



**CT INSTITUTE OF MANAGEMENT & IT**

GREATER KAILASH, G.T. ROAD, MAQSUDAN, JALANDHAR, 144-008  
TEL: 5009595, 605 | +91-98146-46225  
EMAIL: director.maqsudan@ctgroup.in | WEB: www.ctimit.com

Affiliated to IKG-PTU (Kapurthala) & Approved by AICTE (New Delhi)

Date: 16.07.22

**NOTICE**

With reference to F.No 1-101/PGRC/AICTE/Regulation/2019 – in exercise of the power conferred under clause (1) of section 23 of the All India Council for Technical Education, Act, 1987 (52 of 1987), and in supersession of the All India Council for Technical Education ( Establishment of Mechanism for Grievance Redressal) Regulation 2012. Following members are constituted.

S. No.	Name	Mobile No.	Designation
1.	Mr. Ramandeep Gautam	9465580520	Convener
2.	Ms. Rohini	7986801512	Member
3.	Ms. Kamini Chhabra	9876447044	Member
4.	Mr. Kunal Verma	9779283084	Member
5.	Mr. Sandeep Sharma	8283851179	Member

In case of any grievances, students can submit their request at email id: studentgrievancecell.maqsudan@ctgroup.in. Upon receiving any request, necessary deliberations will be made at the office of the convener. In case of major issues, a committee comprising at least 3 members will be constituted to solve the same All HOD(s)/COD(s) are requested to give a wide circulation to this order.

  
**(Director)**

Cc:  
Office of Director Campus for information  
Office of Dean Academics  
IQAC  
Faculty members

  
**Director  
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Affiliated to IKG-PTU (Kapurthala) & Approved by AICTE (New Delhi)

Date: 18.07.22

### Circular

The Student grievance redressal committee meeting is scheduled on 25.07.22. All the committee members are required to attend the meeting at 10:00 AM in the conference hall.



Director

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Affiliated to IKG-PTU (Kapurthala) & Approved by AICTE (New Delhi)

Date: 26.07.22

### MINUTES OF THE MEETING

The Student grievance redressal meeting was held on 25.07.22 in the conference hall. All the committee members participated in the meeting at CTIMIT.

S. No.	Name	Designation	Signature
1.	Mr. Ramandeep Gautam	Convener	
2.	Ms. Rohini	Member	
3.	Ms. Kamini Chhabra	Member	
4.	Mr. Kunal	Member	
5.	Mr. Sandeep Sharma	Member	

#### Agenda

- Measures to be taken to resolve any kind of issues related with students.

#### Points Discussed:-

- Mentors need to be assigned for all the students in every department.
- All the HoDs are required to take regular feedback from the students.

  
Director

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Affiliated to IKG-PTU (Kapurthala) & Approved by AICTE (New Delhi)

Date: 03.08.22

### ACTION TAKEN

The Student grievance redressal committee meeting was conducted on 25.07.22 at 10:00 AM conference hall.

As per the discussions the mentors have been assigned for the students. Regular feedback needs to be taken by the mentors.



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Affiliated to IKG-PTU (Kapurthala) & Approved by AICTE (New Delhi)

Date: 01.12.22

### Circular

The Student Grievance redressal committee meeting is scheduled on 05.12.22. All the committee members are requested to attend the meeting at 10:00 AM in the conference hall. The following will be the agenda of meeting:

#### Agenda of Meeting:

1. The Chairperson holds the meeting with a welcome address.
2. Review on Previous grievances redressal meeting.
3. Any other agenda, if left out, will be discussed with the permission of the chairperson.

Director

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Date: 06.12.22

### MINUTES OF THE MEETING

The Student grievance redressal meeting was held on 05.12.22 in the conference hall. All the committee members participated in the meeting at CTIMIT.

S. No.	Name	Designation	Signature
1.	Mr. Ramandeep Gautam	Convener	
2.	Ms. Rohini	Member	
3.	Ms. Kamini Chhabra	Member	
4.	Mr. Kunal Verma	Member	
5.	Mr. Sandeep Sharma	Member	

#### Points Discussed:-

- Based on the discussion, the committee members observed that there are some issues related with Blackboard visibility reported which are to be addressed by the Grievances Redressal Committee.
- Committee members observed that students are having issue related with the PC's performance as they are not compatible with the latest software's.

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Date: 09.12.22

### ACTION TAKEN REPORT

The Student grievance redressal committee meeting was conducted on 05.12.22 at conference hall.

