This is a shortened version of the official Concordia "Abbreviated Summary Protocol Form for Academic Department Review" which has been designed for GEOG 210 class assignment. This form is relevant for Minimal Risk Student Course-Related Research and intended solely for pedagogical purposes and not to be published

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Part One: Basic Information

1. Name and Department/Program of Researcher:

   Researcher Name: _____

2. Title of Research Project or Activity (insert a proposed title for your essay):

   _____

Part Two: Research Participants

3. Is your research participant?

   a. ☐ College/University Students
   b. ☐ Other adults
   c. ☐ Other (**specify**): _____

Part Three: Ethical Concerns

4. Informed Consent:

Have you developed a means to gain participants informed consent?

☐ Yes ☐ No

Will researchers be using a written form or an oral protocol?

☐ Written ☐ Oral

NOTE: if you choose "Oral", you do not need to fill out the written consent form at the end.

5. Freedom to Discontinue:

Will you inform participants of their right to discontinue?

☐ Yes ☐ No

6. Confidentiality or Anonymity or Alternatives:

Will your research offer participants confidentiality (you will know who they are but their identities will not be evident in the research reports)?

☐ Yes ☐ No

Will the identities of participants be evident in your research reports?

☐ Yes ☐ No

If yes, have you informed them of this fact?

☐ Yes ☐ No

7. Deception:

Are you in any way deceiving participants about the nature of your research?

☐ Yes ☐ No

8. Coercion:

Is there a potential for participants to perceive they are being coerced into participating in this study?

☐ Yes ☐ No

If yes, do you have a written plan to prevent this perception?

☐ Yes ☐ No, I will have it on (give a date):

9. Signatures:

Researcher: _____ Date: _____

CONSENT TO PARTICIPATE IN (*RESEARCH PROJECT TITLE*)

Consent must be obtained from any study participant. Oral consent scripts should follow the following steps. Please adapt this template to suit your project.

A. PURPOSE

Explain the purpose of the research… (*Please state the purpose of the research clearly and concisely, in no more than one or two sentences).*

B. PROCEDURES

Explain where the research will be conducted and describe in non-technical terms what the participants will be asked to do, the time required to do it, and any special safeguards being taken to protect the confidentiality or well being of the participants.

C. CONDITIONS OF PARTICIPATION

- Explain that participant may withdraw consent and discontinue participation at anytime without negative consequences.
- Explain that participation in this study is (*pick appropriate word*):

  CONFIDENTIAL (i.e., the researcher will know, but will not disclose my identity)
  OR
  NON-CONFIDENTIAL (i.e., my identity will be revealed in study results)
- I understand that the data from this study will not be published.

Orally: After you go through the list, ask if the interviewee is willing to freely consent and voluntarily participate in the study. If the answer is "no", you need to find another interviewee!