

# Team Working Agreement

## Group Identification

Instructors:

- **Thomas Powell** tpowell2@ucsd.edu
- **Navya Shetty** nshetty@ucsd.edu

Team Name: Hexadecimators

Team Members:

- **Lemin Jin** lejin@ucsd.edu
- **Pierre Beurtheret** cbeurtheret@ucsd.edu
- **Qingxin Li** qil027@ucsd.edu
- **Jessalyn Wang** jew003@ucsd.edu
- **Hayk Khulyan** hkhulyan@ucsd.edu
- **Isabelle Krochmal** ikrochma@ucsd.edu
- **Zhuoyang Meng** zhmeng@ucsd.edu
- **Hung-Yu(Eric) Ko** huko@ucsd.edu
- **Sri Gangavarapu** sgangava@ucsd.edu

## Primary Means of Communication and Expectations

**Primary means of communication:** Slack

**Expectations:**

- Share updates once every week day

- Share an aggregation of progress every week

## Scheduling Meetings

(Schedule at least one meeting as part of constructing your team agreement.)

Zoom meeting every Wednesday 7:30 – 8:30 pm (can end early).

Alternate meeting time: 8-9pm

## General Responsibilities for All Team Members

- Each person responsible for reading 2 other people's code
- Each person is responsible for finishing the milestone
- Weekly meeting is mandatory, if can't, report early
- Each member is required to check Slack once a day
- Slack app notifications should be on

## Conflict Resolution

- Escalate to team leads, then to Navya, finally professor.
- If have issues, please report early.

## Expectations of Faculty and GTA's

If a team member fails to live up to this agreement, the situation may be reported to the staff, but the team will still be responsible for submitting a completed assignment.

Signature:

