

FACILITIES DIVISION

ACCS FORM 6-D

APPLICATION AND CERTIFICATE FOR PAYMENT

Attach Schedule of Values. Attach Current Progress Schedule.

ACCS PROJECT#:		APPLICATION#:		DATE:	
PROJECT:					
TO OWNER:					
Address:		Phone:		Email:	
FROM CONTRACTOR:					
Address:		Phone:		Email:	
ARCHITECT/ENGINEER:					
Address:		Phone:		Email:	
TOTAL ORIGINAL CONTRACT:					
FULLY EXECUTED CHANGE ORDER(S) NUMBERS	THROUGH				
TOTAL CONTRACT TO DATE:					
Work Completed to Date per attached Schedule of Values:					
Stored Materials:					
Total Completed Work and Stored Materials: (% of Contract To Date)					
<small>5% of Total Completed Work and Stored Materials (TCWSM) is retained when TCWSM is less than or equal to 50% of Total Contract to Date. 0% retained when TCWSM is more than 50% of Total Contract to Date. 0 is retained on final pay app.</small>					
Less Retainage:	Total Due:				
Less Total Previous Payments:					
Balance Due This Estimate:					

1 CONTRACTOR'S CERTIFICATION

The undersigned Contractor certifies that to the best of his knowledge, information, and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by him for Work for which previous Certificates for Payments were issued and payments received from the Owner and that current payment shown herein has not yet been received.

By: _____ Date: _____
CONTRACTOR'S SIGNATURE

Name: _____

Title: _____

Sworn and subscribed before me this _____ day of _____

(SEAL)

NOTARY PUBLIC'S SIGNATURE

2 ARCHITECT'S/ENGINEER'S CERTIFICATION

In accordance with the Contract Documents, the Architect/Engineer certifies to the Owner and College that to the best of the Architect's/Engineer's knowledge and belief:

- the work has progressed to the point indicated herein **and according to the updated attached progress schedule**,
- the quality of the Work is in accordance with the Contract documents, and
- the Contractor is entitled to payment of the amount approved.

By: _____ Date: _____
ARCHITECT'S/ENGINEER'S SIGNATURE

Name: _____

Title: _____

3 COLLEGE APPROVAL (non-final progress schedule attached)

By: _____
COLLEGE

Name: _____

Title: _____

Date: _____

INSTRUCTIONS

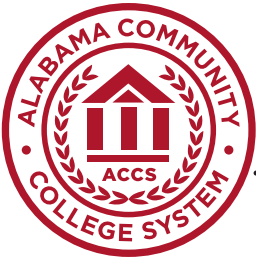
- Date of first payment application cannot precede the Notice to Proceed's Begin Date.
- A change order must be fully executed before inclusion on a payment application.
- On a final payment application, all change orders must be fully executed and included.
- Contractor's signature date cannot precede the payment application date.
- Progress schedules must be included with non-final payment applications.
- One payment application per month may be submitted.
- Retainage is released when the Certificate of Substantial Completion is fully executed, all other close-out requirements per General Conditions Article 34 are completed and the final payment

IF APPLICABLE: ANY PAY APPLICATION THAT REDUCES RETAINAGE REQUIRES ACCS APPROVAL PRIOR TO PROCESSING FOR PAYMENT

ACCS FACILITIES REPRESENTATIVE

Name: _____ Date: _____

VER: 10012024



FACILITIES DIVISION

ACCS FORM 2-F

***NOTE: Any Change Orders without documented ACCS Facilities Division approval will be at the expense of the Architect and/or the Contractor.**

CONTRACT CHANGE ORDER

ACCS PROJECT#:		
CHANGE ORDER#:		
DATE:		
PROJECT:		
TO:		
Address:		
<p>TERMS: You are hereby authorized, subject to the provisions of your Contract for this project, to make the following changes thereto in accordance with your proposal(s) dated:</p> <p>FURNISH the necessary labor, materials, and equipment to: (Description of work to be done or changes to be made. If the description is continued in an attachment, identify the attachment below.)</p>		

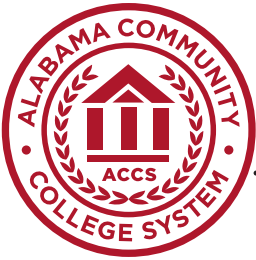
Review/Initial of Regional Facilities Director _____

VER: 10242024

ORIGINAL CONTRACT SUM		ORIGINAL SUBSTANTIAL COMPLETION DATE	
NET TOTAL OF PREVIOUS CHANGE ORDERS		ORIGINAL CONTRACT DURATION	
PREVIOUS REVISED CONTRACT SUM		NET TOTAL OF DAYS FROM PREVIOUS CHANGE ORDERS	
THIS CHANGE ORDER WILL: INCREASE DECREASE		THIS CHANGE ORDER WILL: INCREASE DECREASE	
THE CONTRACT SUM BY		THE CONTRACT DURATION BY	
REVISED CONTRACT SUM, INCLUDING THIS CHANGE ORDER		REVISED CONTRACT DURATION, INCLUDING THIS CHANGE ORDER	
The amount of this Change Order will be the responsibility of:		REVISED SUBSTANTIAL COMPLETION DATE, INCLUDING THIS CHANGE ORDER	

The **OWNER** does hereby certify that this **CHANGE ORDER** was executed per the provisions of Title 39, Code of Alabama, 1975, as amended.

