

# Study Helps & Tips

## Leadership Theology Class

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### Guidelines For Tests

**HANDOUTS:** You are responsible for all of the contents on the sheets that are handed out in class.

**BOOKS/ARTICLES:** Information taken from books and articles which are read will not be of high priority for test questions unless specific information is also included on a class handout. (You will, however, be given quizzes on these readings.)

**CLASS NOTES:** Most of your test questions will come directly off your class handouts. However, information given in class will help to clarify the information on the handouts. Therefore, reviewing class notes prior to the test is advised.

**QUIZ QUESTIONS:** Since the weekly quizzes cover important information you should know, it is wise to make sure you find answers to any quiz question which you may have missed. Note, however, that quiz questions are very selective and are in no way comprehensive of the material you are responsible to know.

**BIBLE VERSES:** You are responsible to memorize all verses listed on handouts with one star (\*). For full credit, you must include the location (book and chapter) and the quote (key phrases of the verse). Half credit is given if the location is wrong but the quote is correct or vice versa.

- 1) All verses listed on handouts with two stars (\*\*) are content knowledge memory verses. These verses are usually

asked as "location only" questions on the test. In order for full credit to be given for the location of a verse, both the book and chapter must be correct (ie. book correct + chapter wrong = 0 credit).

Occasionally, a question will ask for the "best verse(s)" on a particular subject in which case only specific verses will be credited. Usually these verses are specified as "best" in class.

### THREE ASPECTS OF MEMORIZATION

**IMPRESSION:** Get a clear impression of the verse or passage. It is important to study the context of the passage and observe the key phrases and facets of the verse. Pick a time and place free from distractions.

**REPETITION:** The key to long-term memory is to consistently spend a short amount of time over many days rather than to spend a long amount of time over many days rather than to spend a long amount of time in one day (ie. 15 minutes per day for 4 days is much better than 4 hours in one day). Avoid the tendency to wait and cram. Most of the information crammed will be forgotten shortly after the test, which will prove to be a useless investment of time.

**ASSOCIATION:** For faster memorization, using association or linking the verse to other variables has proven to be most helpful. Often a verse can be more easily

recalled when it has been used in a situation or even tied to another scripture which is already memorized. Visual association has also been proven effective. One form of visual association is to remember the location of the verse on the page of your Bible.

## For Those Unaccustomed to Class Work:

### Note Taking

- 1) Sit up front if you are easily distracted
- 2) Always keep track of the main point. The instructor's stories are asides that help illustrate the main point, but do not lose site of the main point- write it down if it is not already provided.
- 3) Don't just ignore unfamiliar or difficult terms and concepts. Write them down and get answers.
- 4) Reread your notes soon after the lecture. Correct errors and note sections that are confusing. Ask the instructor to clarify.

### Memorization

- 5) Set a regular study time and stick to it (preferably 2 times per week, some people like to do a little each day).
- 6) Break long verses into smaller chunks and memorize a piece at a time.

7) *Visual learners*: Divide a piece of paper into three columns. Write reference (chapter and verse) in first column, the subject (such as "Abrahamic Covenant") in second column and the quote in the third. Try to recite( or write) the quote from memory with only the subject or reference as a prompt.

8) *Auditory learners*: Tape record references, quotes, and subjects. Play back the reference. Pause tape to quote the verse from memory. Also state the subject addressed by that verse. Play prerecorded quote and subject to check your accuracy.

9) *Kinesthetic learners*: Write reference and quote on one side of flash card. Write the subject addressed by that verse on other side. Flash one side and try to recite the other.

10) Get a study partner and quiz each other

### Taking Tests

11) Walk into test and write down reference, subject and 2-3 keywords to help remember the content of each memory verse. Make this quick, 5-10 minutes at the most. Use this list as you take the test.

12) Skim the test and answer the questions that you know best first. Of the other questions, answer the ones with the

highest point value next.  
Leave the lower point  
value/less certain questions  
for last.

- 13) With each section of the test,  
read the directions carefully  
and circle key terms in the  
directions (like compare,  
summarize, define, and  
contrast).
- 14) Before answering true/false  
questions, circle the key  
words so that you don't miss  
them (like never, most,  
always, all).
- 15) Recheck all of your work if  
you have time.