

# Gemstone Team Ordering Form - Order confirmation

1 message

survey@mail.umdsurvey.umd.edu <survey@mail.umdsurvey.umd.edu>

Fri, Nov 6, 2020 at 1:52 PM

Reply-To: trigger@qemailserver.com

To: nathansd@umd.edu

Thank you for your purchase request. As a reminder, Vickie shared the following information with financial liaisons: **VICKIE'S SCHEDULE**:

Vickie will be out of the office on Friday, December 6, 2019 - Friday, January 4, 2020 for winter break. She will not have access to email while she is away from the office. The University of Maryland will be closed for the winter break December 24, 2019 and will reopen on January 2, 2020.

#### **PURCHASES:**

If there is an urgency for a team order, please email Dr. Skendall at <a href="kskendal@umd.edu">kskendal@umd.edu</a>. Please be advised that campus Residential buildings will stop receiving packages on December 14 and will not resume until mid January so keep this in mind as you plan for order shipments.

Packages delivered to Gemstone are received by the Ellicott Front Desk. The Ellicott Front Desk will not be staffed during the winter break and the package may inadvertently be redirected to another location until the university reopens in January 2020 for spring classes. Therefore, during the winter break, its best for teams to hold-off submitting orders and wait until the spring semester begins. If your team plans to work on the research project during the break, please contact Dr. Skendall@umd.edu for further instructions.

### **REIMBURSEMENTS:**

Reimbursements will be processed only for pre-approved items and will occur when Vickie returns in January.

## \*SPECIAL EXCEPTION FOR PURCHASES:

If you think your team will need materials after **December 6** please contact Dr. Skendall and she will make an assessment based on the team's balance.

**Recipient Data:** 

Time Finished: 2020-11-06 13:52:33 EST

**IP:** 129.2.181.182

ResponseID: R\_3k6Wz2SbhF5F7Dy Link to View Results: Click Here

**URL to View Results:** https://proxy.qualtrics.com/proxy/?url=https%3A%2F%2Fumdsurvey.umd.edu%2FCP%2FReport.php%3FSID%3DSV\_dd26HvdIDvUEh1P%26R%3DR\_3k6Wz2SbhF5F7Dy&token=1YHjPPb6%2BV%

2BFNh4urHNvpF2OJxLReILB2CWR7ANaRrs%3D

## **Response Summary:**

Name of Financial Liaison\* First Name\* Nathan Last Name\* Spicer-Davis

Financial Liaison Email Address (one that you check regularly)\* nathansd@umd.edu

Team Name\* PRINT

Team Mentor's Name\* Steven Mitchell Team Mentor's Email Address\* mitchels@umd.edu

Are you requesting to purchase books, computers, or other electronics?\*

Team Purchases Request Please briefly describe the reason(s) for your purchase request. How... These parts will be used to create our experiment setup so we can begin collecting data

Item 1: What are you requesting to purchase? Please be as specific as possible.

Name of Item\* Dragway Tools 6-Ton Hydraulic Shop Floor Press with Press Plates and H Frame is Ideal for Gears and **Bearings** 

Cost of the Item\* 188.99 Quantity Desired\* 1

Name of the supplier/vendor\* Toolz Unlimited (Amazon)

What is the URL link for this item from your chosen supplier/vendor?\* Note: You must link direc... https://proxy.qualtrics.com/proxy/?url=https%3A%2F%2Fwww.amazon.com%2Fdp%2FB003VZYA2K%2F&token= nXckbACV7gVWjJkWeCmwUnrt6tvXB%2Fizp1bh7qN9BjA%3D

Would you like to purchase additional items?\* No

Where would you like your purchase to be shipped? Note: Shipping locations other than the Gemst... Mentor's Lab

To whose attention should this purchase be shipped?\* Example: Dr. Team Mentor. Nathan Spicer-Davis

Building\* Example: Jeong H. Kim Building (Building 225) Amazon@CollegePark in Terrapin Row

Room Number\* Example: 1234

N/A

Campus Address (https://proxy.qualtrics.com/proxy/?url=http%3A%2F%2Fmaps.umd.edu%2Faddressing%2F&token= Uu4y8dg0HrfTECix8ZMjhtkpNAYzmmrjE%2Fu%2BbOi6QXs%3D)\* Example: 8228 Paint Branch Dr. 4200 Guilford Drive, B1

City\* Example: College Park College Park

State\* Example: MD

MD

Zip Code\* Example: 20742

20740