RECOMMENDED BY	CONTRACTING PARTIES
<p>_____</p> <p>ARCHITECTURAL/ENGINEERING FIRM</p> <p>BY: _____</p> <p>NAME: _____</p> <p>TITLE: _____</p>	<p>_____</p> <p>CONTRACTOR COMPANY</p> <p>BY: _____</p> <p>NAME: _____</p> <p>TITLE: _____</p>
APPROVALS	
<p>_____</p> <p>COMMUNITY COLLEGE PRESIDENT</p> <p>BY: _____</p> <p>SIGNATURE OF OFFICER</p> <p>NAME: _____</p> <p>TITLE: _____</p>	<p>ALABAMA COMMUNITY COLLEGE SYSTEM (AS OWNER)</p> <p>BY: _____</p> <p>CHANCELLOR</p>
<p>ALABAMA COMMUNITY COLLEGE SYSTEM (ACCS)</p> <p>BY: _____ DATE: _____</p> <p>CHIEF FACILITIES OFFICER</p>	CONSENT OF SURETY
	<p>_____</p> <p>SURETY COMPANY</p> <p>BY: _____</p> <p>(ATTACH CURRENT POWER OF ATTORNEY)</p>



FACILITIES DIVISION

ACCS FORM 2-A

CONSTRUCTION CONTRACT

•Do not staple this form and/or attachments; use clips. Print single-sided; do not submit double-side printed documents.

1	ACCS PROJECT#:			
2	This Construction Contract is entered into this day of in the year of			
3	between the OWNER , the Alabama Community College System on behalf of:			
Address:				
Email:			Phone:	
4	and the CONTRACTOR ,			
Company Name:				
Address:				
Email:			Phone:	
5	for the WORK of the Project identified as:			
6	The CONTRACT DOCUMENTS are dated		and have been amended by	
7	ADDENDA:			

Review/Initial of Regional Facilities Director _____

VER: 05292024

8 The **ARCHITECT** is

Firm Name:

Address:

Email:

Phone:

9 The **CONTRACT SUM** is:

Dollars \$

and is the sum of the Contractor's Base Bid for the Work and the following

10 **BID ALTERNATE PRICES:****11** The **CONTRACT TIME** is

() calendar days

THE OWNER AND THE CONTRACTOR AGREE AS FOLLOWS: The Contract Documents, as defined in the General Conditions of the Contract (ACCS Form 2-B), are incorporated herein by reference. The Contractor shall perform the Work in accordance with the Contract Documents. The Owner will pay and the Contractor will accept as full compensation for such performance of the Work, the Contract Sum subject to additions and deductions (including liquidated damages) as provided in the Contract Documents. The Work shall commence on a date to be specified in a Notice to Proceed issued by the Chief Facilities Officer, ACCS Facilities Division, and shall then be substantially completed within the Contract Time.

12 **LIQUIDATED DAMAGES** for which the Contractor and its Surety (if any) shall be liable and may be required to pay the Owner in accordance with the Contract Documents shall be equal to six percent interest per annum on the total Contract Sum unless a dollar amount is stipulated in the following space, in which case liquidated damages shall be determined at:

Dollars (\$) per calendar day

13 SPECIAL PROVISIONS: (Special Provisions may be inserted here, such as acceptance or rejection of unit prices. If Special Provisions are continued in an attachment, identify the attachment below).

14 STATE GENERAL CONTRACTOR'S LICENSE: The Contractor does hereby certify that Contractor is currently licensed by the Alabama State Licensing Board for General Contractors and that the certificate for such license bears the following:

License No.:		Expiration Date	
Bid Limit:		Classifications	

The Owner and Contractor have entered into this Construction Contract as of the date first written above and have executed this Construction Contract in sufficient counterparts to enable each contracting party to have an originally executed Construction Contract each of which shall, without proof or accounting for the other counterparts, be deemed an original thereof.

The Owner does hereby certify that this Construction Contract was let in accordance with the provisions of Title 39, Code of Alabama 1975, as amended, and all other applicable provisions of law, and that the terms and commitments of this Construction Contract do not constitute a debt of the State of Alabama in violation of Article 11, Section 213 of the Constitution of Alabama, 1901, as amended by Amendment No. 26.

15**APPROVALS****LOCAL COLLEGE OR TRADE SCHOOL**

BY: _____

AS PRESIDENT OF

ALABAMA COMMUNITY COLLEGE SYSTEM (ACCS)

BY: _____ DATE: _____

CHIEF FACILITIES OFFICER

CONTRACTING PARTIES_____
CONTRACTOR COMPANY

BY: _____

SIGNATURE

NAME: _____

TITLE: _____

**ALABAMA COMMUNITY COLLEGE SYSTEM
(AS OWNER)**

BY: _____

CHANCELLOR

ATTACHMENTS:

Proposal Form (ACCS Form 5-E)

List of all proposed major subcontractors and suppliers

Accounting of Sales Tax (ACCS Form 5-H)

Bid Tabulation

Certificate of Liability Insurance

Performance Bond (ACCS Form 2-C)

Payment Bond (ACCS Form 2-D)

State of Alabama Disclosure Statement

E-Verify Memorandum of Understanding

W-9 (Request for Taxpayer Identification Number and Certificate)