

## **LETTER PERFECT**

Jillian Dulnik, a graduating senior, asked her professor and advisor, Dr. Maunders, to provide a letter supporting her application for graduate school at Weiz University. Dr. Maunders, Philosophy Department Chair at Blander University, expressed to Jillian his reluctance to write the letter. As her advisor, he recalled her lack of initiative regarding her career, and he felt that he really did not know her very well. Consulting his grade book, he observed her B/C level work in his classes. He suggested that perhaps she should ask someone who knew her better for the letter. She asked again that he provide the reference, and Dr. Maunders produced the following letter.

To: Graduate Admissions  
Philosophy Department  
Weiz University

From: Dr. Maunders, Chair  
Department of Philosophy  
Blander University

I have been asked to write a letter of reference for Jillian Dulnik, who is applying to your graduate program in philosophy. Ms. Dulnik has been in three classes with me and received acceptable grades in each. Her attendance was satisfactory and her class participation adequate.

I would be happy to provide more information if you need it. I can be reached at 200-300-4000 x999.

Sincerely,  
Ernest Maunders, PhD.