

<u>Name</u>	<u>Present</u>
Christopher Yoon	Excused absence
Alan Wang	Yes
Steven Harris	Yes
Jason Li	Yes
Xingyu Zhu	Yes
Meshach Adoe	Yes
Luke Menezes	Yes
Liam Stone	Yes
Mark Bussard	Yes

Check up on members

- No current concerns

Possible communication errors or issues anyone has

- Had some communication issues with split frontend/backend teams
- We will now just operate as one group focusing on mostly frontend with specific roles for each member

We're likely to present on Tuesday so we want certain tasks finished beforehand.

- Few tasks assigned.
- 5 minute time limit.

Sprint Retrospective

- <https://www.reetro.app/view/open-invite/627ddf5d761e4a001707c9e0/627ddf5d761e4a001707c9e1>

Go over the issues we labeled as important, and figure out how feasible all of these are.

Hopefully we can get PWA complete.

Push back any other issues to the next sprint as well.

Format for our presentation next week: Video, powerpoint presentation?

Next week's expectations

Grade midterms by Tuesday

Full team meeting on monday 10 AM to decide goals/tasks/roles for the rest of the quarter

Record parts for the video by Tuesday morning

Finish "important" labeled issues by Monday

Notes from retrospective:

Default Board

Participants: Alan, Liam Stone, Luke M, Meshach Adoe, Mark Bussard, Steven, Xingyu Zhu

Went well

- I like that backend team offered to help with frontend (Anonymous, 5 Up Votes)
- Everyone has been showing up to do their work assigned to them. There has also been good communication in terms of people know what is going on. The many meetings has updated everyone to a point where even if there is communication we are still semi-on the same page (Anonymous, 4 Up Votes)
- We accomplished things during midterms (Anonymous, 5 Up Votes)
- I think the team is making really good progress and the expectations for each team member is clear. (Anonymous, 2 Up Votes)
- Finished updates with the CI/CD pipeline and seems to be working nicely (Anonymous, 3 Up Votes)
- Most of the planned UI changes are done (Anonymous, 2 Up Votes)

To improve

- Personally feeling lots of imposter syndrome and it feels like it's holding me back. As if I am nervous to start/continue projects because I don't want to be seen as unhelpful. (Anonymous, 3 Up Votes)
- I felt sort of worried that I wasn't doing enough for the team but now that the frontend & backend teams are combined I think I'll have more tasks to take on. (Anonymous, 4 Up Votes)
- I think the backend and frontend teams felt a bit disconnected at first but having the design meetings helped keep both teams in sync with one another. (Anonymous, 1 Up Vote)

- I feel like we wasted manpower by separating into backend/frontend. Reassign more specific roles instead of moving everyone to frontend (Anonymous, 4 Up Votes)
- We currently have been sort of blindly doing tasks we should decide on a clear direction/reprioritize tasks (Anonymous, 2 Up Votes)
- Roles for each team member weren't clear (Anonymous, 1 Up Vote)
- More pair programming could be helpful especially if people are working on related tasks (Anonymous, 3 Up Votes)
- We could have been more coordinated for planning for the midterm (Anonymous, 1 Up Vote)
- Do rotation for DI every wednesday (Anonymous, 2 Up Votes)
- Make an effort to show up to meetings early (Anonymous, 3 Up Votes)
- Could have improved lecture attendance (Anonymous)

Action items

- Background notifications (Anonymous)
- We should decide our values/prioritize issues based on those values (Anonymous, 4 Up Votes)
- Define what our 1.0 is (Anonymous, 4 Up Votes)
- assign specific roles to team members (Anonymous, 1 Up Vote)
- Finalize planned enhancements for the final sprint during Monday's meeting. (Anonymous, 1 Up Vote)
- End-to-end testing (Anonymous, 2 Up Votes)
- Improve parts of the app for mobile users (Anonymous, 1 Up Vote)
- Possibly consider accessibility improvements for the final sprint (Anonymous)
- unit tests (Anonymous, 1 Up Vote)
- be more open about things we can/can't do (Anonymous, 3 Up Votes)



We should decide our values/prioritize issues based on those values

Anonymous



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Define what our 1.0 is

Anonymous



4



assign specific roles to team members

Anonymous



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Finalize planned enhancements for the final sprint during Monday's meeting.

Anonymous



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