



Introduction to Operation Management

020 Design the operation

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1 Process design

What is process design

Process design is a multifaceted activity that brings together both a conceptual and a practical part for the generation of new (or improvement) of existing products or services. It incorporates the analysis and planning prior to implementation and requires a balance between creativity and functionality.

In the context of process design, the approach is systematic and iterative. Initially, the focus is on understanding the broader objectives and constraints. This high-level view is crucial for setting the direction and scope of the design. The process is often characterized by its volume (how much output it needs to produce) and variety (the range of outputs or the flexibility required).

As the design phase progresses, more details need to be considered. This involves incorporating specifications of the process operations, including a baseline of the operations, the technologies or other equipment needed, the design of the workspace and the necessary competencies of the staff. Every detail is crucial to achieve an efficient, cost-effective process capable of adapting and complying with Quality standards.

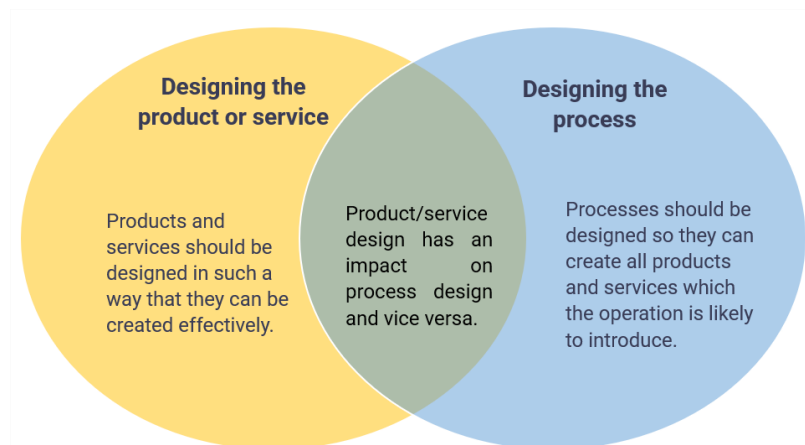


Design is a layered activity that starts with a broad vision and progressively narrows down to specific details, all while maintaining a clear focus on the end goals and practical viability.

Process design and product/service design are interrelated

Often we will treat the design of services and products, on the one hand, and the design of the processes that make them, on the other, as though they were separate activities. Yet they are clearly interrelated. It would be foolish to commit to the detailed design of any product or service without some consideration of how it is to be produced. Small changes in the design of products and services can have profound implications for the way the operation eventually has to produce them. Similarly, the design of a process can constrain the freedom of product and service designers to operate as they would wish. This holds good for all operations. However, the overlap between the two design activities is generally greater in operations that produce services. Because many services involve the customer in being part of the transformation process, the service, as far as the customer sees it, cannot be separated from the process to which the customer is subjected. Certainly, when product designers also have to make or use the things that they design, it can concentrate their minds on what is important. For example, in the early days of flight, the engineers who designed the aircraft were also the test pilots who took them out on their first flight.

FIGURE 1. The design of products/services and the design of processes are interrelated and should be treated together.



Reference:

Slack, N., Brandon-Jones, A., Burguess, N. (2022) *Operations Management 10th edition*. Pearson

What should be the objectives of process design?

The whole point of process design is to ensure that the performance of the process aligns with the organization's strategic goals and what it aims to achieve. For instance, if an organization competes primarily on its ability to deliver high-quality products, many of its processes will need to be designed to ensure stringent quality control and assurance. Similarly, if an organization competes on flexibility, the process design will need to prioritize adaptability to accommodate changes in demand, technology, and market conditions.

In other words, there should be a clear logic that connects the overall objectives of the organization with the performance objectives of its individual processes. For example, if the organization aims to be a market leader in innovation, the process design should focus on fostering continuous improvement and the adoption of new technologies. If the goal is to maintain cost leadership, then cost-related objectives will dominate the process design, emphasizing efficiency and cost-effectiveness.

Moreover, sustainability should be considered an integral operational objective of process design. This involves designing processes that minimize environmental impact, reduce waste, and promote the use of sustainable materials and methods. While sustainability is a broader societal issue and part of the organization's 'triple bottom line,' it is essential to incorporate it into the process design to ensure long-term viability and compliance with regulatory requirements.



