

Group #27/Team Name

Meeting about Future Meetings, Rules, and Group Contract

Attendance

- Arturo Amaya
- Aryan Malik
- Delia McGrath
- Dilara Marasli
- Kevin Yu
- Miguel Sanchez
- Steven Christensen
- Steven Schaeffer
- Tucker Frandsen

Location: Zoom Date: 10/10/2021 Time: 10 AM

Agenda

New Business:

- Future Meetings
 - Length of ideal meetings
 - Time/Location of ideal meetings
 - Smaller meetings?
 - Who will write the meeting minutes?
- Rules/Contract
- Emails for Group Github repo
 - Does anyone not use their UCSD email?
- Group Social/Bonding
 - Jackbox
 - Frozen Yogurt shop
 - Scribble.io

Future Business:

- Branding? Group Page? Video?
 - Team Name?
 - Would anyone like to be in charge of this?

Decisions made:

1. Meetings:
 - Standups should take 10-15 minutes max.
 - Longer meetings should be scheduled farther in advance.
 - Weekend meetings preferably online.
 - Weekday meetings preferably in-person.
 - Smaller meetings are acceptable.
2. Future Meeting:

- After class on Tuesday (10/12).
- Research websites/applications/actual recipes.
- Bring pros/cons to meeting.
- 3. Group Bonding
 - Frozen yogurt after class on Tuesday 10/12.
- 4. Send Possible Group names in Slack
 - Everyone send 2 possible names.
- 5. Group Goal for the Quarter
 - Less is more for the project.
 - Fundamentals first, features second.
 - Pursuing an A.
 - Be proud of the project at the end of the quarter.
- 6. Rules Contract
 - Written with input from the team.
 - Every team member will download /admin/misc/rules.md
 - Every team member will sign rules.md
 - Every team member will reupload the signed version as rules-firstlast.pdf in /admin/misc.
- 7. Message Tucker/Delia if you do not have access to the Github repo as fast as possible.

Meeting concluded at 10:30 AM.

Signed by: Steven Christensen

A handwritten signature in black ink, appearing to read 'SC', with a long horizontal line extending to the right.