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| Carrie Thomas  702 S Monroe Ave  Green Bay, WI 54301  920-265-7498  Cmthomas289@gmail.com |
| Outgoing and energetic worker with creative problem-solving skills. Adept in handling stressful and complex situations with respect and attention to detail. Strong multitasker who thrives in fast paced working environment. Enjoy learning and asking questions to know as much as possible about the job. |

# Experience

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| 03/2021 – presentassembler helper, national assemblers sean brace 920-619-7326  * Assist in assembly of peddle bikes, grills, snowblowers etc. for retail stores * Quality check product before moving to display * Inspect return product for defects * Assist in take down and set up of general tools and work area  08/2020 – 08/2021Rural Carrier assistant, USPS TIMMER BOEX 920-544-7639  * Obtain signed receipts for registered, certified, and insured mail; collect associated charges; and complete any necessary paperwork. * Leave notice for undeliverable parcels * Record address changes and redirect forwarded mail * Handle registered, certified, and cash-on-delivery mail according to legal requirements * Prepare, bundle and deliver mail according to address sequence in a timely manner * Follow all traffic laws while delivering  04/2019 – 08/2020Sales specialist, Spectrum communications Jose rios 414-803-4733  * Create daily break schedule * Organize, count and order store inventory * Demonstrate internet, cable and phone services based on customers’ needs * Process customer orders in a timely manner * Set up and manage customer account  11/2017 – 03/2019bartender, otter creek sports bar judy suprise 920-779-6869  * Responsibly prepare and serve drinks * Operating cash register and credit card machines * Stocking supplies * Cleaning and sanitizing work area and equipment * Receiving and delivering food orders  06/2017– 11/2018pulper assist, midwest paper group todd refke 920-788-3550  * Collecting and discarding garbage * Cleaning daily * Creating and maintaining garbage tail for pulper * Quick thinking when tail breaks before pulper must shut down |
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# Education

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| fox valley tech collegeappleton, wi920-735-5600 |
| Sturgeon bay high schoolSturgeon bay, wi920-746-2800 |
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# References

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| Aubrey Immel 920-422-4911 American ShamanNadia robinson 920-559-7273 Family friendcassandra evras 920-784-8518 Spectrum Coworker |
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