

Date: Thu, 4 Mar 1999 15:10:25 -0800

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CC: "Ryan, Pat" <ryan_p@acm.org>, "Woods, Tracy" <t.woods@computer.org>,

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4 March 1999

To: Software Engineering Coordinating Committee

Subject: SWEEP Meeting #2 April 14, 1999 Teleconference

Dear Colleague,

The purpose of this letter is to: 1. Announce that Meeting #2 is a teleconference. Call scheduled for 14 April 1999 for 2 p.m. Eastern time. Dial in number: (888) 422-7124, Participant code: 409753. Karl, special arrangements will have to made for you.

Z. Provide draft agenda (tentative)

Introductions

Confirm agenda

Education Project Proposal

Code of Ethics and Professional Practice Proposal

New Business

3. Request your response to this meeting notice. Please confirm your attendance e-mail or FAX to the undersigned by 12 March 1999.

Regards

Leonard L. Tripp Dennis J. Frailey
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Software Engineering Coordinating Committee
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