

Guidelines for the files uploads

- There will be a dedicated GDrive folder for the uploaded resources/materials from the Residents
 - Scho will check and move these materials from this folder to their appropriate folders in the official Scho Drive periodically
- Residents can upload the handouts, slides, exer/project specs, and old exams that are available from their subjects
- Please check for duplicates before uploading
- Due to GDrive space restrictions, avoid uploading videos or keep it to a minimum
- Rename to a descriptive filename if it isn't yet (e.g. Slides1 → CMSC 56 Topic 1)
- Avoid uploading old exams with answers. You can either:
 - Filter/block the answers before uploading or
 - Privately send/share it to Scho (scho.mail@yses.org) for them to handle the filtering (message any scho member if you did)
- Do not upload resources which are explicitly strict in redistribution/sharing (for example if there is a note saying: "Strictly for students of this class/section only")
- You may add folders as you may see fit
- Exercise/Project specs are the documents that specify the requirements only, not the actual Exer/Project codes