SCRUM Meeting Agendas and Minutes

SCRUM Planning Meeting for Project 3 Sprint 3
Prepared by: Jose Ortiz
Meeting Date: 4/17/2024
Start Time: 6pm
End Time: 7:30pm

Meeting Attendees

1. Marvin Fung
2. Alex Beamer
3. Kyle Palermo
4. Sandeep Mishra
5. Nathan Tran

Meeting Agenda Items

- Go over sprint 2 tasks and which to prioritize
- Discuss tasks distribution
- Discuss if any new tasks should be implemented
- Clear up any concerns

Status Update Since Last Meeting

Accomplishments:
- Have most of our sprint 2 tasks completed
- Learned to use tailwindcss to improve our css styling

Task Assignments:

Task Description	Assigned to	Completed?(yes/no)
Create edit menu page in Manager interface	Nathan Tran	no
Implement OpenWeather	Alex Beamer	no
Create tax functionality for orders	Kyle Palermo	yes
Implement text enlarger and the button for it	Sandeep Mishra	yes

Implement translation of website	Alex Beamer	no
Create css format of buttons	Kyle Palermo	no
Create manage inventory page in manager interface	Nathan Tran	yes
Create graphing data page in manager interface	Sandeep Mishra	no
Create report page in manager interface	Jose Ortiz	yes
Implement functionality to Cashier page	Kyle Palermo	yes
Implement functionality to Customer page	Marving Fung	no
Create order page in Customer directory	Marving Fung	no

Before The Next Meeting

Plans:
- Complete miscellaneous pages
- Have all functionality in each main page interface
- Have better styling with tailwind CSS

Task Assignments:

Task Description	Assigned to
Create checkout page in Customer directory	Marvin Fung
Create order page in Customer directory	Marvin Fung
Revise checkout functionality, make sure it is updating in database	All
Implement OAuth	Marvin Fung
Implement functionality for manager home page	Jose Ortiz
Implement Kitchen page	Kyle Palermo
Create query functions for menu item picture and menu item description	Alex Beamer
Implement user management only for administrator page	Nathan Tran
Implement interface to be able to use touch interaction to navigate the interface	N/A

Verification and Validation	N/A
Apply Tailwind CSS for components to look more professional	All
Implement images and descriptions to customer page	Marvin Fung
Implement images and descriptions to menu board page	Jose Ortiz

Minutes from Previous Meeting

From our previous meeting,
We went over why we did not finish our tasks from sprint 2 and how we will work with double the tasks. We went over how we can be more efficient at finishing tasks and discussed new procedures that will help us complete our tasks in a timely manner. We discussed what styling packets we will use from tailwind to make our interface appear more professional. We also discussed how we will split the coursework this sprint so we make sure we finish our tasks. After conducting the fist of five vote, we had an average of 2 points because we are demotivated with the amount of tedious tasks we have left.

SCRUM Daily Meeting 1 for Project 3 Sprint 3

Prepared by: Jose Ortiz

Meeting Date: 4/19/2024

Start Time: 10am

End Time: 10:20am

Meeting Attendees

1. Marvin Fung
2. Alex Beamer
3. Kyle Palermo
4. Sandeep Mishra
5. Nathan Tran

Meeting Agenda Items

- Check on the sprint 2 tasks make sure that they are getting complete ASAP
- Discuss change in tasks to make them clearer and more useful
- Discuss plan to make sure we finish tasks

Status Update Since Last Meeting

Accomplishments:
- Established tailwind packages we will use in our program
- Started on some sprint three tasks
- Close to completing sprint two tasks

Tasks Completed:

Task Description	Assigned to	Completed? (yes/no)
Create edit menu page in Manager interface	Nathan Tran	no
Implement a text to audio feature	Marving Fung	no
Implement OpenWeather	Alex Beamer	no
Create tax functionality for orders	Kyle Palermo	yes
Implement text enlarger and the button for it	Sandeep Mishra	yes
Implement translation of website	Alex Beamer	no

