

## Battalion N-Counter Contact Information

[info@csbncounter.org](mailto:info@csbncounter.org)

Sponsored by Christian Service Brigade

Phone: 800-815-5573

<http://www.csbministries.org>

Michael English, N-Counter Director and Events Coordinator  
(267) 642-6436

### Location

High Point Camp is between Reading and Morgantown, PA and near French Creek State Park. The camp is only ten minutes from I-176 and the PA Turnpike, exit 298, at Morgantown.

### Directions

From the Pennsylvania Turnpike exit 298 at Morgantown, travel three miles north on Route 10. Turn right onto Furnace Road and travel about 2 miles to High Point on the corner of Chapel and Furnace Roads. The camp entrance sign is just past the High Point Chapel.

For those using Google Maps or a GPS navigation device, you should use this address: **200 Chapel Road, Birdsboro, PA 19508.**

### High Point Camp Information

<http://www.hpcamp.org/>

Office hours: M-F, 8:00am - 4:30pm

Phone: (610) 286-5942 ext.153

Fax: (610) 286-4821

A weekend number if necessary is 484-467-6221

Email: [office@hpcamp.org](mailto:office@hpcamp.org)

# CHRISTIAN SERVICE BRIGADE



## BATTALION 2016 N-COUNTER



# GAMEPLAN

Friday April 29, 2016 – Sunday May 1, 2016

High Point Camp  
Birdsboro, Pennsylvania

[csbncounter.org](http://csbncounter.org)



# BATTALION 2016 N-COUNTER

## Pre N-Counter Checklist.

3-5 Months Out: **Date – November 2015 – January 2016**

- ☐ Research and confirm your activity idea with Michael English
- ☐ Determine your church's approach for a fund raising activity
- ☐ Prayer about N-Counter and your involvement
- ☐ Sign Up your unit at N-Counter website: [csbncounter.org/register/](http://csbncounter.org/register/)

12 Weeks Out: **Date – February 2016**

- ☐ Noncoms, talk it up to members, make commitment to attend
- ☐ Invite Brigade alumni in person that could be interested in coming
- ☐ Work through your fund raising project to help members attend
- ☐ Explore possibilities for transportation for your group
- ☐ Check News updates at N-Counter website: [news.csbncounter.org/](http://news.csbncounter.org/)

8 Weeks Out: **Date – March 4, 2016**

- ☐ Online registration is open. List names at [csbncounter.org/register/](http://csbncounter.org/register/)
- ☐ Print and distribute permission forms (find at Forms on website)
- ☐ Show N-Counter promotional videos and see website **News** blog
- ☐ Begin preparation for demonstration of your unit's feature activity
- ☐ Ask church office for Certificate of Liability Insurance, to be mailed
- ☐ *Announce commitment for young men, adults is due by March 25!*

7 Weeks Out: **Date – March 11, 2016**

- ☐ Print permission forms, send home with each Brigade member
- ☐ Get everyone's T-shirt sizes, including adults registering to attend
- ☐ *Webinar date for Leadership on N-Counter, scheduled March 31*
- ☐ Inform Brigadiers of T-shirts, patches and four meals they will get
- ☐ Collect payments for young men and adults, due in mail by April 1

6 Weeks Out: **Date – March 18, 2016**

- ☐ Prayer about N-Counter and your involvement
- ☐ Finalize fund raising activity to send your members to N-Counter
- ☐ Ask for Insurance Certificate of Liability Insurance at church office to be mailed in with check for payment for all on the Battalion Roster

- ☐ Line up transportation for all youth members and men coming
- ☐ Online registration of Battalion Roster: [csbncounter.org/register/](http://csbncounter.org/register/)

5 Weeks Out: **Date – March 25, 2016**

- ☐ *Deadline for Battalion Roster online registration at regular fees*
- ☐ Finish fund raising activities for sending members to N-Counter
- ☐ Coordinator should organize travel plans to High Point Camp
- ☐ Continue preparation on demonstration of feature activity
- ☐ Prayer about N-Counter and your involvement as a battalion

