

CARNEGIE MELLON UNIVERSITY AFRICA

Minutes of the CSSR4Africa Team Meeting

Date and Time: 11 August 2025, at 10:00 am (CAT)
Venue: Room C210.
Status: Draft.

Participants

Birhanu Shimelis Girma, Chairman
Clifford Onyonka
Ibrahim Jimoh
Muhammed Danso
Muhirwa Richard
Tsegazeab Tefferi
Yohannes Haile

Apologies

Assane Gueye
Deogratus Kiggude

1. Approval of the minutes of the last meeting

The participants reviewed the minutes of the previous meeting held on 4th August 2025 and approved them as a true and accurate record of the meeting.

2. Matters arising from the minutes

Action item 1: Send a calendar invite to the team for the integrated software lab tour demonstration
This is completed by B. Shimelis.

Action item 2: Update the installation manual
This has not been completed by the team.

Action item 3: Privacy regarding third party closed source LLMs
This is being completed by Prof. A. Gueye.

Action item 4: Get back to the Burkina Faso summer school organizers.
This has been completed and the people concerned are taking care of it.

3. Matter arising from progress reports

Ibrahim and Clifford are still working on getting the localization node integrated, with the aim of completing it this week. Richard will show the team the progress he made on the TTS software today. The proposed demo at the Indaba has been finalized and the team will be able to access the venue from 17 August, for any necessary preparations. Clifford mentioned that the ASR model from Wakanda AI is slow, he will try a couple of models and choose the best. Muhammed suggested that he tries parakeet ASR too. Wakanda AI doesn't have a TTS model, but they will assist Clifford and Richard in training a Kinyarwanda model. Clifford will give an estimate of the work required for this at the next meeting.

4. Status of tasks, deliverables, and software

Robot localization is still going through quality assurance and is the only software left to be integrated.

5. Status of milestones

B. Shimelis will update the date for the integrated software demo to 14 August 2025.

6. Lab tour demonstrations: integrated software

Tsegazeab will test the integrated software demo before Wednesday, and Birhanu will send an invite to the team by Wednesday.

10. Any Other Business

The team is not playing any part in the Burkina Faso Summer School in AI & Robotics as things stand. They have connected with the intended collaborator from CMU-Africa and things are moving smoothly.

11. Date and Time of Next Meeting

The next meeting will be held on Monday, August 18, 2025, at 10:00am.

End of the Meeting

There being no other business, the Chairman thanked the participants for their contributions and closed the meeting at 10:40 am.

Action items following the meeting of the CSSR4Africa project

Action	Action description	Responsible	Completion date
1	Update the installation manual	Team	14 August 2025
2	Privacy regarding third party closed source LLMs	A. Gueye	