# CSE 110 Team 22 Working Agreement

Term: SP 24 | Creation date: 04/06/2024

## **Group Identification**

Course Number: CSE 110 Instructor: Thomas A. Powell Team Name: Garlic Gardeners

Term: Spring 2024 Created: 4/16/2024

#### Team Member Info

| Name    | Role      | Github Page   |
|---------|-----------|---------------|
| Satvik  | Team Lead | SatvikS7      |
| Timothy | Team Lead | anematode     |
| Alex    | Planner   | alexturco7    |
| Michael | Designer  | MichaelPena7  |
| Jan     | Frontend  | jankwong705   |
| Esther  | Frontend  | estherxiong   |
| Frankie | Frontend  | y7chiu        |
| Jalen   | Backend   | jchen054      |
| Aaron   | Backend   | Aaron3963     |
| Ethan   | Backend   | EdgarNonsense |
| Warren  | Backend   | warren231     |

#### **Values**

- Communication
- Respect
- Inclusion

### Meetings

- 1. Biweekly in-person and biweekly on Zoom (Tentative)
- 2. Potential change weekly depending on the workload.
- 3. One WhenToMeet per week to coordinate schedules.
- 4. Tardiness: a 15-minute window of leniency
  - Communicate with the team of expected tardiness

### Primary Means of Communication

Slack

#### Division of Work

1. Decided among each group/role.

#### **Decisions**

- 1. Based on majority.
- 2. If there exists a tie in the votes, consult TA for opinions.

#### **Absence Policies**

1. Communicate with their own group on how to divide work.

### **Conflict Resolutions**

In the case of conflicts, the following steps should be taken:

- 1. Communicate with each other
- 2. Bring it up during team meetings
- 3. Consult the TA
- 4. Consult the Professor

#### GitHub

• To prevent merge conflicts and progress loss, notify of the rest of team before doing important actions.

Signature: ###