

CSSSJ Board Meeting Agenda & Minutes 11.03.19

Meeting Attendees	Present (x) or Regrets (r)
Dan Martinez	x
Kathi Cambiano	x
Annie Lau	x
Monica Moran	x
Gary Stubblefield	
Janet Stevenson	
Joe Langdon	x
Joyce McPheters	x
Judianne Ganschow	x
Loyd Monaco	x
Peter Beirsdorfer	
Roger Lane	
Sonia Dyer	
Svetlana Bellam	x

Meeting opened 10:41am

OLD BUSINESS

1. Approve minutes from October Meeting - Kathi makes motion, Joyce seconds - all **approve**

SHOW & SALE

1. Annie: report
 1. As of Thursday, 51K in accounts
 2. Fall sale an increase of 22%
2. Peter willing to pay for 2 more square payment sets and share them between us and Monterey Club - to avoid the time set up before each sale
 1. Get rid of current registers
 2. For 2 static sets, 4 regular iPads, 1 mobile iPad, four printers = \$4,000
 1. 1 or more cash box
 2. Currently have 1 wireless printer, 1 wireless scanner
 3. Wireless are more expensive
 4. If shared with Monterey, separate log-ins
3. Annie would like post/benefit analysis
 1. Has apple discount
 - 2.

HOLIDAY PARTY

1. Loyd & Judi: updates
 1. Checkin procedure - repurchased tickets, membership renewal, auction number, gift plant (labelled with name), check roster for accuracy
 2. Prioritized set up - auction tables first

1. A pre-printed auction slip
 1. Available on the website or attached to newsletter
 2. Plant name, seller, starting bid
2. Under \$100 = 75%, over 100 = 80%
3. Volunteer lists needed
 1. pre-party & set-up
 1. Table & chair setup - 5 and Joe
 2. Sign-in table - 3
 3. Auction plants - 2
 4. Gift exchange - 1
 5. Hospitality - Terri and Judi
 2. Post-party
 1. Plant payment/checkout - Annie & Dan
 2. Take-down & clean-up - 5
4. Estimated attendees - 120
 1. 30 tables
 2. Mailing address for receiving payment (\$20/person)
 1. Kathi has PO Box
 1. List will be given to Judi before the 11/30
5. Food
 1. Maggianos
 1. Providing plates, utensils, dessert
 2. Can be adjusted up to 48 hrs before
 2. Club needs to provide drinks

PROGRAM

1. Loyd will take over scheduling from Monica
2. Potential joint FT to Bancroft Gardens with San Francisco Club in February 29, 2020
 1. John (SF President to join meeting around 11:15)
 1. Limiting factor of parking
 1. Parking lot rental \$500 (encourage carpooling)
 2. Requesting additional plants in sale area
 3. Main presentation and additional tours as optional
 4. 100 total - 60 from SF, estimated 40 from SJ
 5. Building rental for free
 6. Discounted entry of 10/person
 1. Regardless of membership?
 7. Potential main speaker Ron author of Chasing Centuries - from Arizona - higher speaker fee

NEW BUSINESS

1. Compile list of account information (logins): social media, eventbrite, square, PayPal, etc.
 1. Judianne suggests executive board each have a copy
2. Annie requests in future, purchases for club are emailed to her directly with note of what event
3. Call for new board members?
 1. Joyce will step down at the end of the year
 2. Gary and Sonia missing for most of the year
 3. Loyd recommends cutting inactive members but not grow the board
 1. Maintain odd number, 7 members is "regular"

4. Add summary of meeting minutes to newsletter
 1. Add to newsletter, the agenda for upcoming meeting

Meeting adjourned 12:11

Meeting attendees: 37

Action Items	Responsible Member	Follow Up
Call for party volunteers	Kathi	Announce at meeting
Decision on Feb FT	Board email vote	Before December
Joe added to Slack	Dan	Before December
Attach party details to minutes	Monica and Judi	
Call for ticket sales	Dan	Announce at meeting
Info on presenters to Loyd	Monica	After meeting