Ctrl O

GLOBALLY ACCESSIBLE DATA STORE (GADS)

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Improve the way you manage, monitor and co-ordinate projects, tasks and records with a powerful data tool you can access from anywhere.

What is GADS?

Ctrl O Globally Accessible Data Store (GADS) makes it easy for teams, departments and organisations to share and update information across multiple locations.

Using this powerful replacement for centrally held spreadsheets or databases, you can record data, plan and manage projects, and allocate tasks.

With secure 24-hour access, it's suitable for collecting and maintaining all types of information, from budgets and global project details to organisational training records and multi-site equipment maintenance records.

With zero on-boarding and off-boarding costs, and a simple per-user pricing model, GADS is a cost-effective and low-risk option if you want to configure, refine and test a solution fully before committing your budget and rolling it out to the rest of your team.

Quick configuration

GADS is quick to configure yourself, or we are happy to configure it for you, migrating existing data records and users into the system.

Lightweight and highly flexible, it's designed to be as quick to deploy as a single spreadsheet. At the same time it offers a range of easy-to-use features that you would only expect to find in much larger and more complicated enterprise systems.
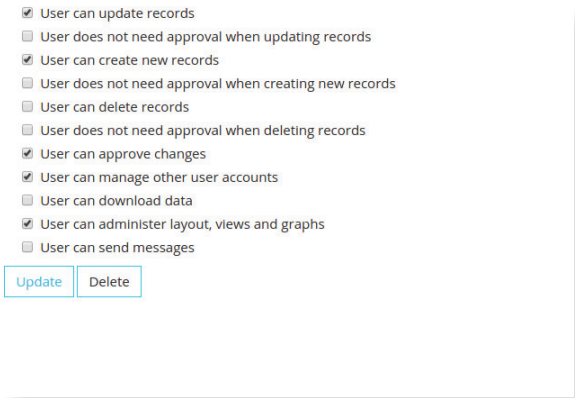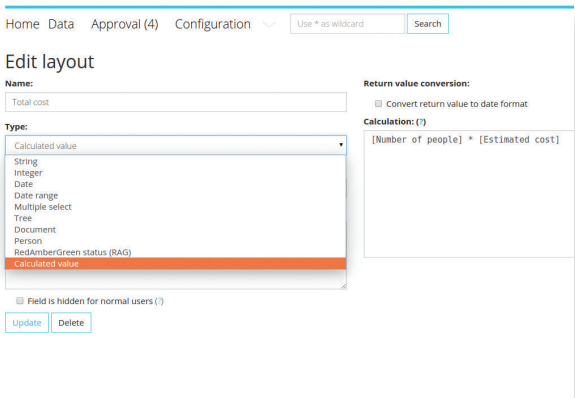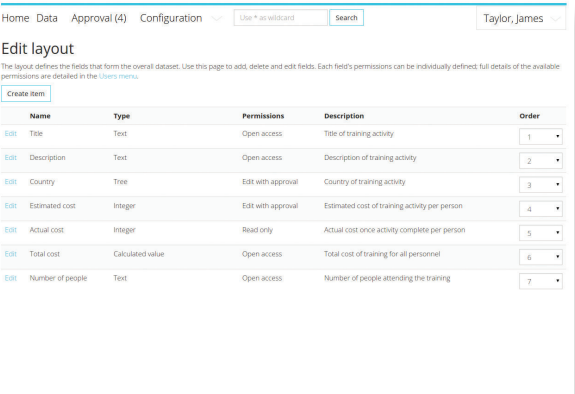
Range of data types

Data fields available include text, numbers, dates, date ranges, multiple select dropdowns, calculated values and trees of data. You can also upload documents or images to a field. For each field you can, if you want to:

– Set editing permissions
– Set conditions for displaying the field
– Add user help text.

Fine access control

GADS gives you very fine control over who can update and download data.

As with most light-weight systems you can create administrators, editors and users with basic read-only access. However, with GADS you have further options to refine access and permissions, controlling who can send messages, download bulk data and who needs approval for their updates. Likewise, you can configure each field to be read-only, editable or require approval when changed.

Easy to add and edit

With a very clean and responsive interface and customisable data views, your users can add and edit data from anywhere. GADS is mobile-friendly and will work on handheld devices, making it as easy to record or update data from the field as from the office.

Estimated cost* (Estimated cost of training activity per person)

12505

Actual cost* (Actual cost once activity complete per person)

13000

Number of people* (Number of people attending the training)

5

Date range* (Start and end date of activity)

2014-11-30	2015-01-01

Point of Contact* (Point of contact for activity)

Taylor, James ▾

Department* (Company department responsible for training)

Marketing ▾

Submit Cancel

Change approval process

GADS can automatically add changes to an approvals list. Approval control can be set for individual fields, for specific users and for specific types of change, such as creating, editing or deleting a field or record.

