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ENVIRONMENTAL MANAGEMENT PLAN	
Author: A Holland	

MAPP - Corporate
344 Third Street
Baton Rouge, LA 70801
(225) 757-0111

MAPP – New Orleans
601 Poydras St., Suite 1715
New Orleans, LA 70130
(504) 833-6277

MAPP - Dallas
3131 Turtle Creek Blvd, Suite 500
Dallas, TX 75219
(214) 267-0700

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1. PURPOSE AND SCOPE

This policy provides minimum procedures related to jobsite waste and trash disposal receptacles. It applies to all employees and subcontractors engaged in operations covered by the HSE Program.

2. RESPONSIBILITIES

Specific HSE Program implementation responsibilities are stated in the MAPP Management & Responsibilities. Additional management, staff, employee, and subcontractor responsibilities are stated in individual procedures that address responsibilities specific to the HSE topic.

3. PROCEDURE

3.1. GENERAL

Waste minimization should be considered during job/project planning and practiced during work activities. The generation, packaging, and storage of waste are an additional cost to the project that should be minimized.

Receptacles shall be constructed of metal or other suitable non-flammable materials. Paper or pasteboard cartons, wooden boxes, or crates and similar type containers shall not be used for collection of combustible trash.

Receptacles intended for waste and rags saturated with oil, grease, turpentine, or other flammables, which have the potential for spontaneous ignition, shall be equipped with self-closing lids that are approved for this purpose.

Material that could be blown by wind must first be placed in bags prior to being placed in dumpsters. When dumpsters are full, notify the MAPP Site Superintendent.

All receptacles shall be labeled with the type of material that shall be disposed of in each.

Subcontractors shall make each employee aware of all site disposal policies, receptacle type and locations, recycling programs, and proper disposal methods prior to beginning any work on site.

3.2. LOCATION

The placement of jobsite waste receptacles shall be part of the project planning process. Consider potential points of trash accumulation.

Receptacles located inside buildings shall be kept at least 18 inches away from combustible walls and partitions.

Receptacles for combustible trash that are located outside of buildings shall be placed at least 15 feet from the building or combustible material.

3.3. USE

Cigarettes, cigar butts, matches, and similar potential ignition sources should never be placed in a trash receptacle. Proper receptacles for such items should be provided in areas designated for smoking.

Broken glass, empty jars, scrap metal, and similar construction material should never be placed in office trash containers. A roll-off bin or other appropriate container should be used to hold construction debris.

3.4. ENVIRONMENTAL

Container storage areas shall be kept clean and free of trash. Improper disposal of food waste can attract pests and vermin. Prevention methods that do not involve the use of toxic chemicals is the preferred method of pest control.

Outdoor containers should be kept covered when not in use so as to avoid attracting pests and to prevent the entry of water. Dripping or leaking trash containers may violate local storm water quality discharge regulations.

Promote recycling by contracting with a waste removal company that provides reuse as part of the waste processing or by providing segregated bins for the collection of office paper, aluminum cans, plastic bottles, and toner cartridges. Rinse empty cans and bottles of sugar-based soda so as not to attract ants and other pests.

When practical, consider purchasing recycled products. Recycled printer paper is readily available and less costly than virgin paper. Reserve virgin paper use for final or archival documents. Many government contracts mandate the use of recycled paper to meet various Federal and State orders.

3.5 EQUIPMENT FUELING AND CONTAINMENT

Fuel storage will be limited to 5 gallon containers only. All areas used for refueling will be protected with secondary containment system to prevent contamination.

3.6 CONCRETE WASHOUT AREA

There will be specific areas designated for concrete washout. All washing will be done in these areas as designated on the Site Staging Plan. Waste will be removed as necessary per instructions from the site superintendent.

4. TRAINING

Employees shall be trained in the requirements of this HSEP. Employees shall also be instructed to use trash barrels for the disposal of paper, rubbish from meals, and small scraps of a non-combustible nature.