

# Team Working Agreement

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Term: SP24

Creation 04/17/2024

## Group Identification

- Instructor: Powell
- TA: Jash Makhija
- Team Name: ShellDivers

## Team Members

Name	Slack Handle	Email
Jason Boenjamin	@Jason Boenjamin	jboenjamin@ucsd.edu
Andrew Pegg	@Andrew Pegg	apegg@ucsd.edu
Kris Chen	@Kris Chen	jic128@ucsd.edu
Jesus Gonzalez	@Jesus Gonzalez	jag039@ucsd.edu
Brendon He	@Brendon	bjhe@ucsd.edu
Drew Lara	@Drew Lara	a6lara@ucsd.edu
Paul Peng	@Paul Peng	ppeng@ucsd.edu
Charlie Shang	@Charlie Shang	z4shang@ucsd.edu
Girma Terfa	@Girma Terfa	gterfa@ucsd.edu
Henry Tiet	@Henry Tiet	htiet@ucsd.edu
Lance Tran	@Lance Tran	lat005@ucsd.edu

## Primary Means of Communication and Expectations

**Slack** and **in-person** communication will be the expected lines of communication we expect from all group members, emails will be a last resort if unable to use Slack for what ever reason. We expect everyone to read their Slack/email message **daily** and respond to inquiries within a **timely manner**.

## Scheduled meetings

We will have two meetings per week, one being the weekly required meeting with the TA, and a second being a weekly breakdown of project progress of all team members. We will have the **project meeting on Fridays** at an undecided time as of now, and the required meeting with the TA has been undecided. If a person is unable to attend a meeting it is expected of them to review the meeting minutes posted within the GitHub repo

## General Responsibilities for All Team Members

1. Read the [Code of Conduct](#) for what is expected to be on the team.

## Specific Team Member Responsibilities/Deadlines

TBD. This will be decided in a later revision

## Conflict Resolution

If a conflict arises, we expect team members to bring up this issue to Team leads first, and to work out a resolution local to the team before escalating the conflict to course staff. If you feel like the conflict is bigger than the group, please reach out to the Course or University Staff.

## Team Signatures

I, **Paul Peng** hereby declare that I will adhere to the ShellDivers Team 9 Group Contract. Signing this contract signifies that these rules apply to me effectively, from now till the end of this quarter.

Date: **April 17, 2024**

Signature

A handwritten signature in black ink, appearing to be 'Paul Peng', written over a horizontal line.