As per the discussions the members observed that there are some issues reported and the following actions have been taken.

- Issue related regarding blackboard visibility has been resolved. All black boards are replaced with white boards.
- Process of installation of updated PCs has been initiated.

The committee members informed the student members, if there is any grievance in future, kindly bring it to our notice.



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Date: 16.07.21

**NOTICE**

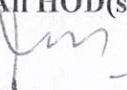
With reference to F.No 1-101/PGRC/AICTE/Regulation/2019 – in exercise of the power conferred under clause (1) of section 23 of the All India Council for Technical Education, Act, 1987 (52 of 1987), and in supersession of the All India Council for Technical Education (Establishment of Mechanism for Grievance Redressal) Regulation 2012. Following members are constituted.

S. No.	Name	Mobile No.	Designation
1.	Mr. Ramandeep Gautam	9465580520	Convener
2.	Ms. Rohini	7986801512	Member
3.	Ms. Ramandeep kaur	9879451524	Member
4.	Mr..Kunal	9779283084	Member

In case of any grievances, students can submit their request at email id: studentgrievancecell.maqsudan@ctgroup.in

Upon receiving any request, necessary deliberations will be made at office of the convener. In case of major issues, a committee comprising of at least 3 members will be constituted to solve the same

**All HOD(s)/COD(s) are requested to give a wide circulation to this order.**

  
(Director)

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Date: 20.07.21

### **Circular**

The Grievance redressal committee meeting is scheduled on 29.07.21 .All the committee members are requested to attend the meeting at 10:00 AM in conference hall.



Director

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Date: 30.07.21

### **MINUTES OF THE MEETING**

The Grievance redressal meeting was held on 29.07.21 in the conference hall. All the committee members participated in the meeting at CTIMIT.

S. No.	Name	Designation	Signature
1.	Mr. Ramandeep Gautam	Convener	
2.	Ms. Rohini	Member	
3.	Ms. Simarpreet kaur	Member	
4.	Mr..Kunal	Member	

#### **Agenda:-**

- Measures to be taken to resolve any kind of issues related with students.

#### **Points Discussed:-**

- Mentors need to be assigned for all the students in every department.
- All the HoDs are required to take regular feedback from the students.

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Date: 06.08.21

### **ACTION TAKEN REPORT**

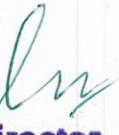
The Grievance redressal committee meeting was conducted on 29.07.21 at 10:00 AM in the conference hall.

As per the discussions the mentors have been assigned for the students. Regular feedback needs to be taken by the mentors.

  
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Date: 02.12.21

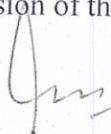
## Circular

The Grievance redressal committee meeting is scheduled on 09.12.21. All the committee members are requested to attend the meeting at 10.00 AM in conference hall. The following will be the agenda of meeting:

### Agenda of Meeting:

1. The Chairperson holds the meeting with a welcome address.
2. Review on Previous grievances addressed by the members.
3. Any other agenda, if left out, will be discussed with the permission of the chairperson.

Director

  
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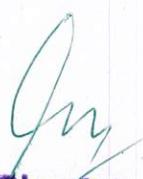
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Date: 10.12.21

### MINUTES OF THE MEETING

The Grievance redressal meeting was held on 09.12.21 in the conference hall. All the committee members participated in the meeting at CTIMIT.

S. No.	Name	Designation	Signature
1.	Mr. Ramandeep Gautam	Convener	
2.	Ms. Rohini	Member	
3.	Ms. Simarpreet kaur	Member	
4.	Mr..Kunal	Member	

#### Points Discussed:-

- Based on the discussion, the committee members observed that there are some issues related with clean drinking water and sanitation in Boys/ Girls toilets reported which are to be addressed by the Grievances Redressal Committee

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Date: 13.12.21

### **ACTION TAKEN REPORT**

The Grievance redressal committee meeting was conducted on 09.12.21 at 10:00 AM conference hall.

As per the discussions the members observed that there are some issues reported and the following actions to be taken.

- Issues related to sanitation in toilets (Boys/ Girls) have been resolved.
- Issue related to filter water has been resolved.

The committee members informed the student members, if there is any grievance in future, kindly bring it to our notice.

