

SCRUM Meeting 4 for Team Alpha Spin N' Stonasite

Prepared by: Joshua Rummell

Meeting Date: 4/16/23 - 7:00 PM

## Meeting Attendees

1. Chase Albright
2. Jeremy Bui
3. Nathaniel Fernandes
4. Joshua Rummell

## Meeting Agenda Items

- Manager Page Reports - how to enable managers to clearly view data on past transactions, inventory, and trends on the Spin N Stonasite similar to our previously built database
- Accessibility - enabling all established personas to use the Spin N Stonasite with the inclusion of Google Translate and accessible text formatting throughout all pages

## Status Update Since Last Meeting

Accomplishments:

- Initial manager page functionality completed, managers able to view previous sales of items as well as the Restock Report
- Dedicated login page finished, customers do not login and accessing the manager and server pages is restricted to separate employee emails

Tasks Completed:

Task Description	Assigned to	Completed? (yes/no)
Create preliminary Restock Report, allowing for the manager to see some items that are below quantity	Joshua	Yes
Update manager inventory and reports based on customer orders, making the Sales Report	Jeremy	Yes

## Before The Next Meeting

Plans:

- Finish Manager functionality - all Sales, Restock, X, Z, and Excess Reports should be completed and reviewed for release
- Plan and begin implementation of accessible user interface, including Google Translate

#### Task Assignments:

Task Description	Assigned to
Establish a functional Excess Report, allowing managers to make informed decisions for items that have sold less than 10% of inventory	Nathaniel
Display accurate X and Z reports, allowing for the manager to both view current sales in a day as well as total sales after hours in a coherent summary	Chase

#### Minutes (Notes) from Previous Meeting

Having wrapped up our first sprint, the focus of Team Alpha turned to the Manager side functionality. After implementing a login page, it was now apparent that a Spin N' Stone manager would need access to several different reports concerning the dozens of ingredients across the hundreds of transactions conducted on a daily basis. As such, the initial steps were decided upon, making a Sales Report documenting the amount of transactions from a given time period and the Restock Report, discussing items below pre-set recommended inventory levels.