

Record of Discussion(s) on Maintenance proposal submitted by CDAC

Venue: Chamber of HITS, Manak Bhawan, HQ.

Date: 16-05-2025

Time: 1130 hrs

Participants: The list of participants who attended the meeting is given in Annex-1.

Item 1 Discussions:

- 1.1. The existing work order issued to CDAC, Noida for the maintenance of the eBIS portal covering all modules under the domains www.manakonline.in and www.crsbis.in, except for those developed in-house by BIS is valid until 30.06.2025. Accordingly, CDAC, Noida has submitted a techno-commercial proposal for the continued maintenance and support of the aforementioned portals for the period from 01.07.2025 to 30.06.2028.
- 1.2. CDAC has informed that the proposal covers a period of three years, from 01.07.2025 to 30.06.2028. However, the financials will be settled on an annual basis. Specifically, 40% of the total cost (excluding the cost of the Safe-to-Host certification) will be invoiced in advance each year, another 40% after the completion of six months, and the remaining amount will be invoiced upon completion of the respective annual period. Invoices for the Safe-to-Host component will be raised as and when the corresponding certificates are obtained.
- 1.3. Further, CDAC has informed that manpower rates will increase by approximately 10% annually. Additionally, a 10% overhead on manpower costs will be applied in accordance with the organization's policy.
- 1.4. BIS informed that in case the contract terminated in between, the payment will be made based on the pro-rata basis. CDAC agreed for that.
- 1.5. BIS requested CDAC to remove the travel cost in the proposal as the meetings mostly conducted in virtually. CDAC agrees for that.
- 1.6. BIS observed that 8 developers have been quoted in the proposal whereas 7 developers was worked in the running contract. CDAC informed that due to iOS app is going to launch soon and android app is also working, a necessity has been arisen for new mobile developer. Hence, the same is added in the proposal.

Item 2 Any other Business –

- 2.1. There being no other business, the discussions ended with a hearty vote of thanks.



SHAIK MASTHAN
Sc-B, ITSD



MANIKANDAN K
Head (ITSD)



Nitin Kumar V
Sc-E, CDAC



Gour Mohan
Sc-E, CDAC



Paras Nath Barwal
Sc-G, CDAC

Annex-1

SNO	NAME	Designation
BIS Officials :		
1	MANIKANDAN K	Head(ITS)
2	SHAIK MASTHAN	Scientist - B, ITSD
CDAC Officials :		
3	PARAS NATH BARWAL	Scientist-G
4	GOUR MOHAN	Scientist-E
5	NITIN KUMAR	Scientist-E