

# Chava Shulman

Brooklyn – NY

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## Education

### CUNY - Brooklyn College

*Bachelor of Science, Computer Science*

**Degree Expected 2018**

*Cumulative GPA: 3.6*

Relevant Coursework: Information Security, Design and Implementation of Software Applications I, Data Structures, Advanced Programming Techniques, Introduction to Programming in C++

## Technical Experience and Skills

### CUNY Tech Prep Cohort

*A NYC Tech Talent Pipeline Program*

**06/2016 – Present**

### The Guessing Game

*Created game using Java for Software Design and Implementation I course at Brooklyn College*

**01/2016 – 05/2016**

- Implemented Model-View-Controller architectural pattern through GUI using Java Swing and AWT classes
- Ensured that multiple threads did not invoke non-atomic operations simultaneously with synchronization

### 3X!

*Created virtual board game using C++ for Advanced Programming course at Brooklyn College*

**09/2015 – 12/2015**

- Structured “smart moves”, i.e. a player will only switch spots with another if it would help their overall score.
- Created multiple versions making use of different data structures and their strengths

**Programming Languages:** C++ (Advanced), Java (Intermediate), JavaScript (Beginner), Swift (Basic)

**Software:** Github, Git, Eclipse, Xcode, Vim, Unix, Windows, OS X, LaTeX

## Leadership Activities and Awards

### Founding Member, Brooklyn College Women in Computer Science Club

*Directed the Women in Computer Science Mentorship Initiative*

**2016 – Present**

- Coordinating with career center and alumni to pair students majoring in Computer Science with a mentor employed in the industry

### GHC Scholar 2016

*Awarded scholarship from Anita Borg Institute to attend annual Grace Hopper Celebration of Women in Computing*

### Student Government Assembly - Committee on Budget and Finance

*Lead initiatives to review and approve budgets and to improve academic and student life*

**2016 – Present**

## Professional Experience

### N.C. Caller, P.C.

*Paralegal / Office Manager*

**05/2014 – 05/2016**

- Managed accounts payable and receivable bookkeeping as well as Attorney Escrow Accounts
- Assisted staff of 6 attorneys with:
  - Draft, file, submit and record legal documents such as Deeds, Condo Offering plans / amendments, LLC Formation applications and Tax ID number (EIN) requests, with appropriate department (Attorney General, County Clerk, Department of State, Department of Finance etc.)
  - Follow up and took appropriate steps to correct and resubmit above documents when necessary
- Managed (1) secretary and delegated tasks according to self-created daily schedule to ensure clients were assisted efficiently