The “triple bottom line” (TBL) is a framework for measuring and reporting corporate performance against three dimensions: social, environmental, and economic.

Here are the primary objectives of process design:

Efficiency:	The process should maximize the use of resources (labor, materials, energy, etc.) to minimize waste and reduce costs. This involves streamlining workflows, eliminating bottlenecks, and optimizing resource allocation. Efficient processes help organizations lower operational costs, increase productivity, and improve profitability.
Quality:	The process should consistently produce products or services that meet or exceed customer expectations. This involves designing processes that ensure high standards of quality control and assurance. High-quality outputs lead to customer satisfaction, repeat business, and a strong reputation in the market.
Flexibility:	The process should be adaptable to changes in demand, technology, and market conditions. This involves designing processes that can easily accommodate new products, variations in production volume, and customization requirements. Flexibility allows organizations to respond quickly to market opportunities and challenges, maintaining a competitive edge.
Speed:	The process should minimize the time required to produce and deliver products or services. This involves reducing lead times, improving throughput, and ensuring timely delivery to customers. Faster processes can enhance customer satisfaction, reduce inventory costs, and improve cash flow.
Cost-effectiveness:	The process should be designed to minimize costs while maintaining or improving quality and performance. This involves identifying cost-saving opportunities, such as automation, economies of scale, and efficient resource utilization. Cost-effective processes enable organizations to offer competitive pricing and improve their financial performance.
Safety:	The process should ensure the safety of employees, customers, and the environment. This involves designing processes that comply with safety regulations, minimize hazards, and promote a safe working environment. A focus on safety reduces the risk of accidents, legal liabilities, and associated costs.
Sustainability:	The process should minimize its environmental impact and promote sustainable practices. This involves reducing waste, conserving energy, and using environmentally friendly materials and methods. Sustainable processes help organizations meet regulatory requirements, enhance their brand image, and contribute to long-term environmental stewardship.
Customer Satisfaction:	The process should be designed to meet the needs and expectations of customers. This involves understanding customer requirements, ensuring timely delivery, and providing high-quality products.

How do volume and variety affect process design?

Processes can range from producing a very low variety of products or services (for example, in an electricity utility) to a very high variety (for example, in an architects' practice). Typically, the dimensions of volume and variety are inversely related. Low-volume processes often produce a high variety of products and services, while high-volume processes tend to produce a narrow variety. Thus, there is a continuum from low-volume–high-variety to high-volume–low-variety, on which we can position processes. Within a single operation, there could be processes with very different positions on this volume–variety spectrum. For example, compare the approach taken in a medical service during mass medical treatments, such as large-scale immunization programs, with that taken in transplant surgery where the treatment is designed specifically to meet the needs of one person. In other words, no one type of process design is best for all types of requirements in all circumstances – different products or services with different volume–variety positions require different processes.

Process Types

The position of a process on the volume–variety continuum shapes its overall design and the general approach to managing its activities. These 'general approaches' are called process types. Different terms are used to identify process types depending on whether they are predominantly manufacturing or service processes, and there is some variation in the terms used. For example, it is not uncommon to find the 'manufacturing' terms used in service industries.

1. Project Processes:

Used to make one-of-a-kind products exactly to customer specifications. These processes are characterized by high customization and low product volume, as each product is different.



Construction, shipbuilding, medical procedures, creation of artwork, custom tailoring, and interior design. For instance, an artistic baker hired to bake a wedding cake to specific specifications uses a project process.

The customer is usually involved in deciding on the design of the product.

2. Batch Processes:

Used to produce small quantities of products in groups or batches based on customer orders or product specifications. Also known as job shops, these processes still allow for a high degree of customization.

Bakeries, education, and printing shops. The classes you are taking at the university use a batch process.



3. Line Processes:



Designed to produce a large volume of a standardized product for mass production. Also known as flow shops, flow lines, or assembly lines, these processes produce items in high volume with little or no customization.