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Date: 15.10.20

## NOTICE

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S. No.	Name	Mobile No.	Designation
1.	Mr. Ramandeep Gautam	9465580520	Convener
2.	Ms. Rohini	7986801512	Member
3.	Ms. Simarpreet kaur	9779351521	Member
4.	Mr..Kunal	9779283084	Member

In case of any grievances, students can submit their request at email id: [studentgrievancecell.maqsudan@ctgroup.in](mailto:studentgrievancecell.maqsudan@ctgroup.in)

Upon receiving any request, necessary deliberations will be made at office of the convener. In case of major issues, a committee comprising of at least 3 members will be constituted to solve the same

All HOD(s)/COD(s) are requested to give a wide circulation to this order.

  
Director

Director

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Affiliated to IKG-PTU (Kapurthala) & Approved by AICTE (New Delhi)

Date: 19.10.20

## Circular

The Grievance redressal committee meeting is scheduled on 21.10.20 .All the committee members are requested to attend the virtual meeting on google meet at 10:00 am

Director

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Affiliated to IKG-PTU (Kapurthala) & Approved by AICTE (New Delhi)

Date: 22.10.20

### MINUTES OF THE MEETING

The Grievance redressal meeting was held on 21.10.20 via google meet. All the committee members participated in the meeting at CTIMIT.

S. No.	Name	Mobile No.	Signature
1.	Mr. Ramandeep Gautam	9465580520	
2.	Ms. Rohini	7986801512	
3.	Ms. Simarpreet kaur	9779351521	
4.	Mr..Kunal	9779283084	

#### Points Discussed:-

- Based on the discussion, the committee members observed that there is no issues reported which is to be addressed by the Grievances Redressal Committee.

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Affiliated to IKG-PTU (Kapurthala) & Approved by AICTE (New Delhi)

Date: 04.11.20

### **ACTION TAKEN REPORT**

The Grievance redressal committee meeting was conducted on 21.10.20 on google meet

As per the discussions the members observed that there are no issues reported. The committee members informed the student members, if there is any grievance in future, kindly bring it to our notice.

Director  
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Date: 10.12.20

## Circular

The Grievance redressal committee meeting is scheduled on 17.12.20. All the committee members are requested to attend the virtual meeting at 10:00 AM on google meet. The following will be the agenda of meeting:

### Agenda of Meeting:

1. Chairperson holds the meeting with a welcome address.
2. Review on Previous grievance addressed by the members.
3. Any other agenda, if left out, will be discussed with the permission of chairperson.

Director

Director  
CT Institute of Mgt. & IT  
Jalandhar

Cc:

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Date: 18.12.20

### **MINUTES OF THE MEETING**

The Grievance redressal meeting was held on google meet. All the committee members participated in the meeting at CTIMIT.

S. No.	Name	Designation	Signature
1.	Mr. Ramandeep Gautam	Convener	
2.	Ms. Rohini	Member	
3.	Ms. Simarpreet kaur	Member	
4.	Mr..Kunal	Member	

#### **Points Discussed:-**

- Based on the discussion, the committee members observed that there are some issue such as Drinking water and sanitation in girls toilets reported which is to be addressed by the Grievances Redressal Committee.

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Affiliated to IKG-PTU (Kapurthala) & Approved by AICTE (New Delhi)

Date: 30.12.20

### **ACTION TAKEN REPORT**

The Grievance redressal committee virtual meeting was conducted on 17.12.20 through google meet.

As per the discussions the members observed that there are some issues reported and the following actions to be taken.

- Sanitation in toilets (Boys/ Girls) is increased.
- Provide filtered Water

The committee members informed the student members, if there is any grievance in future, kindly bring it to our notice.

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Affiliated to IKG-PTU (Kapurthala) & Approved by AICTE (New Delhi)

Date: 16.07.19

## NOTICE

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3.	Ms. Simarpreet kaur	9779351521	Member
4.	Mr..Kunal	9779283084	Member

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All HOD(s)/COD(s) are requested to give a wide circulation to this order.

*[Signature]*  
(Director)  
Director  
CT Institute of Mgt. & IT  
Cc:  
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Office of Dean Academics  
IQAC  
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*[Signature]*  
Director  
CT Institute of Mgt. & IT  
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Date: 19.07.19

**Circular**

The Grievance redressal committee meeting is scheduled on 22.07.19 .All the committee members are requested to attend the meeting at 10:00 AM in conference hall.

