

# Group Contract

Term (Spring 23')

Creation 04/19/2023

## 1) Group Identification

Group Number # – 6

Instructor – THOMAS A. POWELL

Team Name – Sixth Sense

Team member info:

NAME:

EMAIL:

PHONE:

OTHER:

Amit Namburi

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## **2) Primary Means of Communication and Expectations**

State your team's agreed-upon various means of communication and expectations for a response.

- Slack
- Zoom meetings + in-person meetings

## **3) Scheduling Meetings (Schedule at least one meeting to construct your team agreement.)**

Agreed upon means of scheduling meetings.

Send out When2meet and decide 2 one-hour slots for the rest of the quarter

## **4) General Responsibilities for All Team Members**

This element of the team working agreement is the list of rules/agreements or the contract that all members agree to live by.

- Always document when you're making changes.
- Be punctual -- be on time
- Do not blame others.
- Constructive feedback only (if you are against a change or an idea, suggest how we can improve in a polite, non-threatening way)

- If you can't finish something, tell the team in advance.
- Ask if you're stuck.

### **5) Specific Team Member Responsibilities/Deadlines (*Optional*)**

*This will be on a case-by-case basis.*

### **6) Conflict Resolution**

Each team should have an agreed-upon approach to addressing issues that may arise.

- *Have a mediator*
- *Talk to them first, if they don't do anything, talk to the TA*

### **7) Expectations of Faculty and TAs**

*If a team member fails to live up to this agreement, the situation may be reported to the staff, but the team will still be responsible for submitting a completed assignment. Staff will be available to meet with teams to resolve issues.*

### **8) Team Signatures**

Include signature of each student.

*Fangz:*