



Republic of the Philippines
CEBU TECHNOLOGICAL UNIVERSITY

DAANBANTAYAN CAMPUS

Agujo, Daanbantayan, Cebu

Website: <http://www.ctu.edu.ph> E-mail: info-daanbantayan@ctu.edu.ph

Phone: +6332 437 8526 loc. 102/316 1905



COLLEGE OF TECHNOLOGY AND ENGINEERING

September 16, 2025

DR. RUBEN M. UNGUI

Campus Director

Cebu Technological University – Daanbantayan Campus
Agujo, Daanbantayan, Cebu

Dear Sir,

We, the fourth-year BSIT students of Cebu Technological University – Daanbantayan Campus, are conducting our capstone project entitled "*Developing a Centralized Research Repository (2023–Present)*". This project aims to create a secure and accessible digital platform for storing and retrieving academic research outputs, including theses, dissertations, and faculty studies.

In connection with this, we respectfully request your approval to conduct a survey among students and faculty. The data gathered will help us identify current challenges in research management and evaluate the system's effectiveness in addressing them. Rest assured, all information will remain confidential and used solely for academic purposes. We look forward to your kind approval and support.

Respectfully yours,

ZYNNAH CLAIRE C. UMPAD

Researcher

ADRIANE ARIEL V. ALMADEN

Researcher

CASSEY O. GULFAN

Researcher

ANGEL E. MALINAO

Researcher

CHRIS S. BACUNADOR

Researcher

SYRUS D. TUICO

Researcher

CONCEPTION Y. DESCARTIN

Researcher

Noted by:

MR. KENNETH ROI P. NOVABOS

Project Adviser

Recommending Approval:

IRIS L. GULBE, Co. Eng., MSIT, PhD

Chairman, BS Info Tech

Approved by:

DR. RUBEN M. UNGUI

Campus Director



THE
WORLD
UNIVERSITY
RANKINGS
2023

THE
IMPACT
RANKINGS
2023 TOP 1000+

RANKED
QS
WORLD
RANKINGS
AAA

QS STARSTM
RATING SYSTEM
★★★

★★★
WURI

The WORLD
UNIVERSITY
RANKINGS
for INNOVATION

TÜV Rheinland
CERTIFIED
Management
System
ISO 9001:2015
www.tuv.com
ID: 910802025

PHILIPPINE QUALITY AWARD
EXCELLENCE