4 Weeks Out: **Date – April 1, 2016**

- ☐ Add on registrations are possible online, with \$10 late fee applied
- ☐ Make a deadline for returning signed permission forms *to you*
- ☐ Practice your featured activity for adults leading at N-Counter
- ☐ *Deadline for payment in full for number on the Battalion Roster to: CSB Ministries Regional Account, PO Box 362, Everson, PA 19520*

3 Weeks Out: **Date – April 8, 2016**

- ☐ Reminder of date for returning signed permission forms *to you*
- ☐ Raise the anticipation for N-Counter, and pray about the event
- ☐ Go over list of items to bring and what not to bring, send it home
- ☐ Make preparation for transporting your featured activity and gear
- ☐ Confirm transportation for all Brigadiers and other men coming

2 Weeks Out: **Date – April 15, 2016**

- ☐ Set time and place of departure for N-Counter
- ☐ Provide take home info on what to bring for meals on the road
- ☐ Pick a battalion leader to travel with a team for activity rotations
- ☐ Prepare for demonstration and transportation of activity, gear
- ☐ Permission forms with parent's signature are due to you

1 Week Out: **Date – April 22, 2016**

- ☐ *Online registration closes for adding on participants*
- ☐ Prepare, distribute travel route to N-Counter to drivers
- ☐ Collect permission forms, signed from Brigadiers and men
- ☐ Reminder: What to bring for meals on the road, pack it or buy it?
- ☐ Contact vehicle owners/drivers with transportation plan
- ☐ Complete final roster of all attending, for Check-In at N-Counter
- ☐ All permission forms must be presented to Registrar at Check-In

## N-Counter FAQs

### What is the Emergency plan and info?

If an emergency medical situation arises, there will be staff strategically placed throughout the camp to assist. In addition, there will be Emergency Medical Technicians on-site to give assistance. Transfer to facilities with appropriate emergency care will be arranged as needed.

### How Do We Pay?

**Payment in full due by April 1, 2016.** This includes payment in full for all young men and adults attending N-Counter. *Please remember the \$75 initial unit registration counts as one participant's fee.* The correct remittance, provided in the form of a single check made out to **CSB Ministries Regional Account** must satisfy the unit's entire balance to date. This is especially important - Please ensure check is made out to CSB Ministries Regional Account and mailed to this address: PO Box 362, Elverson, PA 19520.

Contributions to N-Counter can be mailed along with your payment, or mailed to: **CSB Ministries, Box 1010, Hamburg, NY 14075.** Memo: N-Counter 2016. **Donations online can also made at [csbministries.org](http://csbministries.org). Follow Donate, choose: Special Events: 520 N-Counter 2016.** Donations made through CSB will be receipted.

### What Is Involved to Register? See online registration at [csbncounter.org/register](http://csbncounter.org/register)

The following are required for online registration. *Deadline March 25.*

- Battalion Roster including names and addresses and the T-shirt sizes of all young men and adults who will be attending.
- Payment in full by check, to be mailed by the *Due Date of April 1.*
- A church Certificate of Liability Insurance. Request this from your church office. Certificate Holder: It should be a one page document. CSB N-Counter, High Point Camp. Please mail along with the check.

### What Is Involved at Check-In at N-Counter?

- A Battalion Roster listing the names of young men and adult men who are attending N-Counter, to be compared with the online Roster
- Balance due for add-on registrations, payable by a single check.
- Copy of your church Certificate of Liability Insurance, if not mailed.
- An individual permission/medical form for all attendees properly completed, for each youth and adult attending N-Counter. Please visit the N-Counter website [csbncounter.org](http://csbncounter.org) Forms to download and print this form. A signature is required by a parent of every minor.

### What Must We Know Before We Come?

The unit leaders are expected to have read and understood the new N-Counter Handbook prior to the event (printable at the N-Counter website). Questions should be directed to Michael English at email [info@csbncounter.org](mailto:info@csbncounter.org)

### Are There Any Battalion Uniform Expectations?

C.S.B. uniforms are highly recommended for Sunday activities. In order to give respect to the C.S.B. uniform, as well as the movement which it represents, insignia worn should be displayed according to the diagrams provided by Christian Service Brigade. To find these uniform sheets; search for "diagrams" at [store.csbministries.org/](http://store.csbministries.org/).

