

# Team Ate

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- Team Purpose & Objective: Create a usable app while learning how to work in an group setting and industry-like environment.
- Common values & standards:
  - Value: transparency and honesty about what we can and can't do and what we have and haven't done
- Roles, responsibilities, and accountability:
  - Roles:
    - People will work on what they feel they want to try or feel strong in- roles are flexible.
  - Accountability:
    - Weekly team meeting
    - Stand-up meetings to check in on everyone's progress
- Issue identification and conflict resolution:
  - Issues identification:
    - Because we're flexible, there isn't really a well defined structure, which could lead to some issues. There may be uncertainty with individual responsibilities.
  - Resolving conflicts
    - Team vote to resolve conflicting ideas
    - Stand up meetings to check on progress to see who has done what
- What happens when a rule is not being followed?
  - Check in on that person to see what's going on so we can adapt our plans from there.
  - If it's a continuing problem, confront them to see why it happened and see if we can help not make it a habit. If it's a greater problem, then we escalate it to a TA.
- Communication protocols and transparency:
  - Let us know earlier (if possible) rather than later. Let us know if something comes up and you suddenly can't get something done or make it to a meeting.

Ashley Vo

A handwritten signature in black ink, appearing to read 'Ashley B'.