University of Toronto Work Study Program

2024-2025 Fall Winter Program – Biweekly Timesheet

Reminders:

- **Maximum 200 total hours this session (and no more than 15 hours in any week)**
- **Hours must be worked between September 3, 2024 – March 31, 2025; extensions are not permitted.**
- **The timesheets submitted after April 08, 2025, the cost will be charged 100% to the hiring department's account.**
- **Submit the timesheet EACH pay period on or before the timesheet deadlines to Human Resource Services by email at workstudy.utsc@utoronto.ca**

Personnel #: 6476295598	Pay Period:	Hourly Rate: 17.20
First Name: Divnoor	Last Name: Chatha	Student #: 1010590237

Week 1	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	**Total of Week 1 (must not exceed 15hrs)**
Date (mmm-dd)	02-2	02-3	02-4	02-5	02-6	02-7	02-8	
Hours Worked:	0	1	1	1	1	1	0	5

Week 2	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	**Total of Week 2 (must not exceed 15hrs)**
Date (mmm-dd)	02-9	02-10	02-11	02-12	02-13	02-14	02-15	
Hours Worked:	0	1	2	1	0	0	0	4

Total hours for this timesheet	9
Total hours brought forward from previous timesheet	
Total hours worked for this term	

FIS Number: CC: _____ FC: _____

Fund: _____ Order: _____

Employer's Name: _____

Employer's Signature: _____

Date: _____

Pay Period	Pay Period Start Date	Pay Period End Date	Timesheet Deadline	Pay Date
F19	**01.09.2024**	**14.09.2024**	**10.09.2024**	**20.09.2024**
F20	**15.09.2024**	**28.09.2024**	**24.09.2024**	**04.10.2024**
F21	**29.09.2024**	**12.10.2024**	**08.10.2024**	**18.10.2024**
F22	**13.10.2024**	**26.10.2024**	**22.10.2024**	**01.11.2024**
F23	**27.10.2024**	**09.11.2024**	**05.11.2024**	**15.11.2024**
F24	**10.11.2024**	**23.11.2024**	**19.11.2024**	**29.11.2024**
F25	**24.11.2024**	**07.12.2024**	**03.12.2024**	**13.12.2024**
F26	**08.12.2024**	**21.12.2024**	**11.12.2024**	**27.12.2024**