of the President, then the position shall be up for a special election.
- 4.2 The Executive Board shall call for a special election among the members of the Senate and the Executive Board only.
  - 4.2.1 The Board shall advise the Senate about a special election at the next meeting or call an emergency meeting under quorum requirements. The Secretary shall act immediately to notify the Senate.
  - 4.2.2 A Special Election shall occur no more than twenty (20) school days after the position was vacated. A simple majority of the Senate and Executive Board will fill the vacancy. The CSA advisor will ensure the candidate matches the requirements of the vacant position and satisfies Fordham policies.
  - 4.2.3 The new officer shall take his or her seat immediately following the election. The President shall administer the oath of office for the officer-elect.
  - 4.2.4 If the President seat is to become vacant, the Vice President would become President and a Special Election would be held for the position of the Vice President

## **Section 5. Resignations**

- 5.1 Executive board members may only vacate their position after submitting a Resignation letter to writing to the USG Operations Committee.
  - 5.1.1 Resignation letters may be submitted in any format, including email, as long as the intent



to resign is clear.

5.1.2 The USG Operations Committee does not need to approve a Resignation and said Resignation takes effect immediately after the letter is submitted.

5.1.3 Executive Board members do not need to submit a letter of Resignation if they are impeached.

5.1.4 In special circumstances when it is in the best interest of the student to not submit a formal resignation or be impeached, the student in question may vacate their position silently if a Fordham staff member vouches on their behalf.

## **ARTICLE IX SENATE SELECTIONS**

**Section 1.** In selecting the members of the Senate, no more than half shall be selected from any one class.

**Section 2.** Senate Selection Process:

2.1 The Senate is selected through a blind selection. Candidates interested in becoming a Senator shall complete an application produced by the Executive Board and the Advisor to be returned by the deadline.

2.2 On the deadline, the Advisor of the Commuting Students Association shall collect the applications and hold them until the entire Executive Board is able to meet to select the Senators.

2.3 When this special meeting is called to order, in a closed door meeting, the advisor shall read out each application without stating the name, the year, or area of commute. The applications are filed into three categories 'yes', 'no', and 'maybe', which shall be determined by a simple majority vote on each application.

2.4 After all the applications are reviewed, the Secretary shall count the results from the three piles.

2.4.1 If there are more "yes" results than available posts, the Advisor shall re-read the applications. This time the year of the student may be revealed to ensure a diverse population in the Assembly.

2.4.2 If there are less "yes" outcomes than the number of seats on the Senate, the Executive Board may go into the "maybe" pile, where the Advisor shall re-read the application; the year of the student may be revealed.

2.4.3 It is the responsibility of the Advisor to make sure that the Executive Board selects a diverse Senate that represents, if possible, each class year.

**Section 3.** Special Selection

3.1 If at any time during the academic year a Senator resigns and a seat becomes vacant, then the position shall open for a special selection.

3.2 The Assembly and Board shall hold a special election at the next meeting or call an emergency meeting under quorum requirements. The Secretary shall act immediately to notify the members of the Commuting Students Association.

3.3 A Special Selection shall occur no more than twenty (20) days after the position was vacated.

3.4 A simple majority from the Executive Board will determine the winner.

3.5 The new officer shall take his/her seat immediately following the election.

## **ARTICLE X EXPLUSION AND IMPEACHMENT PROCEEDINGS**

**Section 1.** Any member not fulfilling the requirements as outlined in this Constitution and/or the guidelines set by Fordham College at Lincoln Center and Undergraduate Gabelli School of Business at Lincoln Center may be liable for impeachment proceedings.

**Section 2.** At least three active commuter members must place their concerns before the Executive Board and the Advisor in writing.

**Section 3.** The Officer proposed for impeachment shall be given written notice of a mandatory meeting with the Commuting Students Association Advisor no later than one week prior to the meeting. If the Officer does not show up to the meeting, then he or she will be automatically impeached.

**Section 4.** If the Officer is impeached at the discretion of the Commuting Students Association advisor, he or she



shall continue to be considered a member of the Commuting Students Association until his or her commuter status terminates.

**Section 5.** A special election or selection process will be held on the Executive Board and Advisor discretion.

## **ARTICLE XI AMENDMENTS AND RATIFICATION PROCESS**

**Section 1.** An amendment to the Constitution may be created and presented to the Commuting Students Association by any member of the community.

**Section 2.** In order to ratify an amendment to the Constitution, proposed changes must be provided to the President two days prior to the next meeting.

**Section 3.** A member of the Executive Board must read the proposed amendment to the Senate. It is then reviewed and voted by a three-fourths majority of the Senate and Executive Board. All meetings held must have a quorum of three-fourths present for anything to occur.

