

# Team Working Agreement

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## Group Identification

Instructors:

- Thomas Powell tpowell2@ucsd.edu
- Navya Shetty nshetty@ucsd.edu

Team Name: Hexadecimators

Team Members:

- Lemin Jin lejin@ucsd.edu
- Pierre Beurtheret cbeurtheret@ucsd.edu
- Qingxin Li qil027@ucsd.edu
- Jessalyn Wang jew003@ucsd.edu
- Hayk Khulyan hkhulyan@ucsd.edu
- Isabelle Krochmal ikrochma@ucsd.edu
- Zhuoyang Meng zhmeng@ucsd.edu
- Hung-Yu(Eric) Ko huko@ucsd.edu
- Sri Gangavarapu sgangava@ucsd.edu

## Primary Means of Communication and Expectations

Primary means of communication: Slack

Expectations:

- Share updates once every week day
- Share an aggregation of progress every week

## Scheduling Meetings

(Schedule at least one meeting as part of constructing your team agreement.)

Zoom meeting every Wednesday 7:30 – 8:30 pm (can end early).

Alternate meeting time: 8-9pm

## General Responsibilities for All Team Members

- Each people responsible for reading 2 other people's code
- Each people is responsible for finishing the milestone
- Weekly meeting is mandatory, if can't, report early
- Each member is required to check Slack once a day
- Slack app notifications should be on

## Conflict

- Escalate to team leads, then to Navya, finally professor.
- If have issues, please report early.

## Expectations of Faculty and GTA's

If a team member fails to live up to this agreement, the situation may be reported to the staff, but the team will still be responsible for submitting a completed assignment.

Signature:

Zhuoqiang Meng