Typical that produce cars, computers, television sets, shoes, candy bars, and even food items. The focus is on efficiency and consistency, with each unit being nearly identical.

4. Continuous Processes:

Operate continually to produce a very high volume of a fully standardized product. These processes are usually highly capital-intensive and automated, producing products in continual rather than discrete units, such as liquids or gases.

Oil refineries, water treatment plants, and certain paint facilities. The products produced by continuous processes typically have a single input and a limited number of outputs, and the facilities are designed for uninterrupted operation.

Practical Implications

The practical challenge for most organizations is determining where to draw the line between processes that need to be standardized and those that can be varied. For example, in a hospital setting, while mass immunization programs benefit from standardized processes to ensure efficiency and safety, transplant surgeries require highly customized processes tailored to individual patient needs.

Understanding the relationship between volume and variety is crucial for effective process design. Different products or services with varying volume–variety positions necessitate different process types. By aligning process design with the specific requirements of their operations, organizations can achieve greater efficiency, quality, and customer satisfaction. Whether it's a highly customized project process or a fully automated continuous process, the key is to choose the right approach for the specific context and objectives of the organization.

Service Process Types

In addition to manufacturing processes, service processes also vary based on the volume and variety of services offered. These can be broadly categorized into three types: professional services, service shops, and mass services. Each type has distinct characteristics and is suited to different operational contexts.

1. Professional Services:

These services are highly customized and involve a high degree of interaction between the service provider and the customer. They are typically low-volume but high-variety, as each service is tailored to meet the specific needs of individual clients.

Legal services, consulting, medical practices, and architectural firms. For instance, a law firm providing legal advice to a client or a consultant developing a bespoke business strategy for a company.

The customer is deeply involved in the service delivery process, often co-creating the service with the provider.

2. Service Shops:

These services offer a moderate level of customization and interaction. They handle a higher volume of services compared to professional services but still maintain a degree of flexibility to cater to different customer needs.

Car repair shops, beauty salons, and hospitals. For example, a car repair shop that offers a range of services from routine maintenance to specific repairs, or a hospital that provides both emergency care and scheduled surgeries.

The customer is involved in the service process, but the level of interaction is less intense compared to professional services.

3. Mass Services:

These services are designed to handle a high volume of transactions with a low level of customization. The focus is on efficiency, standardization, and consistency to serve a large number of customers quickly and effectively.

Retail banking, fast food restaurants, and public transportation. For instance, a fast food chain that serves standardized meals to a large number of customers or a public bus service that follows a fixed route and schedule.

The customer interaction is minimal, and the service is largely standardized to ensure quick and efficient delivery.

Practical Implications

The choice of service process type depends on the nature of the service being provided and the strategic objectives of the organization. For example, a consulting firm (professional service) will focus on highly customized, client-specific solutions, whereas a fast food restaurant (mass service).

The Product-Process Matrix

The most common method of illustrating the relationship between a process's volume–variety position and its design characteristics is the Product-Process Matrix. This matrix, developed by Robert H. Hayes and Steven C. Wheelwright, is a strategic tool that helps organizations understand the alignment between their product or service offerings and their process design. It provides a visual representation of how different process types are suited to different combinations of volume and variety.

Structure of the Product-Process Matrix

The matrix is typically structured as a two-dimensional grid:

1. Horizontal Axis (Volume):

- This axis represents the volume of production or service delivery, ranging from low to high.
- Low volume indicates customized, one-of-a-kind products or services.
- High volume indicates standardized, mass-produced products or services.

2. Vertical Axis (Variety):

- This axis represents the variety of products or services offered, ranging from high to low.
- High variety indicates a wide range of different products or services.
- Low variety indicates a narrow range of similar products or services.

Quadrants of the Product-Process Matrix

The matrix is divided into four main quadrants, each representing a different process type:

1. Project Processes (Low Volume, High Variety):

- Located in the upper-left quadrant.
- Characterized by highly customized, one-of-a-kind products or services.
- Examples: Construction projects, custom software development, bespoke tailoring.

2. Batch Processes (Moderate Volume, Moderate Variety):

- Located in the middle of the matrix.
- Characterized by small to moderate quantities of products or services produced in batches.
- Examples: Bakeries, education, printing shops.