### Which Meals Are Included?

Included in price are four meals and a Friday snack. All three meals on Saturday and breakfast Sunday will be provided, so do not bring any food or cooking materials for meals. Make a plan for your group to eat a meal prior to arrival on Friday and after departure on Sunday. Please, no food in the tenting area or A-Frame cabin sites.

### What About Parking Our Vehicles?

Cars, vans or trucks and trailers are allowed only to drop off at the campsites and will then be directed to a parking area. There will be no parking of vehicles at campsites or cabins. Travel light on camp equipment. You will only be spending the night in the tents & cabins.

### What Should We Wear?

Bring clothing and personal gear, including footwear and sleeping bags, jackets and rain gear appropriate for the weather forecast.

### What Will We Do When We Arrive?

Prepare your tenting or cabin site, and display your CSB Unit flag. Early arrivals could set up your activity area. Alumni can visit the CSB Ministries center. CSB regional campfires will be held on Friday night at 9:00. Please join others in your region at the campfire.

### What supervision policies will be in effect?

Supervision and discipline will be the responsibility of individual unit leaders. Each adult is expected to be in compliance with the youth protection policy of the church which he represents. A "two deep" rule policy for men will be in effect during the entire weekend event.

Information about N-Counter is available at [www.csbncounter.org](http://www.csbncounter.org)



The following will require signatures on the Adult Registration Form.

### What youth protection policies will be in effect?

While these policies primarily protect youth members, they also serve to protect adult leaders. State laws apply in all jurisdictions.

Each adult is expected to be in compliance with the youth protection policy of the church which he represents.

A "two deep" rule policy for men will be in effect during the entire weekend event. This means that no adult, including a Battalion unit leader or a CSB staff member, volunteer or guest will be alone with a minor youth during the course of the N-Counter weekend. Any staff member or unit leader should exhibit care to ensure there is another adult always present, within sight when interacting with a young man. Leaders may not have one on one private texting or online communications with youth members.

Age appropriate and separate accommodations for adults and youth are required.

CSB Ministries Staff and Battalion unit leaders are expected to display consistent biblical values and morals at all times. Staff members and leaders are expected to provide a good example and not engage in any behavior or conversation that could lead children into inappropriate conduct or be interpreted as such.

All Brigade staff must be in compliance with policies for CSB staff with regards to child protection. And all Battalion unit leaders are expected to be in compliance with their local church's child protection policies. (*"But among you there must not be even a hint of sexual immorality..." Ephesians 5:3 NIV*).

All CSB staff and leaders should pray regularly for the young men under their care, thanking God for the privilege of ministering to them and asking him to protect them from any kind of harm. They should also pray that God would give them wisdom and discernment so that they will be sensitive to ways to help and protect the young men under their care

I have read, understood and agree to the youth protection policies.

Date                      Signature

### What other permissions are being asked?

I give my permission to be included in voluntary weekend activities and to receive emergency treatment if necessary. I agree to release any and all claims which I may have against High Point Camp, CSB Ministries and any medical personnel on account of any injury sustained while at N Counter and agree that I shall participate at my own risk.

I agree that my image or words can be included in any photographs and/or video publication used for promotional or other organizational purposes for CSB Ministries.

Date                      Signature

### Regarding Donations

Because registration does not cover the full event cost, this event is being subsidized by additional fundraising. The N-Counter Committee has assumed this responsibility. One part of fulfilling that mission is giving our member churches the opportunity to make an additional offering. Any contribution above registration is not expected, however, it is sincerely appreciated toward making the event affordable to all who wish to attend the event.

Should your sponsoring church wish to donate, you may include the contribution with the registration check or write a separate check. Please advise us of other intentions besides registration.

Donations from individuals are also welcome and these will receive a tax-deductible receipt. Donations may be sent online to [csbministries.org](http://csbministries.org) (see also: Donate on N-Counter Website). Follow Donate and scroll down to Special Events 520 N-Counter 2016. Or by mail directly to Christian Service Brigade, Box 1010, Hamburg, NY 14075.