Director

Director  
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Affiliated to IKG-PTU (Kapurthala) & Approved by AICTE (New Delhi)

Date: 23.07.19

### MINUTES OF THE MEETING

The Grievance redressal meeting was held on 22.07.19 in conference hall. All the committee members participated in the meeting at CTIMIT.

S. No.	Name	Mobile No.	Signature
1.	Mr. Ramandeep Gautam	9465580520	
2.	Ms. Rohini	7986801512	
3.	Ms. Simarpreet kaur	9779351521	
4.	Mr..Kunal	9779283084	

#### Points Discussed:-

- Based on the discussion, the committee members observed that there is no issues reported which is to be addressed by the Grievances Redressal Committee.

Director

Director  
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Cc:

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Date: 29.07.19

## **ACTION TAKEN REPORT**

The Grievance redressal committee meeting was conducted on 22.07.19 at conference hall.

As per the discussions the members observed that there are no issues reported. The committee members informed the student members, if there is any grievance in future, kindly bring it to our notice.

  
Director                      Director  
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Date: 18.12.19

### **Circular**

The Grievance redressal committee meeting is scheduled on 23.12.19 .All the committee members are requested to attend the meeting at 10:00 AM in conference hall. The following will be the agenda of meeting:

#### **Agenda of Meeting:**

1. Chairperson holds the meeting with a welcome address.
2. Review on Previous grievance addressed by the members.
3. Any other agenda, if left out, will be discussed with the permission of chairperson.

Director  
CT Institute of Mgt. & IT  
Jalandhar

Director  
CT Institute of Mgt. & IT  
Jalandhar

**Director**

Cc:  
Office of Director Campus for information  
Office of Dean Academics  
IQAC  
Faculty members

Director  
CT Institute of Mgt. & IT  
Jalandhar



INSTITUTE OF MANAGEMENT & IT

GREATER KAILASH, G.T. ROAD, MAQSUDAN, JALANDHAR, 144-008  
TEL: 5009595, 605 | +91-98146-46225  
EMAIL: director.maqsudan@ctgroup.in | WEB: www.ctimit.com

Affiliated to IKG-PTU (Kapurthala) & Approved by AICTE (New Delhi)

Date: 24.12.19

### MINUTES OF THE MEETING

The Grievance redressal meeting was held on 23.12.19 in conference hall. All the committee members participated in the meeting at CTIMIT.

S. No.	Name	Designation	Signature
1.	Mr. Ramandeep Gautam	Convener	
2.	Ms. Rohini	Member	
3.	Ms. Simarpreet kaur	Member	
4.	Mr..Kunal	Member	

#### Points Discussed:-

- Based on the discussion, the committee members observed that there is an issue such as Wifi Bandwidth Speed reported which is to be addressed by the Grievances Redressal Committee.

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Affiliated to IKG-PTU (Kapurthala) & Approved by AICTE (New Delhi)

Date: 30.12.19

## ACTION TAKEN REPORT

The Grievance redressal committee meeting was conducted on 23.12.19 at conference hall.

As per the discussions the members observed that there is issue reported and the following actions to be taken

- Wifi Bandwidth Speed increased

The committee members informed the student members, if there is any grievance in future, kindly bring it to our notice.

  
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Dr. Jitender Singh  
Director  
CT Institute of Mgt. & IT  
Jalandhar



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Date: 16.07.18

## NOTICE

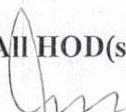
With reference to F.No 1-101/PGRC/AICTE/Regulation/2019 – in exercise of the power conferred under clause (1) of section 23 of the All India Council for Technical Education, Act, 1987 (52 of 1987), and in supersession of the All India Council for Technical Education (Establishment of Mechanism for Grievance Redressal) Regulation 2012. Following members are constituted.

S. No.	Name	Mobile No.	Designation
1.	Mr. Ramandeep Gautam	9465580520	Convener
2.	Ms. Rohini	7986801512	Member
3.	Ms. Simarpreet kaur	9779351521	Member
4.	Mr..Kunal	9779283084	Member

In case of any grievances, students can submit their request at email id: studentgrievancecell.maqsudan@ctgroup.in

Upon receiving any request, necessary deliberations will be made at the office of the convener. In case of major issues, a committee comprising of at least 3 members will be constituted to solve the same

All HOD(s)/COD(s) are requested to give a wide circulation to this order.

