

Cherron Simes

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PROFESSIONAL SUMMARY

Ambitious software engineer with expertise in front-end technologies, project management, and creative design eager to contribute to company success by delivering quality products through attention to detail, effective communication, and innovative problem-solving.

SKILLS

Technical Skills: Languages/Libraries: JavaScript, TypeScript, Node.js, React.js, Next.js, Express, JWT, Bcrypt Cloud Technologies: Heroku, Firebase, GitHub, Netlify, Render CI/CD: Agile, Scrum, Git Databases/ORM: PostgreSQL, Sequelize, MongoDB Styling Libraries/Frameworks: Bootstrap, Material UI, Tailwind, Sass

VOLUNTEER EXPERIENCE

FNG Enterprises

September 2022 – Present

Staff Software Engineer & Scrum Master

Remote

- Supports agile front-end teams with oversight of scrum board, ensuring efficient progress towards goals.
- Evaluates code by completing detailed code reviews, ensuring alignment with technical expectations.
- Ensures the technical feasibility of UI/UX designs.
- Awarded a top-down nomination as Scrum Master, adeptly managing multiple priorities to ensure project success.
- Engineers high-quality solutions as a member of the Design, Front-end, and Quality Assurance teams in a startup environment.

PROJECTS

Hulu Static Site | HTML 5, CSS 3, Bootstrap 4

- Utilized basic web technologies to replicate part of Hulu's home page as it was at the time of creation

NASA Picture of the Day App | HTML 5, CSS 3, Javascript, API, Firebase

- Utilized the NASA Astronomy POD API to create an app in which you can find information about a specific picture of the day by date.

Digital Office Web App | Postgres, Typescript, React, Material UI, Heroku, Render

- Simple time-tracking app with auth, profile creation, and data entry
- Successfully migrated the project to Render upon deprecation of Heroku's free plan

WORK EXPERIENCE

Cimcor, Inc.

January 2019 – Present

Office Manager

Merrillville, IN

- Promoted from Administrative Assistant due to exemplary performance and a high-level understanding of enterprise needs
- Successfully completes payroll migrations to or from platforms, including ADP TotalSource, ADP Run, Paycom, and Netsuite SuitePeople Payroll/HR and ERP migration from Xero to Netsuite.
- Manages and works in Netsuite daily for ERP, HR, and payroll needs, ensuring the product is being properly leveraged to have the maximum positive impact on operations.
- Uses architectural thinking to design and improve processes, including implementing a digital onboarding plan to support remote and hybrid employees.
- Acts as controller, closely monitoring the company's financial health by maintaining, managing, and analyzing financial transactions, payroll, budgets, and tax issues to ensure company compliance and set up the organization for future success

- Coordinates executive's challenging schedule, resolving conflicts to result in successful meetings and travel
- Plans and executes complex logistical plans for company-wide outings to increase engagement between employees.
- Evaluates and tests products to identify areas of administrative improvement, resulting in streamlined processes.
- Assists with the management of multiple subsidiaries and ensures smooth operation of the building owned by the subsidiary by communicating with tenants, working with vendors, and creating procedures.

The Adventure Club

May 2016 – January 2019

Site Coordinator & Social Media Manager

Schererville, IN

- Created innovative lesson plans and enrichment activities that aligned with The Adventure Club's core competencies.
- Maintained responsibility for all equipment, supplies, and cleanliness of program areas.
- Trained and supervised site staff to ensure the integrity of program goals and create the maximum positive impact on students.
- Maintained social media presence by creating posts and offering suggestions to increase engagement.
- Oversaw health, safety, and well-being of children and staff adhering to universal precautions.
- Demonstrated positive interpersonal skills and mandatory education.

Communities in Schools of Lake County

May 2010 – May 2016

Data Manager

East Chicago, IN

- Trained and supervised new data team members.
- Screened and efficiently managed incoming calls, accurately relaying messages to the appropriate parties.
- Provided insightful and comprehensive information to clients inquiring about services.
- Implemented an innovative data entry protocol to maximize efficiency and increase data movement, creating new processes where needed.

EDUCATION

Purdue University Northwest

December 2020

B.A., Psychology

Hammond, IN

Eleven Fifty Academy

October 2021

Web Development Bootcamp

Indianapolis, IN