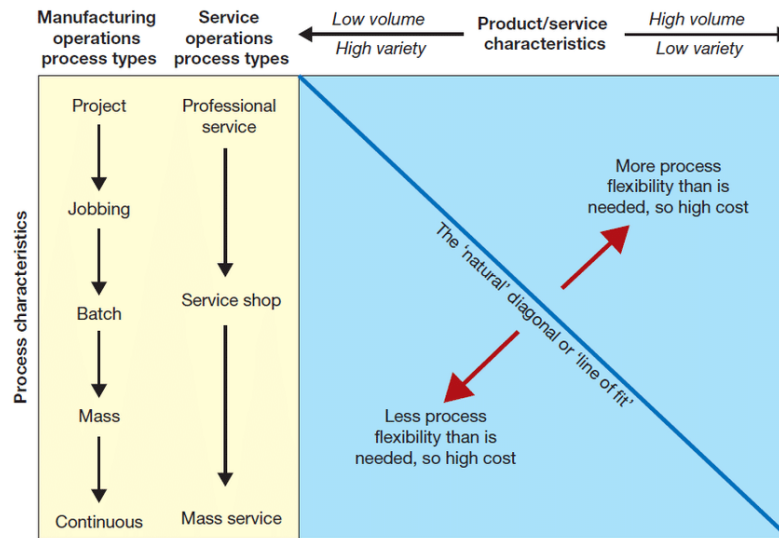
3. Line Processes (High Volume, Low Variety):

- Located in the lower-right quadrant.
- Characterized by high-volume production of standardized products.
- Examples: Automobile assembly lines, electronics manufacturing, fast food restaurants.

4. Continuous Processes (Very High Volume, Very Low Variety):

- Located in the extreme lower-right corner.

- Characterized by continuous, high-volume production of highly standardized products.
- Examples: Oil refineries, water treatment plants, chemical manufacturing.



Recover from: https://www.researchgate.net/figure/The-product-process-matrix-with-the-natural-diagonal-line-Slack-Brandon-Jones-and_fig1_333022280

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Slack, N. Brandon-Jones. (2019). *Operations Management*. Pearson

Network planning

Network planning is a strategic approach to managing and optimizing a firm's supply chain. It involves a series of decisions and actions that aim to align the supply chain's capabilities with the company's business objectives. The primary goals of network planning include:

1. **Balancing Costs:** Network planning seeks to find the optimal balance between various supply chain costs, such as inventory holding costs, transportation expenses, and manufacturing costs. By analyzing these costs in relation to each other, a company can determine the most cost-effective way to structure its supply chain.
2. **Matching Supply and Demand:** Effective network planning ensures that the supply of products meets customer demand without excessive overproduction or stockouts. This involves forecasting demand accurately, setting appropriate inventory levels, and planning for capacity to respond to demand fluctuations.
3. **Managing Inventory:** Inventory management is a critical component of network planning. It involves determining the right amount of inventory to hold at different points in the supply chain to meet service level targets while minimizing costs. This includes decisions about safety stock, reorder points, and economic order quantities.
4. **Sourcing from Optimal Locations:** Network planning involves deciding where products should be manufactured and how they should be distributed. This includes selecting the most appropriate manufacturing facilities based on factors such as production costs, capacity, proximity to markets, and the availability of raw materials.

To achieve these goals, network planning may involve various analytical and optimization techniques, such as:

- **Supply Chain Modeling:** Creating models of the supply chain to simulate different scenarios and assess the impact of various decisions on costs and service levels.
- **Optimization Algorithms:** Using mathematical algorithms to find the best solutions for complex problems, such as facility location, transportation routing, and inventory policies.
- **Risk Analysis:** Evaluating potential risks in the supply chain, such as supplier reliability, demand variability, and geopolitical factors, and developing strategies to mitigate these risks.
- **Collaborative Planning:** Working closely with suppliers, manufacturers, and logistics providers to coordinate activities and share information for better decision-making.