  
Director

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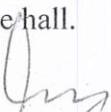
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Affiliated to IKG-PTU (Kapurthala) & Approved by AICTE (New Delhi)

Date: 17.07.18

### Circular

The Grievance redressal committee meeting is scheduled on 20.07.18 .All the committee members are requested to attend the meeting at 10:00 AM in conference hall.

  
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Jalandhar  
Director

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Date: 21.07.18

### MINUTES OF THE MEETING

The Grievance redressal meeting was held on 20.07.18 in the conference hall. All the committee members participated in the meeting at CTIMIT.

S. No.	Name	Designation	Signature
1.	Mr. Ramandeep Gautam	Convener	
2.	Ms. Rohini	Member	
3.	Ms. Simarpreet kaur	Member	
4.	Mr..Kunal	Member	

#### Points Discussed:-

- Based on the discussion, the committee members observed that there is no issues reported which are to be addressed by the Grievances Redressal Committee.

Director

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Date: 31.07.18

## ACTION TAKEN REPORT

The Grievance redressal committee meeting was conducted on 20.07.18 at conference hall.

As per the discussions the members observed that there are no issues reported. The committee members informed the student members, if there is any grievance in future, kindly bring it to our notice.

  
Director      Director  
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'I' A蘭dhar

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Date: 17.12.18

## Circular

The Grievance redressal committee meeting is scheduled on 18.12.18 .All the committee members are requested to attend the meeting at 10:00 AM in conference hall. The following will be the agenda of meeting:

### Agenda of Meeting:

1. The Chairperson holds the meeting with a welcome address.
2. Review on Previous grievances addressed by the members.
3. Any other agenda, if left out, will be discussed with the permission of the chairperson.

Director

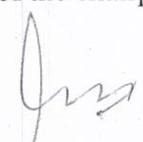
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Date: 19.12.18

### **MINUTES OF THE MEETING**

The Grievance redressal meeting was held on 18.12.18 in the conference hall. All the committee members participated in the meeting at CTIMIT.

S. No.	Name	Designation	Signature
1.	Mr. Ramandeep Gautam	Convener	
2.	Ms. Rohini	Member	
3.	Ms. Simarpreet kaur	Member	
4.	Mr..Kunal	Member	

#### **Points Discussed:-**

- Based on the discussion, the committee members observed that there are some issues such as dusting in the class rooms and sanitation in toilets reported which is to be addressed by the Grievances Redressal Committee.

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Affiliated to IKG-PTU (Kapurthala) & Approved by AICTE (New Delhi)

Date: 28.22.18

### ACTION TAKEN REPORT

The Grievance redressal committee meeting was conducted on 18.12.18 at conference hall.

As per the discussions the members observed that there are some issues reported and the following actions to be taken.

- Sanitation in toilets (Boys/ Girls) is increased.
- clean classroom regularly

The committee members informed the student members, if there is any grievance in future, kindly bring it to our notice.

  
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Ref.No.DIR/CTM/023B

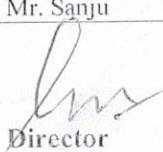
Date: 26.07.22

Notice

According to the Hon'ble Supreme Court of India, Ragging constitutes one or more of any of the following acts which may cause or is likely to cause physical, emotional, social, intellectual or psychological harm or to raise fear or apprehension thereof in a fresher or a junior student. Anti-Ragging Policy Government/University Grants Commission (UGC), guidelines notified vide no.F.1-16/2009 (CPP-II) dated 21-10-2009 on Curbing the Menace of Ragging in Higher Educational Institutions, 2009 (Under Section 26(1) (g) of the University Grants Commission Act, 1956) are strictly implemented at **CTIMIT, Maqsudan**. Students must be educated to follow the act and ensure a ragging free campus. The Anti-ragging Committee prohibits, prevents and eliminates the scourge of ragging. The committee is being revamped to ensure compliance with the provisions of the Anti ragging regulations; monitor and oversee the performance of the Anti-Ragging Squad in prevention of ragging in the campus. This academic session too would require our vigilance.

