



Republic of the Philippines  
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**BAGONG PILIPINAS**

## **COLLEGE OF TECHNOLOGY AND ENGINEERING**

September 16, 2025

**DR. RUBEN M. UNGUI**

Campus Director

Cebu Technological University – Daanbantayan Campus

Agujo, Daanbantayan, Cebu

Dear Sir,

We, the fourth-year BSIT students of Cebu Technological University – Daanbantayan Campus, are conducting our capstone project entitled “*Developing a Centralized Research Repository (2023–Present)*”. This project aims to create a secure and accessible digital platform for storing and retrieving academic research outputs, including theses, dissertations, and faculty studies.

In connection with this, we respectfully request your approval to conduct a survey among students and faculty. The data gathered will help us identify current challenges in research management and evaluate the system’s effectiveness in addressing them. Rest assured, all information will remain confidential and used solely for academic purposes. We look forward to your kind approval and support.

Respectfully yours,

**ZYNAH CLAIRE C. UMPAD**

Researcher

**ADRIANE ARIEL V. ALMADEN**

Researcher

**CASSEY O. GULFAN**

Researcher

**ANGEL E. MALINAO**

Researcher

**CHRIS S. BACUNADOR**

Researcher

**SYRUS D. TUICO**

Researcher

**CONCEPTION Y. DESCARTIN**

Researcher

Noted by:

**MR. KENNETH ROI P. NOVABOS**

Project Adviser

Recommending Approval:

**IRIS L. GULBE, Co. Eng., MSIT, PhD**

Chairman, BS Info Tech

Approved by:

**DR. RUBEN M. UNGUI**

Campus Director