Network planning is an ongoing process that requires continuous monitoring and adjustment as market conditions, customer preferences, and other external factors change. By effectively managing their supply chain networks, firms can improve their competitiveness, enhance customer satisfaction, and achieve greater operational efficiency.

The network planning process can indeed be divided into several key steps, each focusing on different aspects of the supply chain.

1. Network Design

- Number of Facilities: Deciding on the number of manufacturing plants and warehouses required to meet the company's production and distribution needs.
- Locations: Determining the geographical placement of these facilities to optimize proximity to suppliers, customers, and transportation hubs.
- Size of Facilities: Establishing the scale of each facility, including its capacity for production, storage, and throughput, to handle current and projected demand.

2. Inventory Positioning:

- Identifying Stocking Points: Deciding where in the supply chain to hold inventory, which could include raw materials at manufacturing sites, finished goods at warehouses, or products at distribution centers.
- Facilities Producing to Stock (Make-to-Stock): Selecting facilities that will maintain an inventory of finished goods to meet anticipated customer demand based on forecasts. This approach is common for products with predictable demand patterns.
- Facilities Producing to Order (Make-to-Order): Identifying facilities that will produce goods only after receiving a customer order, thereby keeping little to no inventory of finished products. This approach reduces inventory holding costs and is often used for customized or low-volume products.

3. Resource Allocation:

- Production Allocation: Determining which products should be produced at which facilities based on factors such as manufacturing capabilities, cost efficiencies, and capacity.
- Packaging Allocation: Deciding where the packaging of different products will take place, which can be at the manufacturing site or at a separate facility closer to the point of distribution.
- Right Facility: Ensuring that each facility is utilized for its intended purpose and that it aligns with the overall network strategy. This includes assessing whether a facility is best suited for high-volume production, specialized manufacturing, quick-turnaround orders, or other specific roles within the supply chain.

Each of these steps involves complex decision-making and may require the use of advanced analytical tools, such as optimization software, simulation models, and data analytics. The goal is to create a supply chain network that is resilient, responsive, and aligned with the company's service level expectations and cost objectives.

Network design

Thinking about operations as networks of processes and as part of larger networks is crucial for achieving operational excellence. It has many processes that transform items and transfer them to other internal processes. Through this network there are many 'process chains', that is, threads of processes within the network. And thinking about processes as part of a network has several advantages. It helps to align individual processes with the strategic objectives of the organization, ensures that employees understand the value of their work in the context of the customer experience, and promotes a collaborative environment where the interconnections between processes are managed effectively.

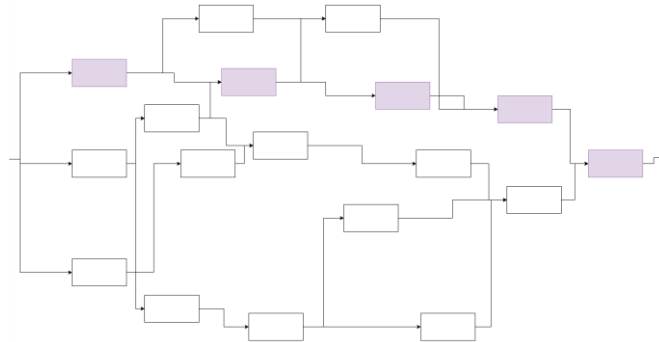


FIGURE 2. A process network within an operation showing an internal process chain

Objectives of a process design

The objective of process design in the context of operations as networks should be to create a system that is efficient, effective, and aligned with the strategic goals of the organization.

Quality

Incorporate quality control measures within the process to ensure that the output is defect-free and adheres to established standards.

Implement continuous improvement practices to enhance quality over time.

Efficiency:

Maximize the use of resources, minimize waste, and reduce costs without compromising quality or performance.

Streamline workflows to eliminate unnecessary steps and reduce cycle times.

Effectiveness:

Design processes that consistently produce outputs that meet or exceed customer requirements and expectations.

Ensure that the process delivers value to the customer and the organization.

Flexibility and Scalability:

Allow for adjustments to be made to the process in response to changing market conditions, customer demands, or technological advancements.

Design processes that can be scaled up or down as needed without significant reengineering.