**Anti ragging committee 2022-2023**

Name	Designation	Associated to	Contact no.	E-mail id
Dr. Yogesh Chhabra	Director	CTIMIT	9855622076	director.maqsudan@ctgroup.in
Police Station Incharge	Station officer of local police	Police		cpo.jal@punjabmail.gov.in
Karan Sharma	MEDIA	Media	9779012232	narrula@gmail.com
Dr. Ramandeep Gautam	HOD Management	CTIMIT	9465580520	hod.management.ctimit@ctgroup.in
Ms. Sumeet Kour	Hostel warden	CTIMIT	8825073627	hostel@ctgroup.in
Mr. Sandeep Sharma	Hostel warden	CTIMIT	7814857340	hostel@ctgroup.in
Mr. Shiv Charan	Parents representative	CTIMIT	8727839138	shivcharan@gmail.com
Ms. Sangeeta	Parents representative	CTIMIT	9877811074	Sangeeta12@gamil.com
Mr. Kanwaljit Singh	DY. REGISTRAR	CTIMIT	8556003717	studentsection.maqsudan@gmail.com
Mr. Sanju	Student representative	CTIMIT	6248422078	sanju7878@gmail.com



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Date: 29.07.22

**Circular**

All members of the Anti-Ragging committee are informed to attend the meeting on 02.08.22 at 10:00 AM in the Conference hall. The points that need to be discussed in the meeting are regarding the measures to be taken to avoid ragging inside the college campus.

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Date:03.08.22

Minutes of Anti ragging committee meeting

The meeting of the anti-ragging committee of the college was conducted at 02.08.22 in the conference hall. The following committee members were present.

S.No	Name of Member	Designation/Department	Signature
1.	Dr. Yogesh Chhabra	Director	<i>[Signature]</i>
2.	Police Station Incharge	Station officer of local police	
4.	Mr. Karan Sharma	MEDIA	<i>[Signature]</i>
5.	Dr. Ramandeep Gautam	HOD Management	<i>[Signature]</i>
6.	Ms. Sumeet Kour	Hostel warden	<i>[Signature]</i>
7.	Mr. Sandeep Sharma	Hostel warden	<i>[Signature]</i>
8.	Mr. Shiv Charan	Parents representative	<i>[Signature]</i>
9.	Ms. Sangeeta	Parents representative	<i>[Signature]</i>
10.	Mr. Kanwaljit Singh	DY. REGISTRAR	<i>[Signature]</i>
11.	Mr. Sanju	Student representative	<i>[Signature]</i>

Agenda

- Measures to be taken avoid ragging inside the college campus

Discussion Points

- Awareness should be given to all senior students regarding the legal implications if involved in ragging activities.
- Anti-ragging posters with contact information should be posted on every department's notice board.
- Staffs should occupy the mid rows in college busses for better supervision.

*[Signature]*  
Director

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Faculty members

*[Signature]*  
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Date: 16.08.22

Action Taken

The anti-ragging meeting was conducted on 02.08.22 and the following actions have been taken.

- Awareness sessions were conducted for students of senior classes about the consequences of ragging and its legal complications.
- Posters and notices were displayed on all notice boards.
- Staff occupied the mid rows in college buses for better supervision.



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Date: 09.12.22

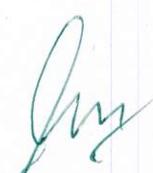
**Circular**

All members of the Anti-Ragging committee are informed to attend the meeting on 15.12.22 at 10:30 AM in the Conference hall. The points that need to be discussed in the meeting are regarding the measures to be taken to avoid ragging inside the college campus.



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Date: 16.12.22

### Minutes of Anti ragging committee meeting

The meeting of the anti-ragging committee of the college was conducted at 10:30 AM on 15.12.22 in the conference hall. The following committee members were present.

S.No	Name of Member	Designation/Department	Signature
1.	Dr. Yogesh Chhabra	Director	
2.	Police Station Incharge	Station officer of local police	
4.	Karan Sharma	MEDIA	
5.	Dr. Ramandeep Gautam	HOD Management	
6.	Ms. Sumeet Kour	Hostel warden	
7.	Mr. Sandeep Sharma	Hostel warden	
8.	Mr. Shiv Charan	Parents representative	
9.	Ms. Sangeeta	Parents representative	
10.	Mr. Kanwaljit Singh	DY. REGISTRAR	
11.	Mr. Sanju	Student representative	

### Agenda

- Regarding Complaints received on ragging issues if any.
- Action initiated if any.

### Discussion Points

- Review of previous meeting.
- Strict vigilance and constant supervision

Director

Cc:  
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Faculty members

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Date: 17.12.22

Action Taken

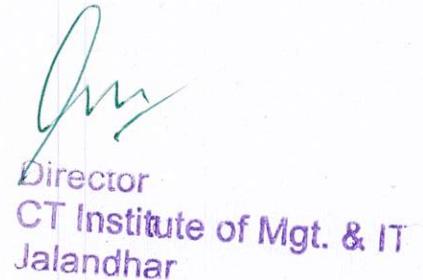
The anti-ragging meeting was conducted on 15.12.22 and the following actions to be taken

- It was reported that due to strict vigilance and constant supervision, there were no ragging issues in the campus.



