**Christopher S. Cotton**

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Current Address: 66 Miller Ave SW Unit 2, Cedar Rapids, IA 52404

Permanent Address: 4684 34th St., Bettendorf, IA 52722

(563) 505-7139

**EDUCATION**

**The University of Iowa Tippie College of Business**, Iowa City, IA Anticipated December 2013

B.B.A. MIS

Honors Program January 2011-December 2012

Overall GPA 3.36/4.0

**COURSE HIGHLIGHTS**

Intermediate Accounting 1

Taxation

Financial Accounting

Managerial Accounting

Marketing

Financial Management

Visual Basic Programming Applications Database Mgt Sys Data Communications

**WORK EXPERIENCE**

**Customer Service Agent** February 2009-Present

Delta Global Services, Cedar Rapids, IA

* Responsible for cash collections, balancing, reconciliations, and preparations for bank deposits
* Serve over 500 passengers as a first and last point of contact in their travel experience daily
* Assist and accommodate passengers in finding alternative flights, hotels, and transportation
* Acquired an invaluable set of skills pertaining to communication, stress, and time management

**Auto Detailer**

Quad Cities Suzuki, Davenport, IA August 2005-November 2007

* Detailed 5 to 10 vehicles daily
* Responsible for locking over 50 vehicles on the lot and rearranging used car placement
* Developed a solid work ethic and understanding of the importance of earning a paycheck

**VOLUNTEER EXPERIENCE**

Figge Museum of Art October 2008

Habitat for Humanity Restore September 2008

Keep Scott County Beautiful September 2007

Living Lands and Waters- Xstream clean up August 2007

Quad Cities Marathon September 2007 U.S. Army Corp of Engineers April 2006

American Cancer Society October 2004

**SOFTWARE SKILLS**

Microsoft Office

QuickBooks

Minitab Statistical Software

DOS

Visual Basic

SQL

**AWARDS**

Kirkwood Dean’s List Spring, Summer, Fall 2010

Rhode Family Business Administration Scholarship January 2009- December 2010 National Financial Literacy Challenge, scored in top 1% of nation May 2008