Compliance and Sustainability:

Ensure that processes comply with legal, regulatory, and ethical standards.

Design processes that are environmentally sustainable and socially responsible.

Volume and variety in process design

Volume and variety are two critical factors that significantly influence process design in operations management. They are part of the four V's (volume, variety, variation in demand, and visibility) that characterize the nature of demand for goods or services. Here's how volume and variety affect process design:

1. Volume:

- High Volume: High-volume processes typically benefit from standardization and automation. When the volume of production is large, it is cost-effective to invest in specialized equipment and technology that can produce goods or deliver services quickly and consistently. High volume allows for economies of scale, which can reduce the unit cost of production. Process design for high-volume operations often focuses on efficiency, throughput, and minimizing unit costs.

- Low Volume: Low-volume processes may require more flexibility and may not justify the same level of investment in automation. In these cases, process design might emphasize the ability to handle a wider range of tasks or to switch between different products or services quickly. Low-volume operations might use more general-purpose equipment and rely more on skilled labor.

2. Variety:

- High Variety: When there is a high variety of products or services, the process design needs to accommodate customization and changeovers. Processes must be flexible to handle different product specifications, customer requirements, or service needs. High variety can lead to complexity in scheduling, inventory management, and quality control. Process design for high-variety operations often includes modular or cellular layouts, flexible workforce, and quick setup procedures.

- Low Variety: Low variety allows for more repetition and standardization in the process. With a limited range of products or services, it is easier to optimize the process for efficiency. Process design can focus on repetitive tasks, which can be refined and improved over time. Low variety often leads to a more predictable process flow and can simplify inventory management and quality assurance.

The relationship between volume and variety can be further understood through the product-process matrix, which suggests that certain process types are more suitable for specific combinations of volume and variety:

- Job Shop: Low volume, high variety. Customized products or services with a flexible process.
- Batch Production: Medium volume, medium variety. A series of products or services produced in sets or batches.

- Mass Production: High volume, low variety. Standardized products with a continuous or assembly line process.
- Continuous Production: Very high volume, very low variety. Highly automated and continuous flow processes.

Process design must take into account the trade-offs between volume and variety to ensure that the operation can meet demand efficiently and effectively. Here's how these trade-offs continue to influence process design:

- Customization vs. Standardization: High variety often requires customization, which can conflict with the desire for the standardization associated with high volume. Process design must find a balance between these two extremes, potentially through the use of flexible manufacturing systems or by offering a standardized base product with customizable options.
- Lead Time: High volume operations can achieve shorter lead times through economies of scale, while high variety may increase lead times due to the need for changeovers or customization. Process design should aim to minimize lead times within the constraints of volume and variety.
- Cost Implications: High volume typically leads to lower costs per unit due to economies of scale, but high variety can increase costs due to the need for more complex processes, additional inventory, and potentially lower utilization of equipment. Process design should consider cost-effective ways to manage variety without sacrificing the benefits of high volume.
- Workforce Skills: High-variety processes may require a more skilled and flexible workforce capable of handling different tasks and adapting to changes. In contrast, high-volume processes may benefit from a more specialized workforce focused on efficiency and consistency. Process design should align with workforce capabilities and training needs.
- Equipment and Technology: The choice of equipment and technology is also influenced by volume and variety. High-volume operations might use dedicated machinery, while high-variety operations might opt for more versatile equipment. Process design should consider the appropriate level of automation and technology investment.
- Layout and Flow: The physical layout of the operation must support the process design. High-volume operations might use a product layout optimized for a smooth flow of materials, while high-variety operations might use a process layout that groups similar activities together to handle different products or services.
- Supply Chain Integration: Volume and variety affect not only the internal processes but also the broader supply chain. High-volume operations may work with suppliers to ensure a steady flow of materials, while high-variety operations may need suppliers that can provide a wider range of components or materials quickly and flexibly.

In summary, process design must carefully consider the implications of volume and variety to create an operation that is responsive to customer needs while maintaining efficiency and controlling costs. The goal is to design processes that are robust enough to handle the expected range of volume and variety while remaining agile enough to adapt to changes

