

# CHRISSY STROUD

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Cstroud6.github.io

## EDUCATION

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*University of Oklahoma, Norman, OK*

Anticipated Graduation: Spring 2019

**Bachelor of Business Administration, Accounting**

**Bachelor of Business Administration, Management Information Systems**

*Oklahoma City Community College, Oklahoma City, OK*

Spring 2017

**Associate in Science, Business**

## SUMMARY OF QUALIFICATIONS

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- Over five years of experience working in government contracting.
- Demonstrated ability to maintain a high degree of confidentiality.
- Advanced Microsoft Suite skills.
- Experience with QuickBooks, SAP, Deltek Cost Point, Bally's ACSC, MS Great Plains, TM1 Perspectives
- Programming languages – SQL, VB.Net, C#, HTML

## EXPERIENCE

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*Chickasaw Nation, School-To-Work, Norman, OK*

2016 to Present

### **Intern**

- Operational Performance and Analysis, generating monthly financial reports for Chickasaw Nation businesses
- Strategic Business Partnerships Office, producing sales reports for Bedre Manufacturing
- Riverwind Casino Accounting, reconciled GCA statements with cashier paperwork, entered bank deposit tickets, and posted journal entries

*Chickasaw Nation Industries, Norman, OK*

2011 to 2016

### **Contract Billing Analyst/Accounts Receivable**

- Managed invoicing of 40+ Cost Plus, Time and Material, and Firm Fixed Price contracts
- Generated monthly invoices for government and commercial customers using Deltek Cost Point 7 accounting system and invoicing platforms, WAWF and IPP
- Reviewed all pertinent invoicing documents including monthly payroll hours, travel expense reports, vendor invoices, and subcontractor invoices to ensure accuracy and coding to correct projects and proper GL accounts
- Maintained detailed funding reconciliation for contract closeouts

*Chickasaw Nation, Riverwind Casino, Norman, OK*

2005 to 2010

### **Vault Assistant Manager**

- Managed daily operations for 48 vault employees and all shift supervisors
- Provided supervision and training to three supervisors, including preparing and presenting performance appraisals

### **Vault Shift Supervisor**

- Provided direction and labor support to 16 first shift vault employees

### **Vault Clerk**

- Calculated all daily activity reports and processed deposits for seven facility banks