The approval screen only shows the changes made, making it quick for the user responsible to check and approve them.

Home   Data   Approval (4)   Configuration ⌄ | Use * as wildcard | Search | Taylor, James ⌄

Approve record

Serial	Submitted by
3	Taylor, James
923	Taylor, James
4	Taylor, James
8	Taylor, James

Customisable data views

The ease with which you can filter the data you want to view makes GADS highly flexible and easy to use, especially when working with large datasets.

As an individual user you can create and save your own personal views to focus only on the data that's relevant to you. You can then set alerts to notify you of any updates to the fields in your personal views.

Administrators can also quickly set up and save global views. Approved users can download data at any time in CSV format.

Home   Data   Approval (4)   Configuration ⌄ | Use * as wildcard | Search | Taylor, James ⌄

Training in China

Display format ⌄	View ⌄	New entry		Rows per page	50 ▾

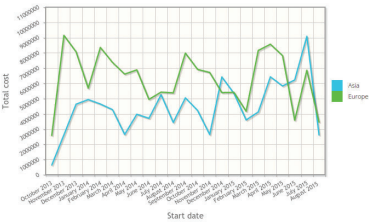| Serial	Title		Estimated cost	Actual cost	Total cost	Number of people
1	Health an	Create new view	12,505	13,000	62525	5
9	Fire Safet	Edit this view	21,815	31,681	109075	5
		Clone this view				
		Alert me				
19	Risk Man	Personal views	7,581	69,099	22743	3
28	Infection	Status	29,676	60,686	178056	6
		Training in China				
29	Manual H	ment	83,429	73,847	83429	1
		Global views				
		All Data				
49	First Aid at Work	Date Summary	10,504	73,860	52520	5
67	Driver Safety		36,614	27,272	329526	9

Calendars and graphs

As well as the default table view, GADS offers a calendar view and can display customised views as graphs if you want to visualise the data.

All Data

Display format ⌄ View ⌄ New entry

Spend per month

Status indicators and alerts

GADS has a red-amber-green status indicator system that is quick to configure and lets you set up complex conditions for status changes if necessary. Specific changes in status can also be set to trigger email alerts.

You can set change alerts for individual fields or for a specific view. You can also attach owners to each item of data, and groups of data owners can easily be contacted using the integrated GADS messaging system.

Home Data Approval (4) Configuration ⌄   Use * as wildcard   Search   Taylor, James ⌄

Status

Display format ⌄ View ⌄ New entry   Rows per page   50   ▼

Serial	Title	Country	Number of people	Completed	Start date	End date
1	Health and safety training	China	5	🟧	2014-11-30	2015-01-01
2	Infection Control	Japan	10	🟩	2013-11-25	2013-12-21
3	DSE and Office Ergonomics	Netherlands	1	🟩	2014-04-16	2014-04-20
4	Infection Control	Yemen	8	🟩	2014-04-22	2014-06-12
5	Risk Management	Yemen	1	🟩	2014-09-24	2014-11-04
6	Fire Safety Training	Sweden	7	🟥	2015-01-13	2015-02-17
7	Infection Control	France	1	🟩	2014-01-05	2014-01-13
8	Infection Control	Bulgaria	2	🟥	2014-12-26	2015-02-04

Version control

GADS records all changes to your data, making it possible to check and compare previous versions as well as meet your requirements for due diligence.

Record ID 1

Version history Edit

| 2014-12-12T02:43:32 |
| 2014-12-11T23:32:02 |
| 2014-12-11T18:14:05 |

	Taylor, James
	Health and safety training
Description	Mandatory H&S training
Country	China
Estimated cost	12,505
Actual cost	13,000
Number of people	5
Date range	2014-11-30 to 2015-01-01
Point of Contact	Taylor, James
Department	Marketing

Practical and secure

AN APPROVED UK PUBLIC SECTOR SUPPLIER

GADS is a fully managed service, provided by a registered public sector supplier on the G-Cloud. Ctrl O manages all aspects of the software and hardware on your behalf.

A SIMPLE PRICING MODEL

There are no on-boarding or off-boarding costs for GADS. You simply pay according to the number of users you register on the system. Costs are based on a flat rate of £5 per user per month.

HOSTING INFORMATION

GADS is hosted using secure UK data centres designed for processing information up to OFFICIAL SENSITIVE. For resilience, all our data and services are continually replicated between multiple systems.

For a trial or for further information you can contact us on:

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BM**TRADA**
SYSTEM CERTIFICATION
ISO 27001

UKAS
MANAGEMENT
SYSTEMS
012

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