|  |  |  |
| --- | --- | --- |
| Description: Description: ctac-google-header_360.png | **Meeting Minutes for:**  Sprint Demo | |
| **Customer/ Program** | **Meeting Date/Time** | **Teleconferencing details:** |
| Pool 2 - 18f RFQ | date: June 26  time: 11:00 am | call in # Code:  link |

|  |
| --- |
| **Attendees** |
| **Customer:** Aaron  **CTAC**: Jake, Justin, Juan, Annika, Steffen, Jocelyn |

|  |
| --- |
| **Meeting Objectives** |
| Provide a demo to Product Owner and Stakeholders of completed work in Sprint 1 of the development stack for Pool 2 of the 18f RFQ |

|  |
| --- |
| **Meeting Details** |
| * It would be nice to have the ability to adjust the size of the ingredients image |
| * The Ingredient Browser section that is on top of the Image should be moved so that it is underneath the image. |
| * Make the search results sortable (A-Z, product type, etc.) |
| * It would be great to be able to search multiple ingredients |
| * Having auto-fill functionality when typing in an ingredient would make it easier to use |
|  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Action Item Log** | | | | | | |
| **Item No.** | **Initial Date** | **Description** | **Action Owner** | **Suspense Date** | **Status** | **Complete Date** |
| 1 | 6/26 | Product Owner to create tickets | Aaron |  |  |  |
| 2 | 6/29 | Product Owner to prioritize tickets | Aaron |  |  |  |
| 3 | 6/30 | ScrumMaster to coordinate sprint 2 planning session with Team | Jocelyn |  |  |  |
|  |  |  |  |  |  |  |