

# Team 24 Group Contract

## 1. Group Identification

Team Number: 24 Team Name: Computer PAWgrammers Team Members: Ishaan Kale Cynthia Delira David Choi Eugenie Ren Harsh Gurnani Jeffrey Lee Kiera Navarro Sarvesh Mann Terence Tan Sofia Nguyen Geena Limfat

## 2. Primary Means of Communications and Expectations

- Primary means of communication will be in Slack
- Consistent check Slack to keep up with important announcements or messages from members
- Communicate with members when work can not be completed by deadline or when stuck on a problem

## 3. Scheduling Meetings

- When2Meet form will be used to schedule meetings
- Short stand up meetings will be held after class
- Meetings will most likely be held Sundays 3 - 5pm since its the time most people are available
- Detailed meeting notes will be created for those who cannot attend meetings

## 4. General Responsibilities for All Team Members

- Honest and upfront about skills
- Persistent effort
- Keeping up with deadlines or inform team if deadline is difficult to make
- Respectful to all team members

## 5. Conflict Resolution

- For big issues/disagreements - do a vote

## 6. Signature

Kiera Navarro

Kiera Navarro 4/16/24