

Team King Julian Contract

Purpose:

The purpose of this team contract is to establish clear guidelines and expectations for all members of the team. By agreeing to this contract, each member commits to upholding the values, responsibilities, and standards outlined below to foster a collaborative and productive working environment.

Team Values:

Collaboration: We value open communication, active listening, and constructive feedback. We will work together to achieve our common goals and support each other's success.

Quality: We are committed to delivering high-quality software solutions that meet or exceed expectations. We will adhere to best practices, coding standards, and quality assurance processes.

Accountability: Each team member is accountable for their contributions to the project. We will meet deadlines, fulfill our assigned tasks, and take ownership of our work.

Continuous Improvement: We embrace a culture of continuous learning and improvement. We will seek opportunities to enhance our skills, share knowledge, and adopt new technologies and methodologies when needed.

Respect: We respect diversity, opinions, and perspectives within the team. We will treat each other with professionalism, empathy, and kindness at all times.

Roles and Responsibilities:

Project Manager: Responsible for overall project planning, scheduling, and coordination. Ensures that project goals are clearly defined, deadlines are met, and resources are allocated efficiently.

Developers: Responsible for designing, developing, testing, and maintaining software solutions. Follows coding standards, contributes to code reviews, and collaborates with team members to address technical challenges.

Quality Assurance: Responsible for testing software to identify bugs, defects, and performance issues. Develops test plans, executes test cases, and reports findings to developers for resolution.

UI/UX Designer: Responsible for creating intuitive and visually appealing user interfaces. Collaborates with developers to ensure consistency in design implementation and user experience.

Communication:

Regular Meetings: We will hold regular team meetings to discuss project status, address challenges, and plan upcoming tasks.

Communication Channels: We will use appropriate communication channels such as Slack to ensure timely and effective communication.

Transparency: We will be transparent about our progress, obstacles, and concerns. If we encounter issues that may impact the project timeline or quality, we will communicate them promptly to the team.

Feedback: We will provide constructive feedback to each other in a respectful manner. Feedback should focus on behaviors and actions, not on individuals.

Decision Making:

Consensus: We will strive to reach decisions through consensus whenever possible. All team members will have the opportunity to express their opinions, and decisions will be made based on the best interests of the project.

Authority: In cases where consensus cannot be reached, the project manager will have the authority to make final decisions after considering input from relevant stakeholders.

Conflict Resolution:

Open Dialogue: We will address conflicts openly and directly, seeking to understand each other's perspectives and find mutually agreeable solutions.

Mediation: If conflicts cannot be resolved among team members, the project manager or a designated mediator will intervene to facilitate resolution.

Escalation: In rare cases where conflicts cannot be resolved internally, the matter may be escalated to higher management for assistance.

Agreement:

By signing below, each team member acknowledges that they have read and understood the terms of this contract and agrees to abide by them throughout the duration of the project.

- Clarissa Cheng