

1) example - local (encoding of language)

```
<TEI xmlns="http://www.tei-c.org/ns/1.0">
  <teiHeader>
    <fileDesc>
      <titleStmt>
        <title/>
      </titleStmt>
      <publicationStmt>
        <publisher/>
      </publicationStmt>
      <sourceDesc>
        <p/>
      </sourceDesc>
    </fileDesc>
  </teiHeader>
  <text>
    <body>
      <p xml:lang="en[1]" n="7">"Good-evening,
        <name[2] type="person">
          <choice>
            <abbr type="title">Mrs.</abbr>
            <expan>Mistress</expan>
          </choice>
          McNab</name>
        , " she would say.</p[3]>
    </body>
  </text>
</TEI>
```

1) example - header (global encoding of language)

```
<TEI xmlns="http://www.tei-c.org/ns/1.0">
  <teiHeader>
    <fileDesc>
      <titleStmt>
        <title/>
      </titleStmt>
      <publicationStmt>
        <publisher/>
      </publicationStmt>
      <sourceDesc>
        <p/>
      </sourceDesc>
    </fileDesc>
    <profileDesc>
```

```
<langUsage[4]>
  <language ident="en-GB">British English</language>
</langUsage>
</profileDesc>
</teiHeader>
<text>
  <body>
    <p n="7"[5]>"Good-evening,
      <name type="person">
        <choice>
          <abbr type="title">Mrs.</abbr>
          <expansion>Mistress</expansion>
        </choice>
        McNab</name>
        ," she would say.</p>
    </body>
  </text>
</TEI>
2)
<TEI xmlns="http://www.tei-c.org/ns/1.0">
  <teiHeader>
    <fileDesc>
      <titleStmt>
        <title>Title page of To the Lighthouse: A test transcription in Google
        Docs</title>
        <respStmt>
          <resp>editor</resp>
          <name xml:id="NJH">N J Hayward</name>
        </respStmt>
      </titleStmt>
      <publicationStmt>
        <publisher>Google Docs</publisher>
        <pubPlace>Online</pubPlace>
        <availability><p>Requires Invite</p></availability>
        <date when="2011">2011</date>
      </publicationStmt>
      <sourceDesc>
        <bibl>
          <title>To the Lighthouse</title>
          <author>Virginia Woolf</author>
          <publisher>The Hogarth Press</publisher>
          <pubPlace[6]>London</pubPlace>
          <date when="1927"[7]>1927</date>
```

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        </bibl>
      </sourceDesc>
    </fileDesc>
  </teiHeader>
  <text>
    <body>
      <p/>
    </body>
  </text>
</TEI>
3)
<TEI xmlns="http://www.tei-c.org/ns/1.0">
  <teiHeader>
    <fileDesc>
      <titleStmt>
        <title/>
      </titleStmt>
      <publicationStmt>
        <publisher/>
      </publicationStmt>
      <sourceDesc>
        <p/>
      </sourceDesc>
    </fileDesc>
  </teiHeader>
  <text>
    <front>
      <titlePage>
        <docTitle>
          <titlePart type="main">TO THE LIGHTHOUSE</titlePart>
        </docTitle>
        <byline>
          <docAuthor>Virginia Woolf</docAuthor>
        </byline>
        <figure>
          <graphic url="hogarth-logo.jpg"/>
          <figDesc>Black and white rendition of Hogarth Logo</figDesc>
        </figure>
        <docImprint>
          <publisher[8]>PUBLISHED BY LEONARD & VIRGINIA WOOLF AT
            THE HOGARTH PRESS</publisher>,
          <pubPlace[9]>52 TAVISTOCK SQUARE, LONDON. W.C.</pubPlace>,
          <docDate[10]>1927</docDate>
        </docImprint>
      </front>
    </text>
  </TEI>