**Section 4.** Once passed by the Senate, any vetoes by the President must be acknowledged within fifteen days. The President must issue a detailed explanation on the veto. The Senate can override a veto by a three-fourths vote, submit to the Advisor, and then submit it to the Director of Student Leadership and Community Development for final approval. If and when the session closes and the President does not act, by default, the amendment will become pending law awaiting the Advisor's approval.

**Section 5.** An amendment passed by the Senate is then approved by the advisor and presented to the Director of Student Leadership and Community Development for approval. If approved, it shall be considered to be effective immediately and must be added to the end of this constitution. If it is not approved by the Director of Student Leadership and Community Development, it shall be sent back to the Senate for reconsideration.

**Section 6.** Repeat Sections 3 through 5 as necessary until the amendment has been approved or abandoned.

## **ARTICLE XII ADOPTION OF THE COMMUTING STUDENTS ASSOCIATION CONSTITUTION**

**Section 1.** This Constitution shall be presented to joint commissions of the Executive Board, the Senate, and the Constitutional Review Committee.

**Section 2.** The Constitutional Review Committee must unanimously accept this Constitution, otherwise, the committee shall return to the drawing board, and further negotiate to enhance and consolidate the powers of the Commuting Students Association. When the committee ratifies this Constitution, the Executive Board and Senate shall ratify it by a three-fourths majority. It shall return to the Constitutional Review Committee, if not ratified. Upon approval, the documents shall proceed on to the advisor of the Commuting Students Association, Director of Student Leadership and Community Development, and the Dean of Students. The Constitution shall become effective on the following day after the approval of the Administration.

**Section 3.** All changes to the Constitution shall be consecutively numbered and shall be added at the end of this document with the date of ratification and enactment. A copy must always be in file in the Commuting Students Association Office and the Office of Student Leadership and Community Development Archives.

**Section 4.** A special ad hoc committee shall be formed when necessary to review the Commuting Students Association Constitution to ensure it reflects the demands of the Administration, its representatives, and general populace.

Previous Ratifications on Record: September 1997 and January 2003 and April 2007 and February 2012 and January 2014

Current Ratification: March 2016

### RATIFICATION SIGNATURES

DONE IN CONVENTION BY UNANIMOUS CONSENT OF THE 2015-2016 CONSTITUTIONAL REVIEW COMMITTEE ON THE 31<sup>st</sup> OF MARCH WE SHALL AFFIX OUR NAMES ON THIS CONSTITUTION.

Jennifer Lei, Chair (2016)	Date

DONE IN CONVENTION BY TWO-THIRDS CONSENT OF THE SENATE PRESENT AND EXECUTIVE BOARD ON THE 31<sup>st</sup> OF MARCH WE SHALL AFFIX OUR NAMES ON THIS CONSTITUTION PENDING FINAL APPROVAL.

Shelley Wu, President (2017)	Date
Jennifer Lei, Vice President (2017)	Mohammed Yaseen, Programming Coordinator (2016)
Fatama Rahman, Treasurer (2017)	Mohammed Haque, Advertising Coordinator (2017)
Anne Chen, Secretary (2017)	Georgina Owolabi, Resmuter (2016)
Jennifer Acevedo, Senator (2017)	Alexander Khamechand, Senator (2017)
Briana Boland, Senator (2019)	Andrew Lee, Senator (2016)
Pardeep Cattry, Senator (2017)	Muhammad Malik, Senator (2019)
Alex Ciobanu Senator (2017)	Andrew Ng, Representative (2017)
Marisol Duarte, Senator (2017)	Dominik Ondusko, Senator (2019)
Miranda Febus, Senator (2019)	Alexander Osipov II, Senator (2019)
Alexa Fernandez, Representative (2018)	Steven Saco, Representative (2016)
Kim Gian-Nyugen, Senator (2019)	Demetrios Stratis, Representative (2019)

AFTER A COMPREHENSIVE REVIEW OF THE COMMUTING STUDENTS ASSOCIATION CONSTITUTION, I SHALL SUBSCRIBE MY

**SIGNATURE IN APPROVING THIS DOCUMENT.**

\_\_\_\_\_  
Chrissy Glaser, Graduate Intern/Commuter Student Services/Advisor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dorothy A. Wenzel, Director of Student Leadership and Community Development (LC)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Keith Eldredge, Dean of Students at Fordham College at Lincoln Center

\_\_\_\_\_  
Date

**THE COMMUTING STUDENT ASSOCIATION CONSTITUTION IS RATIFIED AND SHALL BE EFFECTIVE**

**....**

**DOCUMENT END**