

STUDENT, WORKERS, DEPENDENTS with CERTIFICATE OF ELIGIBILITY

A. PURPOSE

Study, work (including “Technical Trainee Intern” and “Entertainer”) or live with a spouse or parent(s)
(Your Inviter needs to apply Japan Immigration for a Certificate of Eligibility (COE) in advance.)

✉ As for Diplomats, Officials, Medical Stay, and Housekeeper hired by Diplomat/Official, please check their own requirements on this website.

B. REQUIREMENTS

All documents issued/prepared in the **Philippines must be original** except those specifically stated as photocopy.

BASIC REQUIREMENTS

1. Philippine Passport

- A broken passport is not accepted. Passports must be signed and must have at least two (2) blank visa pages.

2. Visa Application Form

- Available at the Embassy website, at the entrance of the Embassy, or at any of the accredited travel agencies.
- The application form should be filled out with all items correctly, If the item is not applicable, please fill in [N/A]. Use BLACK Pen only.
- The embassy may not accept applications with blank items, no signature or date in the form, or with erasures; may deny the application filled out incorrectly or with wrong information.

3. Photo

- Specs: 45mm long x 35mm wide, with white background. No eyeglasses.
- Photos must be taken within 6 months.
- Please write the applicant's name and birthdate on the back of the photo.
- Photo must be pasted on the application form.

4. Certificate of Eligibility (COE) (photocopy, no need original)

*** If you received a Certificate of eligibility by email from Japan Immigration, submit a photocopy of the email.**

【 For COE Holders of SPOUSE/CHILD OF JAPANESE, SPOUSE/CHILD OF PERMANENT RESIDENT, LONG TERM RESIDENT and DEPENDENT 】

5. Birth Certificate (issued by PSA within 1 year)

【ADDITIONAL REQUIREMENTS】

- If the certificate is **unreadable**, submit a Birth certificate issued by Local Civil Registrar.
- If the birth certificate is “**LATE REGISTRATION**”, submit Baptismal Certificate and School Record (DepEd: Form 137)
- If there is **no record of birth in the PSA**, submit Birth Certificate issued by Local Civil Registrar and Negative Certificate issued by PSA.

6. Marriage Certificate (issued by PSA within 1 year. For the married only.)

【ADDITIONAL REQUIREMENTS】

- If the certificate is **unreadable**, submit a Marriage certificate issued by Local Civil Registrar.
- If there is **no record of marriage in the PSA**, submit Marriage Certificate issued by Local Civil Registrar and Negative Certificate issued by PSA.

[NOTICE]

1. The size of the document for application should be **A4 size only**. If the document is another size, please submit a copy that is already adjusted in A4 size from its original and without staples or pasting pages.
2. It is the applicant's responsibility to ensure that he/she meets the requirements for the grant of a visa. Submission of any supporting documents not listed above is encouraged (e.g. applicant's economic or social ties with the Philippines, urgent reasons for visit: medical certificate, wedding invitation).
3. Submission of requirements does not guarantee the issuance of a visa.
4. If a document submitted for application is verified by the Embassy or Consular Office as fake or tampered with, a visa is not issued.
5. Documents submitted for application will not be returned.
6. A photocopy of documents issued/prepared in Japan is acceptable. However, the Embassy may request the submission of the original document, if it is necessary for inspection.
7. Applicants are given three (3) months to submit additional requirements. Otherwise, the application will be terminated.
8. The reason for the denial of the visa will not be disclosed even if an inquiry is made. At the same time, if a visa application is denied, the applicant may only re-apply for the same purpose after (6) months.