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        </docImprint>
    </titlePage>
</front>
<body>
</body>
</text>
</TEI>
4)
<TEI xmlns="http://www.tei-c.org/ns/1.0">
<teiHeader>
<fileDesc>
<titleStmt>
<title/>
</titleStmt>
<publicationStmt>
<publisher/>
</publicationStmt>
<sourceDesc>
<p/>
</sourceDesc>
</fileDesc>
</teiHeader>
<text>
<body>
<pb n="192"/>
<fw type="header" place="top-centre" rend="allcaps">To the Lighthouse</fw>
<p>
<lb/>[Here <name type="person"><choice><abbr
type="title">Mr.</abbr><expansion>Mister</expansion></choice> Carmichael</name>,
who was reading <name type="person">Virgil</name>,
<lb/>blew out his candle. It was midnight.]
</p>
<div[11] n="1.3" type="section">
<head rend="align(center) case(allcaps)">III</head>
<p>
<lb/[12]>But what after all is one night? A short space,
<lb/>especially when the darkness dims so soon, and so
<lb/>soon a bird sings, a cock crows, or a faint green
<lb/>quickens, like a turning leaf, in the hollow of the
<lb/>wave. Night, however, succeeds to night. The winter
<lb/>holds a pack of them in store and deals them equally,
<lb/>evenly, with indefatigable fingers. They lengthen;
<lb/>they darken. Some of them hold aloft clear planets,

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<lb/>plates of brightness. The autumn trees, ravaged as
<lb/>they are, take on the flash of tattered flags kindling
<lb/>in the gloom of cool cathedral caves where gold
<lb/>letters on marble pages describe death in battle and
<lb/>how bones bleach and burn far away in Indian
<lb/>sands. The autumn trees gleam in the yellow moon-
<lb/>light, in the light of harvest moons, the light which
<lb/>mellows the energy of labour, and smooths the
<lb/>stubble, and brings the wave lapping blue to the
<lb/>shore.

</p>

<p>

<lb/>It seemed now as if, touched by human penitence
<lb/>and all its toil, divine goodness had parted the cur-
<lb/>tain and displayed behind it, single, distinct, the
<lb/>hare erect; the wave falling; the boat rocking,
<fw type="pageNum" place="bot-left" rend="left-indent">192</fw>
<pb n="193"/>

<lb/>which, did we deserve them, should be ours always.
<lb/>But alas, divine goodness, twitching the cord, draws
<lb/>the curtain; it does not please him; he covers his
<lb/>treasures in a drench of hail, and so breaks them,
<lb/>so confuses them that it seems impossible that their
<lb/>calm should ever return or that we should ever com-
<lb/>pose from their fragments a perfect whole or read
<lb/>in the littered pieces the clear words of truth. For
<lb/>our penitence deserves a glimpse only; our toil
<lb/>respite only.

</p>

<p>

<lb/>The nights now are full of wind and destruction;
<lb/>the trees plunge and bend and their leaves fly helter
<lb/>skelter until the lawn is plastered with them and
<lb/>they lie packed in gutters and choke rain pipes and
<lb/>scatter damp paths. Also the sea tosses itself and
<lb/>breaks itself, and should any sleeper fancying that
<lb/>he might find on the beach an answer to his doubts,
<lb/>a sharer of his solitude, throw off his bedclothes and
<lb/>go down by himself to walk on the sand, no image
<lb/>with semblance of serving and divine promptitude
<lb/>comes readily to hand bringing the night to order
<lb/>and making the world reflect the compass of the soul.
<lb/>The hand dwindles in his hand; the voice bellows in

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<lb/>his ear. Almost it would appear that it is useless
<lb/>in such confusion to ask the night those questions as
<lb/>to what, and why, and wherefore, which tempt the
<lb/>sleeper from his bed to seek an answer.
<fw type="pageNum" place="bot-right" rend="right-indent">193</fw>
</p>
<note n="1" place="foot">Fragment of the overall text - two page excerpt</note>
</div>
</body>
</text>
</TEI>

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[1] en-GB. The value must conform to BCP 47 (tags for identifying languages)

[2] The <rs> element with a @type attribute can also be used here - however, <name> is solely for proper nouns.

[3] Rest of the paragraph follows the same pattern.

[4] This helps specify the languages used through out the text being encoded.

[5] We could specify the language used, as in the above example, but now it would only make sense if the language was different from the specified default in the TEIHeader.

[6] You could add the full address as well.

[7] Both dates can include the @when attribute, but it is encoder choice.

[8] You could be more specific and use <name> elements, for example, for Leonard and Virginia Woolf.

[9] You could enclose this within an <address> element as well for further detail.

[10] You could add a @when attribute with value set to the year 1927.

[11] Numbered divs is also acceptable - it is often dependent upon the preference of the encoder, and complexity of the underlying source text.

[12] Line breaks have been added because the source text is an edition, in addition to being prose.