Create css format of buttons	Kyle Palermo	no
Create manage inventory page in manager interface	Nathan Tran	yes
Create graphing data page in manager interface	Sandeep Mishra	no
Create report page in manager interface	Jose Ortiz	yes
Implement functionality to Cashier page	Kyle Palermo	yes
Implement functionality to Customer page	Marving Fung	no
Create order page in Customer directory	Marving Fung	no
Create checkout page in customer directory	Marvin Fung	no
Create multiple links when menu board interface is clicked	Jose Ortiz	no
Make changes to database schema	Alex Beamer	no
Create Global Styling	Kyle Palermo	no
Create checkout page in Customer directory	Marvin Fung	no
Create order page in Customer directory	Marvin Fung	no
Revise checkout functionality, make sure it is updating in database	All	no
Implement OAuth	Marvin Fung	no
Implement functionality for manager home page	Jose Ortiz	no
Implement Kitchen page	Kyle Palermo	no
Create query functions for menu item picture and menu item description	Alex Beamer	no
Implement user management only for administrator page	Nathan Tran	no
Implement interface to be able to use touch interaction to navigate the interface	N/A	no
Verification and Validation	N/A	no
Apply Tailwind CSS for components to look more professional	All	no
Implement images and descriptions to customer page	Marvin Fung	no

Implement images and descriptions to menu board page	Jose Ortiz	no

Before The Next Meeting

Plans:
- Have tasks two completed
- Have started in most of sprint three tasks
- Have all functionality established in interfaces

Task Assignments:

Task Description	Assigned to
No new task	N/A

Minutes from Previous Meeting

From our previous meeting,

We constructed a plan that will allow us to finish all our tasks by the end of the sprint. We made sure to be specific to all our tasks and did a walkthrough so everyone understands what is expected of them. We assigned our tasks based on points so that everyone has the same amount. Afterwards, we talked about how we will make sure we can finish our tasks for sprint 2 simultaneously with the tasks of sprint 3 so that we turn in a complete project. After conducting the fist of five votes, we had an average of 3 points because we just feel like we don't have enough time with all our other courseworks.

SCRUM Daily Meeting 2 for Project 3 Sprint 3
Prepared by: Jose Ortiz
Meeting Date: 4/23/2024
Start Time: 9:30am
End Time: 9:40am

Meeting Attendees

1. Marvin Fung
2. Alex Beamer
3. Kyle Palermo
4. Sandeep Mishra
5. Nathan Tran

Meeting Agenda Items

- Checking everyone's progress in tasks
- Discuss how to implement our expert panel report into our product
- Review any concerns
- Start discussing tasks to prioritize from sprint 2 and sprint 3

Status Update Since Last Meeting

Accomplishments:
- 90% finished with main functionality in our interfaces
- APIs are being implemented

Tasks Completed:

Task Description	Assigned to	Completed? (yes/no)
Create edit menu page in Manager interface	Nathan Tran	no
Implement a text to audio feature	Marving Fung	no
Implement OpenWeather	Alex Beamer	no
Create tax functionality for orders	Kyle Palermo	yes
Implement text enlarger and the button for it	Sandeep Mishra	yes

Implement translation of website	Alex Beamer	no
Create css format of buttons	Kyle Palermo	no
Create manage inventory page in manager interface	Nathan Tran	yes
Create graphing data page in manager interface	Sandeep Mishra	no
Create report page in manager interface	Jose Ortiz	yes
Implement functionality to Cashier page	Kyle Palermo	yes
Implement functionality to Customer page	Marving Fung	no
Create order page in Customer directory	Marving Fung	no
Create checkout page in customer directory	Marvin Fung	no
Create multiple links when menu board interface is clicked	Jose Ortiz	no
Make changes to database schema	Alex Beamer	no
Create Global Styling	Kyle Palermo	no
Create checkout page in Customer directory	Marvin Fung	no
Create order page in Customer directory	Marvin Fung	no
Revise checkout functionality, make sure it is updating in database	All	no
Implement OAuth	Marvin Fung	no
Implement functionality for manager home page	Jose Ortiz	no
Implement Kitchen page	Kyle Palermo	no
Create query functions for menu item picture and menu item description	Alex Beamer	no
Implement user management only for administrator page	Nathan Tran	no
Implement interface to be able to use touch interaction to navigate the interface	N/A	no
Verification and Validation	N/A	no
Apply Tailwind CSS for components to look more professional	All	no

