

Caroline Holbrook

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Education

Bachelor of Science in Economics

December 2011

Minor in Finance

Clemson University

GPA 4.0/4.0

Professional Experience

Solomon Senior Living Holdings

Summer 2011

Accounting Intern

- Responsible for posting journal entries and assisting with audits
- Assisted in the generation and analysis of financial reports
- Generated financial forecasts and other special reports using company data

Hawkes Learning Systems

Product Development Intern

Summer 2010

- Tested math software for accuracy
- Developed Powerpoints for supplemental use by teachers and software customers

References

Kaitlin Marley

Product Development Manager at Hawkes Learning Systems

kaitlinmarley@gmail.com

Computer Skills

Yardi, Stata, Quickbooks, Excel, PowerPoint, Microsoft Word, HTML/CSS, JavaScript (jQuery)

Honors and Awards

President's List Fall 2009 - Spring 2011

MC&RO Carmichael Memorial Scholarship

National Society of Collegiate Scholars