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Date: 21.07.22

**Notice**

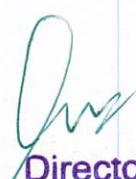
According to UGC guidelines with notification number – F.91-1/2013 (TFGS) the **Internal Compliant Committee** is constituted as per clause ( g ) of section 26 of UGC Act, 1956 read with sub section (1) of section 20 of sais Act. The ICC is being revamped to ensure compliance.

Committee type	Name of the Committee Member	Designation	Mobile Number	Designation
INTERNAL COMPLAINT COMMITTEE	ANISHA KUNDRA	Presiding Officer	9501451043	HoD
INTERNAL COMPLAINT COMMITTEE	NEETI	MEMBER	7657881120	Assistant Professor
INTERNAL COMPLAINT COMMITTEE	KAMINI CHHABRA	MEMBER	9876447044	Assistant Professor
INTERNAL COMPLAINT COMMITTEE	MANPREET SAHOTA	STUDENT	8264597948	Student Representative
INTERNAL COMPLAINT COMMITTEE	PREETI	STUDENT	7696241917	Student Representative
INTERNAL COMPLAINT COMMITTEE	Mr. Lakhbir singh	President	9814866230	NGO



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Date: 25.07.22

### Circular

The Internal complaint committee meeting is scheduled on 26.07.22. All the committee members are requested to attend the meeting at 10:00 AM in the conference hall.



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Date 28.7.22

### Minutes of Meeting

The meeting of the Internal Complaints Committee was held on 26.07.22 at 10:00 AM in the conference hall. The following members were present in the meeting.

S.No	Name of the Committee Member	Designation	Signature
1	ANISHA KUNDRA	Presiding Officer	
2	NEETI	MEMBER	<i>Neeti</i>
3	KAMINI CHHABRA	MEMBER	<i>Kamini Chhabra</i>
4	MANPREET SAHOTA	STUDENT	<i>Manpreet</i>
5	PREETI	STUDENT	<i>Preeti</i>
6	Mr. Lakhbir singh	President	<i>Lakhbir</i>

### Agenda

- Measures to be taken to avoid any kind of complaints in the college campus

### Discussion Points

- Awareness should be given for all students regarding the strict implications if involved in the sexual harassment of women.
- Internal Complaint Committee member's banners with contact information should be posted on every department's notice board.

*[Signature]*  
Director

Cc:  
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*[Signature]*  
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Date: 23.08.22

### ACTION TAKEN REPORT

The Internal complaint committee meeting was conducted on 26.07.22 and the following actions to be taken.

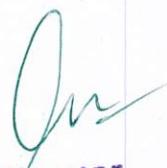
- Awareness sessions were conducted for students of classes about the consequences of sexual harassment of women and its legal complications.
- Banners and notices were displayed on all notice boards



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Date: 02.01.23

### Circular

The Internal complaint committee meeting is scheduled on 04.01.23. All the committee members are requested to attend the meeting at 10:00 AM in the conference hall.

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Date: 06.01.23

### Minutes of Meeting

The meeting of the Internal Complaints Committee was held on 04.01.23 at 10:00 AM in the conference hall. The following members were present in the meeting

S.No	Name of the Committee Member	Designation	Signature
1	ANISHA KUNDRA	Presiding Officer	
2	NEETI	MEMBER	<i>Neeti</i>
3	KAMINI CHHABRA	MEMBER	<i>Kamini Chhabra</i>
4	MANPREET SAHOTA	STUDENT	<i>Manpreet</i>
5	PREETI	STUDENT	<i>Preeti</i>
6	Mr. Lakhbir singh	President	<i>Lakhbir</i>

### Agenda

- Regarding Complaints received on sexual harassment if any.
- Action initiated if any

### Discussion Points

- Reading out the minutes of the previous meeting and confirming the minutes of the meeting.
- Strict vigilance and constant supervision



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Date: 16.01.23

### **ACTION TAKEN REPORT**

The Internal complaint committee meeting was conducted on 04.01.23 and the following actions have been taken.

- It was reported that due to strict vigilance and constant supervision, there were no internal complaints in the campus.



Director

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