Implement images and descriptions to customer page	Marvin Fung	no
Implement images and descriptions to menu board page	Jose Ortiz	no

Before The Next Meeting

Plans:
- Have all our tasks completed
- Go over final styling
- Discuss anything that needs to be modified

Task Assignments:

Task Description	Assigned to
No new task	N/A

Minutes from Previous Meeting

From our previous meeting,

We first went over our progress over the sprint 2 tasks and conducted a plan to finish for the remaining tasks we have. We then discussed over our sprint 3 tasks and discussed which to prioritize as we are getting closer to the due date. We talked about how everyone felt in terms of workload and shifted tasks if needed. Finally we talked about the expert panel report we conducted and discussed how we can take the feedback and implement it into our project. After conducting the fist of five vote, we had an average of 2 points as we are still behind in tasks and we are afraid we will not complete them but are working our best to do so.

SCRUM Daily Meeting 3 for Project 3 Sprint 3
Prepared by: Jose Ortiz
Meeting Date: 4/28/2024
Start Time: 10:15am
End Time: 10:30am

Meeting Attendees

1. Marvin Fung
2. Alex Beamer
3. Kyle Palermo
4. Sandeep Mishra
5. Nathan Tran

Meeting Agenda Items

- Go over all the tasks make sure they are working
- Discuss any last minute tasks we might be able to implement to improve our product
- Go over any task as a group we are still missing to make sure it's completed by tonight

Status Update Since Last Meeting

Accomplishments:
- We completed all our tasks from sprint 2 and the important tasks from sprint 3
- Interfaces have been improved drastically

Tasks Completed:

Task Description	Assigned to	Completed? (yes/no)
Create edit menu page in Manager interface	Nathan Tran	yes
Implement a text to audio feature	Marving Fung	yes
Implement OpenWeather	Alex Beamer	yes
Create tax functionality for orders	Kyle Palermo	yes
Implement text enlarger and the button for it	Sandeep Mishra	yes
Implement translation of website	Alex Beamer	yes

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Create css format of buttons	Kyle Palermo	yes
Create manage inventory page in manager interface	Nathan Tran	yes
Create graphing data page in manager interface	Sandeep Mishra	yes
Create report page in manager interface	Jose Ortiz	yes
Implement functionality to Cashier page	Kyle Palermo	yes
Implement functionality to Customer page	Marving Fung	yes
Create order page in Customer directory	Marving Fung	yes
Create checkout page in customer directory	Marvin Fung	yes
Create multiple links when menu board interface is clicked	Jose Ortiz	yes
Make changes to database schema	Alex Beamer	yes
Create Global Styling	Kyle Palermo	yes
Create checkout page in Customer directory	Marvin Fung	yes
Create order page in Customer directory	Marvin Fung	yes
Revise checkout functionality, make sure it is updating in database	All	yes
Implement OAuth	Marvin Fung	yes
Implement functionality for manager home page	Jose Ortiz	yes
Implement Kitchen page	Kyle Palermo	yes
Create query functions for menu item picture and menu item description	Alex Beamer	yes
Implement user management only for administrator page	Nathan Tran	yes
Implement interface to be able to use touch interaction to navigate the interface	N/A	yes
Verification and Validation	N/A	yes
Apply Tailwind CSS for components to look more professional	All	yes
Implement images and descriptions to customer page	Marvin Fung	yes

Implement images and descriptions to menu board page	Jose Ortiz	yes

Before The Next Meeting

Plans:
- Complete any reports we are missing
- Prepare for our final presentation

Task Assignments:

Task Description	Assigned to
No new task	N/A

Minutes from Previous Meeting

From our previous meeting,

We checked everyone's progress with all their tasks to ensure they will be done by our last daily meeting. We changed prioritizations of some dates to make sure we get the important tasks done. We also discussed any roadblocks that we had to get them resolved. Finally we made sure that our APIs are working properly. After conducting the fist of votes, we had an average of 2 points because everything feels rushed even though we have most tasks completed or started.