CT INSTITUTE OF MANAGEMENT & IT

GREATER KAILASH, G.T. ROAD, MAQSUDAN, JALANDHAR, 144-008
TEL: 5009595, 605 | +91-98146-46225
EMAIL: director.maqsudan@ctgroup. in | WEB: www.ctimit.com

Affiliated to IKG-PTU (Kapurthala) & Approved by AICTE (New Delhi)

E- Governance Policy

Director
CT Institute of Mgt. & IT
Jalandhar

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E- Governance Policy

It has become essential to employ ICT to deliver and facilitate all necessary tasks in the higher education system, such as CT Institute of Management & IT. It implies that all databases and data ought to be stored electronically rather than manually. For the benefit of all stakeholders, the institution's governance should be run efficiently through the automation of workflow among various departments or divisions.

1. For all institutional administration functions, including admissions, scheduling, internal assessment, examination, attendance, results, etc, Information and Communications Technology (ICT) is utilized to automate, transfer, and analyze data or information.

2. Additionally, it is used for all management facets, including administration, employee, and student administration.

3. With e-governance, the vast amount of data is managed effectively and seamlessly, resulting in a decreasing amount of paper being used in offices.

4. Using e-governance to manage pay rolls, salaries, investments, balance of payments, fee collection, etc. is very beneficial to the accounts department.

5. Through automation and digitization, the institution library has greatly increased the range of resources and services available to all users.

6. Under the aegis of e-governance, all parties involved in the institution—students, faculty, staff members, etc.—come together without regard to time or location restrictions.

7. To encourage the use of ICT for e-governance, the faculty and staff undergo regular training, and the institution frequently engages in capacity-building to enable them to use the e-governance products and services.

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