

ICOT 2025 — Registration Terms of Payment

Conference: The 13th International Conference on Orange Technology (ICOT 2025), **December 1–3, 2025**, Universitas Kristen Maranatha, Bandung, Indonesia. icot2025.ideas-lab.org

1. Fees & Categories

Fees are listed in USD and differ by **onsite vs. online** and **student/professional/participant** status:

Category	Early Bird	Regular
Student Presenter — Onsite / Online	\$400 / \$300	\$450 / \$350
Professional Presenter — Onsite / Online	\$500 / \$400	\$550 / \$450
Participant (Audience/Non-Presenter) — Onsite / Online	\$125 / \$75	\$150 / \$100

Deadlines: Early Bird **Nov 10, 2025**; Regular **Nov 28, 2025**. Rates are based on the timestamp when payment clears. icot2025.ideas-lab.org

Author rules & extras:

- At least one author must register for each accepted paper to appear in the proceedings.
- Extra paper fee: **\$200** per additional paper.
- Page limit: **12 pages**; up to **2 extra pages** at **\$100/page**. icot2025.ideas-lab.org

2. What Your Fee Includes

Onsite registration includes conference materials, access to all sessions, coffee breaks, lunches, the welcome reception, and the conference dinner. Online registration includes access to the program and conference materials. icot2025.ideas-lab.org

3. How to Register (and Get Confirmed)

- 1) Download and complete the registration form.
- 2) Pay using one of the methods below.
- 3) Email the **form + proof of payment** to icot2025@ideas-lab.org (include your name and paper ID).
- 4) You'll receive a confirmation email; onsite delegates collect kits at the registration desk. Contact: icot2025@ideas-lab.org, +62 897 9400 787. icot2025.ideas-lab.org

4. Payment Methods

1) Bank Transfer (Wire/TT)

All bank transfer payments are available via our secure card gateway. icot2025.ideas-lab.org

2) Indonesian E-Wallets (QRIS)

OVO, GoPay, DANA, LinkAja via QRIS with our secure card gateway. Email proof of payment with your **name + paper ID**. icot2025.ideas-lab.org

3) International Credit Card

For overseas participants, payment is available via our secure card gateway. icot2025.ideas-lab.org

5. Invoices & Receipts

Pro-forma invoices are available on request. Official e-receipts/tax invoices are issued **after** payment clears to the Organizer's account/gateway.

6. Currency & Charges

All fees are set in **USD**. Any bank, intermediary, card, or e-wallet charges are borne by the payer. Underpayments (e.g., due to bank fees or FX spreads) must be settled before badge/proceedings release.

7. Cancellations, Refunds & Substitutions

All payments made are final and non-refundable under any circumstances

8. Author Registration & Proceedings

If the required author registration is not fully paid by the camera-ready/author deadline, the paper may be withdrawn from the program/proceedings. (See Fee rules above.) icot2025.ideas-lab.org

9. Visa Support (for Onsite)

Invitation letters are issued only after full payment. If a visa is refused, a **no refund** may be granted, the author will be switched to online presentation (processing/courier costs are non-refundable).

10. Unpaid/Part-Paid Registrations

If payment is not received by the Early-Bird/Regular deadline, the Organizer may cancel the registration or re-rate it to the next tier. Access materials (badges, kits, certificates) may be withheld until full payment is confirmed.

11. Fraud & Security

ICOT will **never** request payment to personal accounts or via messaging apps. Use only the official channels listed above and on the Registration page. Report suspicious requests to **icot2025@ideas-lab.org**. icot2025.ideas-lab.org

12. Data & Privacy

Payment data are processed by the bank/e-wallet/card gateway providers for billing, audit, and compliance under applicable laws.

13. Changes & Force Majeure

If events beyond the Organizer's control require modification, postponement, or a change of format (e.g., hybrid/virtual), registrations will be carried over; any revised refund policy will be announced accordingly.

14. Governing Law & Venue

These terms are governed by the laws of **Indonesia**. Venue for any dispute: **Bandung, Indonesia**.

***By submitting a registration, you acknowledge that you have read and agree to these Terms of Payment.**